MILITARY AND VETERAN
UNDERGRADUATE APPLICATION FOR ADMISSION AND ENROLLMENT AGREEMENT

Please print or type all information requested and review responses for accuracy.

FOR OFFICE USE ONLY

AUSA
Special Population

Third Party

Social Security number (USA) (Federal Aid applicants are required to provide their SSN)

Current legal name

Last (Family) name | First (Given) name | Middle initial

Birth/maiden name (If different from current last name) | Other name(s) (By which you may have been identified in relevant academic records)

Permanent address

Number and street (include Rd. St., Ave., etc., as well as Apt. or Suite number if applicable)

City | State

Zip code | Country (If not USA)

Mailing address

Number and street (include Rd. St., Ave., etc., as well as Apt. or Suite number if applicable)

City | State

Zip code | Country (If not USA)

Please provide the state or territory where you will be physically located while taking your online course(s)

Contact information (Indicate (D)ay or (E)vening)

Home phone (d)/(e) | Business phone | Extension (d)/(e) | Mobile phone (d)/(e)

Email address

Electronic Communications Consent

Academic Evaluations

Whenever the College evaluates the credits you have earned, you will receive your My Academic Plan, the document that explains how credits earned will apply toward your academic program and which credits you still need to earn. We will notify you via email each time your academic plan is updated, and you can view this document at the Excelsior College website conveniently and without delay. Please make certain that you complete your email address above.

☐ **If you do not wish to receive electronic delivery of your academic evaluations, check this box to receive these documents in printed form.**

Excelsior College Updates

☐ **No, I do not wish to receive Excelsior College updates via email broadcasts.**

If you answer **yes** to subscribe to this service, be sure to add **no-reply@excelsior.edu**, **TechSupport@excelsior.edu**, or the **excelsior.edu** mail server to your email software's address book or allowed list. If you are using a spam filter or blocker that requires confirmation from the sender or is set to reject email from certain domains, this procedure is necessary in order to ensure that you receive Excelsior College correspondence.

Date of birth (mm/dd/yyyy format) _____ **Gender** ☐

Have you graduated from high school, received a GED, or completed a High School Equivalency Test in the past 12 months?

☐ It has been longer than 12 months since I graduated from high school, earned my GED or High School Equivalency Test
☐ Yes, I graduated from high school in the past 12 months. ☐ Yes, I have obtained my GED or High School Equivalency Test in the last 12 months.
☐ No

Since completing high school, have you taken at least one course in any college, university, or technical school? ☐ Yes ☐ No

If yes, list all previously earned degree(s):

TYPE OF DEGREE	DATE DEGREE EARNED	INSTITUTION GRANTING DEGREE	CHECK IF YOU ARE SENDING A TRANSCRIPT
			☐
			☐
			☐

See page 5 for information regarding transcripts.

☐ **From the list below, enter the code number which represents your estimate of the total number of college credits you have earned through college courses, proficiency tests, military courses, and so forth.**

1: No credit/courses | **2:** 1 to 30 credits | **3:** 31 to 60 credits | **4:** 61 to 90 credits | **5:** 91 to 126 credits | **6:** Over 126 credits | **7:** I don't know

Are you Hispanic or Latino/Latina? ☐ Yes ☐ No

Select the racial/ethnic group(s) you identify with regardless of your answer to the above question (you may select more than one):

☐ American Indian or Alaska Native ☐ Black or African American ☐ White ☐ Asian ☐ Native Hawaiian or Other Pacific Islander

Please select the one response which best reflects your citizenship status: ☐ U.S. citizen ☐ U.S. permanent resident ☐ Foreign national

Is English your first language? ☐ Yes ☐ No

☐ **If you are currently serving in the United States Armed Services, enter the two digit code number of the branch:**

10	Army (Regular)	30	Marines (Regular)	50	Coast Guard (Regular)
15	Army (Reserves)	35	Marines (Reserves)	55	Coast Guard (Reserves)
20	Navy (Regular)	40	Air Force (Regular)	60	National Guard (Army)
25	Navy (Reserves)	45	Air Force (Reserves)	65	National Guard (Air)

MOS, NER, CGR, etc. ☐☐☐☐☐ **Base zip code** ☐☐☐☐☐-☐☐☐☐ **Pay Grade** ☐☐☐

Other military status: ☐ Military veteran ☐ Military family member with Department of Defense card ☐ Department of Defense civilian employee

_____
Military ID Number

☐ **If you are eligible or currently receiving GI Bill benefits, enter the code number of the chapter:**

70	MGIB-AD (Chapter 30)	95	Educational Assistance Test Program (Section 901)	115	Vocational Rehabilitation
75	MGIB-SR (Chapter 1606)	100	Educational Assistance Pilot Program (Section 903)	999	Not sure
80	REAP (Chapter 1607)	105	Survivors' and Dependents' Educational Assistance Program (Chapter 35)		
85	VEAP (Chapter 32)	010	Post-9/11 (Chapter 33)		

Have you used your benefits previously? ☐ Yes ☐ No **If not, have you completed VA form 22-1990?** ☐ Yes ☐ No

If you have used your benefits and are changing parent schools, have you completed VA form 22-1995? ☐ Yes ☐ No
If you answered No, complete the correct form online at www.gibill.va.gov.

Have you ever been enrolled in any program at Excelsior College (formerly Regents College)?
☐ Yes ☐ No If Yes, when? _____

Undergraduate Degree Selection (Select only one program)

BUSINESS

- ☐ **AAB** Associate in Applied Science in Administrative/Management Studies
- ☐ **BPB** Bachelor of Professional Studies—Business and Management
- ☐ **BSB** Bachelor of Science in Business
  Area of concentration (select one)
  - ☐ ACCTG General Accounting
  - ☐ FIN Finance
  - ☐ GENBU General Business
  - ☐ LM Logistics Management
  - ☐ MHR Management of Human Resources
  - ☐ MARK Marketing

HEALTH SCIENCES

- ☐ **AHS** Associate in Science in Health Sciences
- ☐ **BHS** Bachelor of Science in Health Sciences
  Area of emphasis (select one)
  - ☐ No emphasis
  - ☐ HAW Health and Wellness
  - ☐ MGT Management
  - ☐ PBH Public Health
- ☐ **BHC** Bachelor of Science in Health Care Management

LIBERAL ARTS

- ☐ **AS** Associate in Science in Liberal Arts
- ☐ **BSL** Bachelor of Science in Liberal Arts
  Area of concentration (select one)
  - ☐ No concentration
  - ☐ LOG Logistics Operations Management
- ☐ **BS** Bachelor of Science in History
- ☐ **BS** Bachelor of Science in Natural Sciences
  Area of concentration (select one)
  - ☐ NATSC No concentration
  - ☐ BIO Biology
- ☐ **BS** Bachelor of Science in Psychology
- ☐ **BS** Bachelor of Science in Social Sciences
  Area of concentration (select one)
  - ☐ SOCSC No concentration
  - ☐ HR Human Services
- ☐ **BAL** Bachelor of Arts in Liberal Arts

Public Service

- ☐ **ACJ** Associate in Science in Criminal Justice
- ☐ **BSP** Bachelor of Science in Criminal Justice
  Area of concentration (select one)
  - ☐ No concentration
  - ☐ CJ-H Homeland Security
- ☐ **BHE** Bachelor of Science in Homeland Security and Emergency Management
  Area of emphasis (select one)
  - ☐ OP Open Emphasis
- ☐ **BSP** Bachelor of Science in Military Leadership
- ☐ **BSP** Bachelor of Science in National Security
  Area of concentration (select one)
  - ☐ INSA Intelligence and Security Analysis
  - ☐ TOPIC Topics in National Security

TECHNOLOGY

- ☐ **AAT** Associate in Applied Science in Technical Studies
  Military students should select the concentration which corresponds to their MOS/Rating.
  Area of concentration (select one)
  - ☐ COMPT Computer Technologies
  - ☐ ELECT Electromechanical Technologies
  - ☐ ELINT Electronic/Instrumentation Technologies
  - ☐ NCPPT Nuclear Technologies/ Power Plant Technologies
- ☐ **BCY** Bachelor of Science in Cybersecurity
  Area of concentration (select one)
  - ☐ GEN General Track
  - ☐ COPS Cyber Operations
- ☐ **BPT** Bachelor of Professional Studies—Technology Management
  Area of concentration (select one)
  - ☐ EL Electrical Technology
  - ☐ IT Information Technology
  - ☐ NU Nuclear Technology
  - ☐ RE Renewable Energy Technology
- ☐ **BEL** Bachelor of Science in Electrical Engineering Technology (ABET accredited)
  Area of concentration (select one)
  - ☐ ELEC Electronics
  - ☐ POWER Power Systems
- ☐ **BIX** Bachelor of Science in Information Technology (ABET accredited)
  Area of concentration (select one)
  - ☐ CYS Cybersecurity Technology
  - ☐ GEN General
  - ☐ NETO Network Operations
- ☐ **BNX** Bachelor of Science in Nuclear Engineering Technology (ABET accredited)
  Area of undergraduate concentration (select one)
  - ☐ General
  - ☐ NC Nuclear Cybersecurity
  - ☐ NL Nuclear Leadership

Active Duty/Guard/Reserve Military Authorization

As a student enrolling in Excelsior College, I agree to respond promptly to information requested by either my ESO/Education Counselor or Excelsior College regarding my studies, to notify my ESO/Education Counselor and Excelsior College of any change in name, address, or Social Security number, and to meet all of my financial obligations to Excelsior College. Since my ESO/Education Counselor will assist me in planning a course of study, I have authorized my ESO/Education Counselor to submit official documents on my behalf. I also authorize Excelsior College to release to my ESO/Education Counselor pertinent information regarding my status in Excelsior College, including copies of My Academic Plan and other information related to my studies and status in the program.

Signature _____ Date _____

☐ **Joint Services Transcript** (By checking this box I authorize Excelsior College to request my Joint Services Transcript)

Education Center Address

_____

_____

_____

Employer Information

Are you currently employed? ☐ No ☐ Yes, part-time ☐ Yes, full-time

If employed, who is your employer? _____
Name of employer

_____
Number and street address of employer | State | Zip code | Country (if not USA)

If employed, what is your job title? _____
Job title

Check the appropriate box(es) for any degree(s) you have already earned: ☐ Associate ☐ Baccalaureate

Parental Education Level

	Mother	Father
Did not finish high school	☐	☐
Attended some college but did not graduate	☐	☐
Completed an associate degree (AA, AS, AAS, etc.)	☐	☐
Completed a bachelor's degree (BA, BS, etc.)	☐	☐
Completed a master's degree (MA, MS, MBA, etc.)	☐	☐
Completed a doctorate degree (PhD, JD, MD, etc.)	☐	☐
Do not know	☐	☐

Your annual household income

☐	Less than $24,999	☐	$70,000 to $84,999
☐	$25,000 to $34,999	☐	$85,000 to $99,999
☐	$35,000 to $44,999	☐	$100,000 to $119,999
☐	$45,000 to $54,999	☐	Over $120,000
☐	$55,000 to $69,999		

Documents Submitted for Evaluation

Transcripts

List each institution that will be submitting official transcripts on your behalf. Only list institutions from which you have previously earned college-level credits and that you would like to be considered. We will process your application once all official transcripts listed have been received. Do not submit unofficial transcripts as they cannot be used to evaluate your prior credits. Official transcripts are those that a college, testing agency, or education office submits directly to: **Excelsior College, Office of the Registrar, 7 Columbia Circle, Albany, NY 12203-5159.**

Note: The issuance date of the transcript must be within three weeks or less and must have two forms of ID on the transcript (e.g. social security number and current address, current address and date of birth, last four numbers of your social security number and date of birth).

Official transcripts must be submitted at the request of the student. Excelsior College does not request transcripts on the student's behalf. Excelsior College reserves the right to verify all transcripts/documents received to ensure authenticity. Submission of fraudulent documents will result in academic dismissal from the College.

Name of college/university	City	State
Name of college/university	City	State
Name of college/university	City	State

Military/Professional Training

All military branches except Air Force list Joint Services Transcript (JST); Air force enlisted personnel list Community College of the Air Force

Organization

Organization

Organization

THIS PAGE IS INTENTIONALLY LEFT **BLANK**

Enrollment Agreement

Complete and submit this form indicating your enrollment option and acknowledging the terms of enrollment.

Student Name _____ Date _____

Student ID # _____ Degree _____

If you have questions regarding current fees, enrollment options, or payment plans, contact our Admissions Office at **888-647-2388** or internationally at **+1 (518)-464-8500.**

A. Undergraduate Student Enrollment Options

Indicate the option of your choice. Payment can be made in full or through one of our convenient payment plans. The options are available to all undergraduate candidates for any Excelsior College degree. If you will be taking advantage of the payment plan option, payment plans are available through our online, self-service processes through the **MyExcelsior** dashboard, or call us at **888-647-2388**, and follow the current student prompt to the Student Financial Services team.

☐ **Excelsior Course Option**

There is no fee for students who agree to complete a minimum of 12 Excelsior College course credits (6 course credits for Associate in Applied Science in Technical Studies or Administrative/Management Studies) during their term of enrollment. For military and military family students who agree to complete a minimum of 9 Excelsior College course credits for associate degrees and 15 Excelsior College course credits for bachelor's degrees during their term of enrollment, there is no fee.

☐ **Multi-Source Option**

Students pay the full multi-source fee of **$1,095.** Military servicemembers, veterans, and military family members pay **$760**[1]**.** If you'll earn fewer than 12 credits in online course work at Excelsior before you graduate, choose the Multi-Source Option. **Note:** Do not choose this option if you are enrolling in the BS Completion Program for RNs or a RN to MS in Nursing program. **Choose ONE option below.**

- ☐ Payment in full by check enclosed.
- ☐ Pay by credit card. If paying by credit card, call us at 888-647-2388 and follow the current student prompt to the Student Financial Services Team.
- ☐ Pay Your Way Payment Plan. Choose from a minimum of two to a maximum of six monthly payments. If you are using a payment plan and are unable to do so online through MyExcelsior, Financial Aid & Bill Payment, call us at 888-647-2388 and follow the current student prompt to the Student Financial Services team.

B. Graduate Student Enrollment Options

Graduate students are required to pay the Graduate Student Services Fee of **$265**. This fee is paid annually, on the anniversary of your enrollment.

Payment plans are not available for the Graduate Student Services Fee.

- ☐ Payment in full by check enclosed.
- ☐ Pay by credit card. If paying by credit card call, us at 888-647-2388 and follow the current student prompt to the Student Financial Services Team.

Include appropriate payment. Make your check your or money order payable to Excelsior College in U.S. dollars drawn on a U.S. bank. Do not send cash. This fee is nonrefundable. All fees are subject to change without notice.

continued on next page

[1] The fee for military servicemembers, veterans, and military family members applies to all branches, active duty, National Guard, Reserve, and military family members who hold a U.S. Uniformed Services Identification and Privilege Card.

Submit your completed Enrollment Agreement and, if applicable, send payment to:

Excelsior College Bursar's Office
7 Columbia Circle
Albany, NY 12203-5159

Email: **receipt@excelsior.edu**
FAX: **518-464-8777**

I understand that in order to be considered an enrolled student at Excelsior College, I must engage in credit-bearing activity within six months of submission of this Enrollment Agreement. Credit-bearing activity at Excelsior College includes registering for an Excelsior course or exam and/or transferring in new credit (this must be credit that does not appear on the initial evaluation). Failure to engage in credit-bearing activity within six months will result in the expiration of my admission status, at which point I would be required to re-apply. I have also read and understand the multi-source fee refund policy included in the tuition and fee schedules and have read and understand the requirements for the enrollment option I selected as listed in the payment options section of this form.

Signature _____ Date _____

Excelsior College does not discriminate on the basis of age, color, religion, creed, disability, marital status, veteran status, national origin, race, gender, or sexual orientation in the educational programs and activities which it operates. Portions of this publication can be made available in a variety of formats upon request.

ADM 21-494055 rev. 3/2021

MILITARY AND VETERAN IDENTITY VERIFICATION

▶ If you are unable to complete the identity verification online, complete all information on this form in the presence of a Notary or Excelsior College employee **or** for military/veterans who are stationed OCONUS, have your Military Commanding Officer sign this form.

Name (first, last) | Last 4 digits of SSN | Student ID Number

Type of valid, government-issued, photo identification viewed by **Signee**:

- ☐ Driver's License (or other state-issued photo ID)
- ☐ Passport
- ☐ Other (valid, government-issued photo ID) _____

You are required to provide a copy of the ID viewed along with this notarized form.

Student (must sign)

I attest that I am the above named person.

Signature | Date

Excelsior College Employee/Military Commanding Officer identification verification

I attest that I, _____ have viewed the above photo identification and verify the identity of _____ for the purposes of attending Excelsior College.

signature | Date

Notary identification verification

State of | County of

I hereby certify that on this _____ day of _____ , 20 ___ personally appeared before me the signer and subject of the above form, who signed or attested to the same in my presence and presented the above valid form of identification as proof of his or her identity:

Notary Public (Print name) | Commission expiry date

Notary Public Signature

Mail, email or fax your completed Identity Verification form to:

Excelsior College, Office of the Registrar
7 Columbia Circle, Albany, NY 12203-5159
EMAIL: **records@excelsior.edu**
FAX: **518-608-8142**

EXCELSIOR COLLEGE®
7 Columbia Circle, Albany, New York 12203-5159
518-464-8500 • Toll Free: 888-647-2388 • TDD 518-464-8501 • **www.excelsior.edu**

Excelsior College is committed to providing a learning and working environment that is free from illegal discrimination based upon an individual's race, ethnicity, national origin, age, religion, marital status, familial status, gender, gender identity, sexual orientation, physical or mental disability, genetic information or military or veteran status. Illegal discrimination in any form will not be tolerated at the College. Portions of this publication can be made available in a variety of formats upon request.

adm21-501103M&V rev. 5/2021