

Boise Police Department

Site Visit Report

Description of Training Organization

The Boise Police Department (BPD) is comprised of the Chief of Police and two Deputy Chiefs. One Deputy Chief oversees the Operations Bureau and the other one oversees the Operations Support Bureau. There are six divisions under their command to include: two Patrol Divisions (Valley and Bench), Criminal Investigations, Community Outreach, Administrative Support and Professional Development and Standards.

- The Patrol Divisions are divided geographically by Valley and Bench. Each Patrol Captain has a Captain, 3 Lieutenants and 6 Sergeants under their command. These divisions handle all calls for service within the City of Boise.
- The Criminal Investigation Division is under the command of one Captain, two Lieutenants and four Sergeants. There are several units within this division, to include: Vice/Narcotics, Persons Crimes, Child Abuse, Property Crimes, Checks & Fraud, Victim/Witness program and the Crime Lab.
- The Community Outreach Division is comprised of one Captain, one Lieutenant and three Sergeants. There are several units within this division, to include: School Resource Officers, Neighborhood Contact Officers, Mounted Patrol, Bike Patrol, Crime Prevention, Volunteer Program and Citizens Police Academy.
- The Administrative Support Division is under the command of a civilian Director. There are several units within this division to include: Budget/Finance, Supply, Time Accounting, Crime Analysis, Public Records, MIS, Personnel and Fleet.
- The Professional Development and Standards is under the command of one Captain. There are several units within this division to include: Internal Affairs, Planning and Training.
- The Deputy Chief of Operations also oversees Patrol Central Support, which consists of: Neighborhood Traffic unit, Motors unit, Tape Archive, Transcription, Telephone Report Takers, Gangs, and Criminal Intelligence.

The department's total work force, including sworn and civilian personnel is 340. The Boise Police Department has an annual budget of approximately \$27 million.

Source of Official Student Records

In order to award credit, colleges and universities require proof of completion of coursework issued by the training organization. A student who has completed training provided by the Boise (ID) Police Department may obtain such records of this training by contacting:

Boise Police Department
Training Division
6169 Clinton Street
Boise, ID 83704

Description of Training Programs

The purpose of the Boise Police Department Advanced Academy has been to better prepare officers who have either completed the Idaho State Basic POST Academy, or who have come from other Law Enforcement Agencies, to successfully meet the challenges they will encounter during the Field Training Program.

The Academy is fully integrated with the Field Training Program. The majority of instructors are current or former Field Training Officers, and the material which is presented has been identified as "need to know" to the exclusion of "nice to know."

The new, inexperienced officer passes through three separate phases during their training:

1. Idaho State Basic POST Academy (ten weeks).
2. Boise Police Advanced Academy (ten weeks – two weeks before POST and eight after).
3. Field Training and Evaluation program (up to 15 weeks).

The new, experienced officer passes through only the latter two phases.

The Advanced Academy Coordinator carefully monitors the officer's progress during each of these phases. This enables the Academy to develop and to meet the changing needs of the new officers and the department.

Total Instruction Hours:
400 hours of Idaho POST certified training
400 hours of Boise Idaho Police Department Advanced Academy training

Location: The Boise Police Department Advanced Academy

Length: 10 weeks (400 hours - 80 hours prior to the Idaho Basic POST academy, 320 hours after the completion of POST)

Program Objective: To provide participants with the knowledge, skills and abilities necessary to serve effectively as law enforcement officers in the State of Idaho, City of Boise.

Learning Objective: Upon successful completion of this program, the graduate will be able to better perform duties of law enforcement officers in the State of Idaho, City of Boise.

Instructional Methods: Traditional methods including lectures with audio-visual enhancements, readings and handouts; role-play exercises; demonstrations; and laboratory exercises.

Learning Assessments: Assessments include traditional written exams as well as demonstrations of competence, and oral presentations.

Description of Training Programs

Three assessment consultants and one Criminal Justice Training Assessment coordinator were on the team. Below is a list of all participants; CJTA and Excelsior College have full curriculum vitae on file for each.

Boise Police Department

Christopher J. Schreck, Ph.D.
Assistant Professor of Criminal Justice Sciences
Department of Criminal Justice Sciences
Illinois State University
Normal, Illinois

William Linhart, MS
Lieutenant
Oregon State Police
Jefferson, Oregon

Ronald J. Casey, Ed.D.
Law Enforcement Program Coordinator
Nevada State College
Henderson, Nevada

Eric Schultz, MA
Assessment Coordinator
Criminal Justice Training Assessment
Albany, New York

On November 2nd, 2005, a second team returned to re-assess the Boise Police Department's Advanced Academy. That team consisted of the following individuals:

Kelly J. Asmussen, Ph.D.
Associate Professor
Department of Criminal Justice
Peru State College
Peru, Nebraska

William Linhart, MS
Lieutenant (ret.)
Oregon State Police
Jefferson, Oregon

Christopher Wahle, MS
Professor
University of New Mexico – Taos
Taos, New Mexico

Eric Schultz, MA
Senior Assessment Coordinator
Criminal Justice Training Assessment
Albany, New York

Description of Visit

From August 11th through the 13th, 2003, four representatives of Excelsior College's Criminal Justice Training Assessment Project conducted a site visit to the Boise, Idaho Police Department Training Division to assess the Advanced Academy training program.

On the first day, the team assembled at the Boise, Idaho Police Department Training Division. A brief organizational meeting and introductions took place, which included an overview of the training organization. The assessment team then began the assessment process.

The team determined that the remainder of the day would be spent organizing the various subject modules of the training program into familiar college course content areas. Before finishing for the day, the course areas were discussed and then assigned to a specific faculty member for review to begin the next day.

Dr. Schreck reviewed the Basic Criminal Law-Legal Issues and Basic Police Investigation blocks of instruction, Dr. Casey reviewed the Basic Patrol Procedures and Report Writing blocks of instruction, and Lieutenant Linhart reviewed the Community Policing and Health & Wellness blocks of instruction.

The above list of courses was developed from program and subject information provided by the Boise, Idaho Police Department Training Division.

The team began the second day by further reviewing the assembled blocks of instruction, and in the afternoon, completed its review of program materials and discussed the credit recommendations in detail. The team held an exit interview the following day with David A. Cavanaugh, agency representative and Advanced Academy Coordinator. The discussion covered the initial findings and spent considerable time in discussion with staff regarding future potential of the training program.

On November 2nd, 2005, a second team returned to the Boise Police Department's training academy to re-assess the Advanced Academy Training program. Dr. Asmussen reviewed the Basic Criminal Law & Legal Issues and Report Writing blocks of instruction, consultant Wahle reviewed the Basic Patrol Procedures and Basic Police Investigation blocks of instruction, and consultant Linhart reviewed the Community Policing and Health & Wellness blocks of instruction.

Credit Recommendations

Summary of Credit Recommendations

Program: Advanced Academy – January 2003 to August 2004

Basic Criminal Law & Legal Issues	2 credits
Basic Patrol Procedures	3 credits
Basic Police Investigation	2 credits
Community Policing	1 credit
Health & Wellness	1 credit
Report Writing	1 credit
TOTAL	10 credits

Program: Advanced Academy – August 2004 through June 2009

Basic Patrol Procedures	3 credits
Basic Police Investigation	2 credits
Health & Wellness	1 credit
TOTAL	6 credits

Course Descriptions

Basic Criminal Law & Legal Issues (2 credits, lower division)

Program: Advanced Academy

Location: Boise Police Department Training Division, Boise, ID

Length: 34 hours

Dates: January 2003 to August 2004

Objectives: Identify when a criminal offense has occurred, locate, and verify the required criminal elements of an offense. Identify and discuss the application of both state and local codes, policies, and procedures that relate to domestic disturbances/violence and demonstrate how to determine if a domestic violence crime has occurred. Identify items of evidentiary value and discuss procedures for evidence collection. Correctly describe the differences between a Protection Order and a No-Contact Order and demonstrate how an order is served and enforced. Identify and discuss the application of both state and local codes, policies, and procedures that relate to juvenile crimes and status offenses. Describe the ESRO/SRO programs, and discuss how to make contact/referrals to them. Describe the criteria for placement of juveniles in detention, considering the type of crime committed, and the possible need for medical clearance. Discuss alternative placement for juveniles, and possible responses dealing with "out of control juveniles," and repeat offenders. Define what a disability is, identify those commonly encountered, and identify resources available within the Boise area. Demonstrate the ability to recognize what mental retardation is and how it differs from mental illness. Identify types of mental illness. Define "Gravely Disabled" as it applies to Mental Holds. Identify the authority of a Peace Officer to place a Mental Hold on a subject. Demonstrate and apply the appropriate code section(s) of the traffic codes.

Instruction: Students must complete no fewer than six hours of "Criminal Codes," eight hours of "Domestic Violence," four hours of "Juvenile Crimes," eight hours of "Legal Issues," four hours of "Mental Holds," and four hours of "Traffic Codes." Instructional methods for this course include lecture, discussion, readings, videos, role-playing scenarios, and in-class exercises. Evaluation methods include written examinations, discussion participation, quizzes, role-playing exercises, take-home projects, and oral examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Basic Patrol Procedures (3 credits, lower division)

Program: Advanced Academy

Location: Boise Police Department Training Division, Boise, ID

Length: 129.5 hours

Dates: January 2003 to August 2004, August 2004 through June 2009

Objectives: State the steps to perform the basic MDT functions as outlined in the basic understanding and identify when it is appropriate in placing information over the air. Develop an enhanced knowledge of the make-up and use of OC, understand the tactical application and safety aspects of OC, and recognize the Boise Police Department policies regarding the use of OC. Recognize the procedures for response to calls in progress and calls not in progress. Identify the levels of subject resistance and the levels of officer control, list the four common types of resistance, identify the principles of controlling resistive behavior, and identify the survival reaction time stages, the reactionary gap, and the tactical position. Provide the student with a basic understanding of the tactics, basic dynamics, and safety considerations for the officer and violator during a traffic stop. Illustrate a basic understanding of the tactics, dynamics, technical skills and safety considerations for the officer and the public during a building clearing/search operation. Explain the parts of the baton, demonstrate proficiency in the use of the baton, and demonstrate the ability to defend ones self using the baton. Describe the philosophy, policy and the procedure of the Boise Police Department during civil disturbance: demonstrate the appropriate use of equipment; illustrate the correct formation of a unit in a staging area; illustrate the movement of information from a staging area to the area of operation; illustrate deployment into riot formations; illustrate the application of appropriate use of force using the team concept; and apply appropriate procedures for mass arrest. Recognize the need to utilize the first responder checklist when responding to in progress or emergency calls for service; understand the need for a situational assessment upon arrival at the scene of an emergency or in progress calls for service; understand and embrace the need for developing strategies using the priorities of life; understand and identify the Type One, Type Two, Type Three, and Type Four incidents; understand the importance of establishing a communications plan; understand the need to conduct a dynamic risk assessment; and demonstrate the minimum requirements for Incident Commander depending on the "Type" of call. Define the methods of disease transmission; describe how to destroy pathogens; recognize stages of disease exposure; recognize specific, commonly encountered pathogens; discuss the Idaho infection statistics; and define the departmental policy and procedures regarding personal and equipment contamination. Utilize officer notes to describe response to calls and employ the city map to direct officers to calls. Define the term "drug" in the context of DWI enforcement, describe in approximate, quantitative terms the incidence of drug involvement in motor vehicle crashes and in DWI enforcement, list the major categories of drugs, describe the observable signs generally associated with the major drug categories, describe medical conditions and other situations that can produce similar signs, and, describe appropriate procedures for dealing with drug-impaired or medically-impaired suspects. Identify a vehicular pursuit and define extreme measures according to departmental policy, identify the criteria for deciding to initiate, continue, or discontinue a pursuit, and define the Boise Police policy regarding pursuits entering Boise from other jurisdictions. Understand and illustrate the proper operation, firing, loading & reloading, battery levels, laser sighting, and probe placement of the Taser.

Instruction: Students must complete no fewer than: Ten hours of "Building Search," four hours of "Combat Handgun," four hours of "Communicable Diseases," four hours of "Crowd Control," seven hours of "Drugs That Impair Driving," two hours of "Incident Command System (ICS)," six and one-half hours of "MDT/Radio," four hours of "O.C. Certification," eight hours of "Patrol Procedures/Response to Calls for Service," eight hours of "Police Vehicle Operation," twelve hours of "PPCT," eight hours of "Rapid Response/Officer Rescue/Emergency Deployment," twenty-four hours of "Ride-Alongs," eight hours of "Side Handle Baton/Impact Weapons," four hours of "Taser," and sixteen hours of "Traffic Stops." Instructional methods for this course include lecture and group discussion. Evaluation methods include written examinations and practical demonstration.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Basic Police Investigation (2 credits, lower division)

Program: Advanced Academy

Location: Boise Police Department Training Division, Boise, ID

Length: 44 hours

Dates: January 2003 to August 2004, August 2004 through June 2009

Objectives: State the priorities upon arrival at the scene of a collision, recognize possible hazards, and be able to call for and position additional resources to make the scene safe. Discuss the importance and evidentiary quality of a field sketch, and recognize the common mistakes made by most officers who complete collision reports. Correctly identify and discuss the application of both Idaho State and Boise City codes involved in drug investigations. Define and discuss special circumstances an officer should be aware of when investigating a controlled substance case and the appropriate response when a controlled substance case is being investigated. Understand the development of a narcotics case. Identify a number of various controlled substances, paraphernalia, and many of the basic chemicals associated with two of the most common clandestine labs. Identify situations where a drug dog would be beneficial to the investigation. Identify and discuss differences in possession, delivery, and trafficking in controlled substances. Define the most common display messages of the Intoxilyzer 5000, identify which steps should be taken if those messages are displayed, and describe the steps which are required for a valid Evidentiary Breath Test. Recognize and describe variables which effect alcohol absorption and elimination, and correctly administer a simulated breath test. Identify and discuss the application of Idaho Code and Boise City Code that relate to theft, stolen vehicles, fraud, malicious injury to property, child custody, and imminent danger. Define and discuss the difference between an interview and an interrogation.

Instruction: Students must complete no fewer than: Eight hours of "Collision Reporting & Investigation," four hours of "Drug Investigation," four hours of "Intoxilyzer 5000 Certification," four hours of "NIK Certification," four hours of "Property & Evidence," and twelve hours of "Standardized Field Sobriety Testing (SFSTs)." Instructional methods for this course include lecture, hands-on demonstration, discussion, videos, and mock-ups. Evaluation methods include competency examination, written examination, quizzes, reporting & hands-on exercises.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Community Policing (1 credit, lower division)

Program: Advanced Academy

Location: Boise Police Department Training Division, Boise, ID

Length: 23 hours

Dates: January 2003 to August 2004

Objectives: Understand and discuss the reasons for community policing. Identify the key concepts in community problem solving. Understand the times and reasons to implement a community policing initiative. Understand the appropriate items that may be discussed with the media and when the media may be of assistance to law enforcement in the community (i.e. missing children and other community interests). Define culture, identify and understand the population demographics in the community and surrounding areas, and learn the major communications styles through the Meyer-Brigg Model with application between the high and low context in cultural communications style. Understand and define the role of the Office of Community Ombudsman and the interaction with the community and police department. Participate in and discuss the concept of ethics and develop the tools to identify and deal with ethical dilemmas. Develop ability to identify aggressive behavior and the four options to deal with this type of behavior. Through the understanding of emotional intelligence and problem-based learning, develop additional tools to solving problems within the community.

Instruction: Students must complete no fewer than: Two hours of "Aggression Management," four hours of "Community Problem Solving," six hours of "Ethics," two hours of "Media Relations," one hour of "Ombudsman," four hours of "PBLE, EI, Journaling," and four hours of "Hate/Bias Crimes." Instructional methods for this course include lecture, class discussion, group exercises and self-inventory instruments. Evaluation methods include classroom observation and participation.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Health & Wellness (1 credit, lower division)

Program: Advanced Academy

Location: Boise Police Department Training Division, Boise, ID

Length: 17.5 hours

Dates: January 2003 to August 2004, August 2004 through June 2009

Objectives: Understand, assess, and learn to monitor an individual's health and fitness through the study and application of exercise, nutrition and stress management. Complete a personal health and fitness assessment and developed a long-term personal fitness program/plan that includes a working knowledge of the effects that nutrition and exercise have on the body. Identify and participate in practical laboratory assessments for cardio and strength levels. Understand and apply knowledge of the physiological and psychological effects stress can have on the body. Define critical incidents that can lead to an abnormal stress load; explain why critical incident stress management works; recognize the physical and emotional symptoms of stress in an individual; and explain how individual personality traits may enhance or hinder the healing process from a critical incident.

Instruction: Students must complete no fewer than: Four hours of "Emotional Survival for Cops (CISM)," six hours of "Fitness," two hours of "Fitness – Cardio," two hours of "Fitness Evaluation," two hours of "Stress Management, one and one-half hours of "Weight Training." Instructional methods for this course include classroom discussion, lecture and practical demonstrations. Evaluation methods include individual health and fitness testing.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Report Writing (1 credit, lower division)

Program: Advanced Academy

Location: Boise Police Department Training Division, Boise, ID

Length: 25.5

Dates: January 2003 to August 2004

Objectives: Enhance familiarization with Boise City Police forms/citations/complaints and undergo the necessary training to write an accurate and detailed police report using the appropriate police form. Illustrate proper procedures to document incidents, issue citations, and write criminal reports. Demonstrate proficiency in writing several types of reports to include: theft, battery, assault, trespassing, DUI, DWP, domestic violence, alarms, accidents, warrants, runaways, narcotics, mental holds, malicious injury to property, forgery, and probable cause affidavits. Understand and utilize the reports needed to be signed by the reporting authority; illustrate where reports and paperwork need to be routed, and know the reports that require Attempt to Locate (ATL) and an NCIC entry each student will be required to document this information.

Instruction: Students must complete no fewer than: twenty-five and one half hours of "Report Writing." Instructional methods for this course include lecture. Evaluation methods include written documentation and writing reviews.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.