

### **UNDERGRADUATE AND GRADUATE ADMISSION**

Congratulations on taking the next step toward earning your degree.

#### **NEXT STEPS:**

- 1. Carefully read and completely fill out each section of this form. Questions regarding this form may be directed to the Office of Admissions toll-free at 888-647-2388.
- 2. Request that official transcripts be sent directly to Excelsior College, Office of Registration and Records, 7 Columbia Circle, Albany, NY 12203-5159. Official transcripts are those that a college, testing agency, or education office submits directly to Excelsior College. The issuance date of the transcript must be within three weeks or less.
- 3. Complete the identity verification form. Go to www.excelsior.edu/MyExcelsior and click on the My Details tab to complete the verification requirement or complete and submit the notarized identity verification form included in this document.
- Complete the FAFSA (Free Application for Federal Student Aid) to be considered for financial assistance such as federal grants and loans, institutional scholarships, and private loans. For more information, go to www.excelsior.edu/FinancialAid. Students registered for examinations are not eligible for federal student aid but may qualify for institutional scholarships.

#### **GRADUATE DEGREE CANDIDATES**

Turn to page 10 for admission requirements and special instructions.

#### INTERNATIONAL CANDIDATES

Visit international.excelsior.edu for admission requirements and special instructions.

#### **CERTIFICATE CANDIDATES**

Visit www.excelsior.edu/technology-certificates for admission requirements and special instructions.

# **UNDERGRADUATE AND**

GRADUATE APPLICATION	_	ISSION	FOR OFFICE USE ONLY	
			Special Population	
Please print or type all information requested a	nd review responses for ac	ccuracy.		
Social Security Number (USA) (Federal Aid a	applicants are required to pro	ovide their SSN)		
		,	Third Party	
Current legal name				
Last (Family) name	First	(Given) name		Middle initial
Birth/maiden name (If different from current last name)	Other na	ame(s) (By which you may h	nave been identified in relevant academic	records)
Permanent address		Mailing addre	ess	
Number and street (include Rd. St., Ave., etc., as well as Apt. or	Suite number if applicable)	Number and street (	include Rd. St., Ave., etc., as well as Apt. o	r Suite number if applicable)
City	State	City		State
Zip code Country (If not USA)		Zip code	Country (If not USA)	
Contact information (Indicate (D)ay or (E)vening	)			
Home phone (d)/(e)	Business phone	Extens	sion (d)/(e) Mobile phone	(d)/(e)
Email address				
Electronic Communications Conse	nt			
Academic Evaluations Whenever the College evaluates the credits you have toward your academic program and which credits yo this document at the Excelsior College website conve	e earned, you will receive your u still need to earn. We will no	otify you via email each	n time your academic plan is update	ed, and you can view
If you do not wish to receive electronic deli	ivery of your academic eva	aluations, check this	box to receive these documents	in printed form.
Excelsior College Updates				
No, I do not wish to receive Excelsior Colleg If you answer yes to subscribe to this service, be su your email software's address book or allowed list. I from certain domains, this procedure is necessary in	re to add <b>no-reply@excelsi</b> f you are using a spam filter o	i <b>or.edu</b> , <b>TechSupport</b> or blocker that requires	s confirmation from the sender or i	
Date of birth (mm/dd/yyyy format)	$\Box / \Box \Box \Box \Box$	Gender		

Have you graduated from high school, rec  It has been longer than 12 months since I go Yes, I graduated from high school in the pas No	raduated from high school	l, earned my GED or Higl	School Equivalency Test	
Since completing high school, have you ta	ken at least one cour	se in any college, univ	ersity, or technical sch	ool?
If yes, list all previously earned degree(s):				
TYPE OF DEGREE	DATE DEGREE EARNED	INSTITUTION G	RANTING DEGREE	CHECK IF YOU ARE SENDING A TRANSCRIPT
			S	ee page 9 for information regarding transcripts.
From the list below, enter the code number of proficiency tests, military courses, a	nd so forth.			
1: No credit/courses 2: 1 to 30 c	redits <b>3:</b> 31 to 60 c	redits <b>4:</b> 61 to 90 cr	edits <b>5:</b> 91 to 126 cred	dits 6: Over 126 credits 7: I don't know
Are you Hispanic or Latino/Latina?	s No			
Select the racial/ethnic group(s) you identify	with regardless of you	r answer to the above	question (vou may select	more than one)
American Indian or Alaska Native Blac				
Please select the one response which best r	eflects your citizenship	status: U.S. citize	en U.S. permanent re	sident
Is English your first language?	No			
International Students (Only): Country of Citi.	zenship		Country of Birth	
Have you taken any English proficiency exan	ninations?			
		Data Takan		
		Date Taken		
TOEFL Yes Score		Date Taken		
Others:		Dute funcii	<del></del>	
<u> </u>				
If you are currently serving in the Ur	nited States Armed Ser	vices, enter the two dig	jit code number of the br	anch:
10 Army (Regular)	30 Marines (Regula	ar) <b>50</b>	Coast Guard (Regular)	
15 Army (Reserves)	35 Marines (Reser	/es) <b>55</b>	Coast Guard (Reserves)	······································
20 Navy (Regular)	40 Air Force (Regu	ar) <b>60</b>	National Guard (Army)	
25 Navy (Reserves)	45 Air Force (Rese	rves) <b>65</b>	National Guard (Air)	
Other military status:	Military family memb	er with Department of De	fense card Departme	ent of Defense civilian employee
E	Base zip code		Pay Grade	
MOS, NER, CGR, etc.				

70	MGIB-AD (Chapter 30)	95	Educational Assistance Test Program (Section 901)	115	Vocational Rehabilitation
75	MGIB-SR (Chapter 1606)	100	Educational Assistance Pilot Program (Section 903)	999	Not sure
80	REAP (Chapter 1607)	105	Survivors' and Dependents' Educational Assistance Program (Chapter 35)		
85 VEAP (Chapter 32) 010 Post-9/11 (Chapter 33)					
	d your benefits previously?	1 1 1	es No If not, have you completed VA fo	rm '''-'	<b>1990?</b>     Yes     No
	, , ,	_	parent schools, have you completed VA form 22-19	_	
ave us	, , ,	nging	parent schools, have you completed VA form 22-199	_	

### Undergraduate Degree and Certificate Selection (Select only one program)

BUSINESS	■ MBH Bachelor of Science in Health	☐ BSP Bachelor of Science	☐ BIX Bachelor of Science in
☐ AAB Associate in Applied Science in	Sciences/Master of Science in Health Sciences	in Criminal Justice  Area of concentration (select one)	Information Technology  Area of concentration (select one)
Administrative/Management Studies	Area of undergraduate emphasis	No concentration	CYS Cybersecurity Technology
■ BPB Bachelor of Professional Studies—	(select one)  HAW Health and Wellness	CJ-A Administration of	GEN General
Business and Management  BSB Bachelor of Science in Business	HED Health Education	Criminal Justice  CJ-H Homeland Security	INF Information Security  NET Network Operations
Area of concentration (select one)	MGT Management PBH Public Health	CJ-F Investigative Forensics	BNX Bachelor of Science in
ACCTG General Accounting	Graduate-level	CJ-E Law Enforcement and Public Safety	Nuclear Engineering Technology (ABET accredited)
FIN Finance GENBU General Business	specialization (select one)	☐ BHE Bachelor of Science in	Area of undergraduate concentration
GLOBL Global Business	<ul><li>☐ No concentration</li><li>☐ HI Health Care Informatics</li></ul>	Homeland Security and Emergency Management	(select one) General
<ul><li>LM Logistics Management</li><li>MHR Management of Human</li></ul>	HPE Health Professions	Area of emphasis (select one)	NC Nuclear Cybersecurity
Resources	PH Public Health	AM Agency Management CT Counterterrorism	NL Nuclear Leadership MNT Bachelor of Science in Nuclear
MIS Management Information Systems	LIBERAL ARTS	CS Cybersecurity	Engineering Technology (with
■ MARK Marketing	AS Associate in Science with	HM Emergency Response Health Management	concentration)/Master of Business Administration
OPMNG Operations  Management	Concentration in Human Services  As Associate in Science in Liberal Arts	OP Open Emphasis	Dual Degree Track
MSB Bachelor of Science in Business/	AA Associate in Arts in Liberal Arts	BSP Bachelor of Science in	Area of undergraduate concentration (select one)
Master of Business Administration Dual Degree Track	☐ BSL Bachelor of Science in Liberal Arts	Military Leadership  BSP Bachelor of Science in	General (no concentration)
Area of undergraduate concentration	Area of concentration (select one)  No concentration	National Security	NC Nuclear Cybersecurity
(select one)  ACCTG General Accounting	LOG Logistics	Area of concentration (select one)  CYS Cybersecurity	NL Nuclear Leadership  Area of graduate-level concentration
FIN Finance	PH Population Health PTW Professional and	DIREL Diplomacy/International	(select one)
GENBU General Business GLOBL Global Business	Technical Writing	Relations  INSA Intelligence and	General (no concentration)  ACCT Accounting
LM Logistics Management	<ul><li>□ BS Bachelor of Science in History</li><li>□ BS Bachelor of Science in</li></ul>	Security Analysis	CYS Cybersecurity Management
MHR Management of	Natural Sciences	<ul><li>MILLD Military Leadership</li><li>TOPIC Topics in National Security</li></ul>	HCM Health Care Management HPT Human Performance
Human Resources  MIS Management	Area of concentration (select one)		Technology
Information Systems	<ul><li>■ NATSC No concentration</li><li>■ BIO Biology</li></ul>	TECHNOLOGY	HR Human Resource Management
<ul><li>MARK Marketing</li><li>OPMNG Operations</li></ul>	☐ BS Bachelor of Science in Psychology	AAT Associate in Applied Science in Technical Studies	LDR Leadership
Management	Area of concentration (select one)  No concentration	Military students should select the concentration which corresponds to their	MEDAR Mediation and Arbitration SMM Social Media Management
HEALTH SCIENCES	IOSALES Industrial/Organizational	MOS/Rating.	TM Technology Management
☐ AHS Associate in Science in	Psychology and Strategic Sales	Area of concentration (select one)	MIC Bachelor of Science in Information Technology (with concentration)/
Health Sciences  BHS Bachelor of Science in	BS Bachelor of Science in	COMPT Computer Technologies ELECT Electromechanical	Master of Science in Cybersecurity
Health Sciences	Social Sciences  Area of concentration (select one)	Technologies	Dual Degree Track  Area of undergraduate concentration
Area of emphasis (select one)	SOCSC No concentration	<b>ELINT</b> Electronic/Instrumentation Technologies	(select one)
HAW Health and Wellness HED Health Education	ES Environmental Studies  HR Human Services	NCPPT Nuclear Technologies/ Power Plant Technologies	GEN General CYS Cybersecurity Technology
MGT Management	☐ IR International Relations	AST Associate in Science in Technology	INF Information Security
PBH Public Health BHC Bachelor of Science in	☐ BAL Bachelor of Arts in Liberal Arts	Area of focus (select one)	NET Network Operations  MBI Bachelor of Science in Information
Health Care Management	Area of concentration (select one)  No concentration	COMPT Computer Technologies  ELECT Electromechanical	Technology/Master of Business
BPH Bachelor of Science in Public Health	PH Population Health	Technologies	Administration Dual Degree Track
MHA Bachelor of Science in Health Care	BA Bachelor of Arts in History	ELINT Electronic/Instrumentation Technologies	Area of undergraduate concentration (select one)
Management/Master of Business Administration	BA Bachelor of Arts in Humanities  Area of concentration (select one)	■ NCPPT Nuclear Technologies/	GEN General CYS Cybersecurity Technology
Dual Degree Track	No concentration	Power Plant Technologies  BCY Bachelor of Science	INF Information Security
Graduate-level concentration (select.one)	COM Communication Studies CULT Cultural Studies	in Cybersecurity	NET Network Operations
No concentration	FA Fine Arts	Area of concentration (select one)  GEN General Track	BST Bachelor of Science in Technology  Area of focus (select one)
<ul><li>ACCT Accounting</li><li>CYS Cybersecurity Management</li></ul>	☐ LIT Literature ☐ BA Bachelor of Arts in Psychology	COPS Cyber Operations	COMPT Computer Technologies
HCM Health Care Management	Area of concentration (select one)	HLTH Health Care Cybersecurity	ELECT Electromechanical Technologies
HPT Human Performance Technology	No concentration	☐ BPT Bachelor of Professional Studies— Technology Management	■ ELINT Electronic/
☐ HR Human Resource	IOSALES Industrial/Organizational Psychology and	Area of focus (select one)	Instrumentation Technologies
Management  LDR Leadership	Strategic Sales	ELECT Electrical Technology  IT Information Technology	NUCLT Nuclear Technologies
MEDAR Mediation & Arbitration	PUBLIC SERVICE	NUC Nuclear Technology	POWRT Power Plant Technologies
<ul><li>SMM Social Media Management</li><li>TM Technology Management</li></ul>	☐ ACJ Associate in Science	RE Renewable Energy Technology	· ·
Li iwi reciliology Management	in Criminal Justice  ASP Associate in Science in	☐ BEL Bachelor of Science in	TECHNOLOGY CERTIFICATE
	Paralegal Studies	Electrical Engineering Technology (ABET accredited)	Certificate Program in Cybersecurity
		Area of concentration (select one)	
		<ul><li>ELEC Electronics</li><li>NANO Nanotechnology</li></ul>	
6		POWER Power Systems	

## Graduate Degree and Certificate Selection (Select only one program)

BUSINESS	HEALTH SCIENCES	PUBLIC SERVICE
MBA Master of Business Administration  Area of concentration (select one)  No concentration  ACCTG General Accounting  CYS Cybersecurity Management  HCM Health Care Management  HPT Human Performance Technology  HR Human Resource Management  LDR Leadership		MCJ Master of Science in Criminal Justice  Area of concentration (select one)  No concentration  HS Homeland Security and Emergency Management  JA Justice Administration  MPA Master of Public Administration  Area of concentration (select one)  No concentration  MEDAR Mediation & Arbitration
□ MEDAR Mediation & Arbitration     □ SMM Social Media Management     □ TM Technology Management      □ MSM Master of Science in Management     Area of concentration (select one)     □ GENB General Business Management     □ HRM Human Resource Management     □ MEDAR Mediation & Arbitration     □ OL Organizational Leadership	LIBERAL ARTS  Master of Arts in Liberal Studies (Capstone Option) Area of concentration (select one)  No concentration  LSL Leadership  CWH Contemporary World History and Politics  Master of Arts in Liberal Studies (Thesis Option) Area of concentration (select one)  No concentration  LSL Leadership  CWH Contemporary World History and Politics	TECHNOLOGY  MCY Master of Science in Cybersecurity  Area of concentration (select one) GEN General Track INFAS Information Assurance MEDATA Medical Data Security PA Policy Administration  TECHNOLOGY CERTIFICATE CYM Graduate Certificate Cybersecurity Management

Emplo	oyer Information						
Are you	currently employed? No	Yes, pa	art-time	Yes, full-time			
If emplo	oyed, who is your employer?	ame of emplo	yer				
Number ar	nd street address of employer				State	Zip code	Country (if not USA)
If emplo	oyed, what is your job title?	title					
Check t	the appropriate box(es) for any d	egree(s) y	ou have	already earned:	Associate 🔲 B	accalaureate	
Parenta	al Education Level			:			
Did not	t finish high school		Mother	Father			
	ed some college but did not graduate						
Comple	eted an associate degree (AA, AS, AA	AS, etc.)					
Comple	eted a bachelor's degree (BA, BS, etc	:.)					
Comple	eted a master's degree (MA, MS, MB	A, etc.)					
Comple	eted a doctorate degree (PhD, JD, MD	), etc.)					
Do not	know						
Your an	nual household income						
	Less than \$24,999		\$70,	000 to \$84,999			
	\$25,000 to \$34,999		\$85	000 to \$99,999			
	\$35,000 to \$44,999		□ \$100,000 to \$119,999				
	\$45,000 to \$54,999	□ Over \$120,000					

\$55,000 to \$69,999

### All Applicants: Documents Submitted for Evaluation

#### **Transcripts**

List each institution that will be submitting official transcripts on your behalf. Only list institutions from which you have previously earned college-level credits and that you would like to be considered. We will process your application once all official transcripts listed have been received. Do not submit unofficial transcripts as they cannot be used to evaluate your prior credits. Official transcripts are those that a college, testing agency, or education office submits directly to: Excelsior College, Office of Registration and Records, 7 Columbia Circle, Albany, NY 12203-5159.

**Note:** The issuance date of the transcript must be within three weeks or less and must have two forms of ID on the transcript (e.g. Social Security number and current address, current address and date of birth, last four numbers of your Social Security number and date of birth).

Official transcripts must be submitted at the request of the student. Excelsior College does not request transcripts on the student's behalf. Excelsior College reserves the right to verify all transcripts/documents received to ensure authenticity. Submission of fraudulent documents will result in academic dismissal from the College.

Name of college/university	City	State
Name of college/university	City	State
Name or conege/university	Oity	State
Name of college/university	City	State
Examination Transcripts		
List any exams from which you will have	e score reports submitted (Excelsior College® Examinations, UExcel®	), CLEP Exams, DANTES Exams, or Advanced Placement (AP)):
= .		
Type of exam	Exam title	Year taken
Type of exam	Exam title	Year taken
Type of exam	Exam title	Year taken
Professional/Corporate Traini	ing Courses	
	training that has been evaluated by ACE or National College Credit F	Recommendation Service:
Organization		Year taken

#### For graduate students only

Organization

Organization

List all previously completed graduate-level courses submitted for consideration. (Include syllabus and/or catalog description for any course for which content cannot clearly be determined by the title. For School of Nursing candidates, the course syllabus is required.)

Year taken

Year taken

PREFIX	TITLE	TERM/ YEAR TAKEN	INSTITUTION	GRADE

#### Graduate Degree Candidates: Special Instructions and Admission Requirements

Please direct any questions you may have as you complete this application to the Admissions Office at 888-647-2388, ext 2, or email GradAdmissions@excelsior.edu.

che	cklist of Application Materials
	My bachelor's degree was obtained through Regents College/Excelsior College. I do not need to submit an official transcript for my undergraduate degree.
	My bachelor's degree transcript has been requested.
	College name
	Official transcripts of graduate coursework and/or degrees, if applicable
	Essay required for the following (must accompany your application):
	MA in liberal studies candidates, MS in criminal justice candidates, Master of Public Administration candidates
	MS in health sciences candidates for the health professions education specialization only: A photocopy of documentation that you are eligible to practice in an allied health profession in your state of residence and an official transcript confirming completion of an allied health program.

#### School of Health Sciences

#### Master of Science in Health Sciences

If you are pursuing the Health Professions Education specialization, you are required to submit an official transcript from a regionally accredited college or university or the foreign equivalent confirming completion of an allied health degree program. If this program was not completed at the bachelor's level then you also need to submit an official transcript that confirms completion of your bachelor's degree from a regionally accredited college or university or the foreign equivalent. In addition, you must provide photocopied documentation that you are eligible to practice in an allied health profession in your state of residence. (This may include a license or certification.)

#### School of Liberal Arts and School of Public Service

### Master of Arts in Liberal Studies, Master of Science in Criminal Justice, and Master of Public Administration

In the pursuit of graduate education, a student's ability to communicate effectively in writing is an absolute necessity. A candidate for admission to MALS, MSCJ, or MPA program is required to submit a personal statement essay with their application. The essay is designed to provide the candidate with the opportunity to demonstrate their writing ability and to explain how the chosen degree program will help the candidate achieve their personal and professional goals.

**Specific to MALS:** MALS candidates must submit a well-written essay of 800–1200 words. The essay should be creative and address career goals, academic preparedness, and previous online course experience.

The MALS program offers students the option of a thesis or capstone. The essay should indicate your preference. If pursuing the thesis option, candidate should discuss areas of potential thesis research.

**Specific to MSCJ and MPA:** MSCJ and MPA candidates must submit a 1200–1500 word, double-spaced essay, that conveys how graduate study enhances your career goals. Also discuss related qualifications, including academic preparedness, professional experience, and/or community activities, and any other significant accomplishments. Please indicate any previous experience with online education.

#### Signature and Date (Required)

I certify that the above statements are true and correct. I understand that false information or documents may result in dismissal from the College; and that it is my responsibility to submit all required information. I agree that if accepted for enrollment in the College, I will comply with and be bound by all requirements and policies of the College, as set forth in this form, the student policies Web page, and the catalog pertaining to the program in which I am seeking to enroll. My signature below indicates I have read the Required State Disclosure Notifications presented on the Excelsior College website (www.excelsior.edu/about/ transparency). Signature **Mailing/Payment Instructions** Please include your \$50 non-refundable application fee with this application. Make your check or money order payable to Excelsior College in U.S. dollars drawn on a U.S. bank, or complete the charge card authorization below. **Do not send cash**. Note: The \$50 application fee is waived for veterans, as well as academic and corporate partners. Military servicemembers and military family members are only required to apply and pay the \$50 application fee for programs in the School of Nursing. ☐ Check enclosed ☐ Money order enclosed Credit card authorization (or the current fee at the time this form is received by Excelsior College) to my: I authorize Excelsior College to charge Mastercard Visa Discover American Express Credit card account number Expiration date Name of cardholder Signature

Submit your completed application and payment to:

Excelsior College Bursar's Office
7 Columbia Circle, Albany, NY 12203-5159

FAX: 518-464-8700

