

Texas Department of Public Safety

Site Visit Report

Description of Training Organization

The Texas Department of Public Safety (DPS) is Texas' state police agency. DPS is comprised of the Director's Staff and five major divisions: Traffic Law Enforcement, Criminal Law Enforcement, Texas Rangers, Driver License, and Administration.

- The Director's Staff is comprised of the Office of Budget Control, the Office of the General Counsel, the Public Information Office, Aircraft, Information Management Service, and Internal Affairs.
- The Texas Rangers investigate felony crimes, white collar crime, public integrity cases, and assist in the suppression of civil disturbances.
- The Traffic Law Enforcement Division enforces traffic laws on rural Texas highways, investigates traffic collisions, and assists in the recovery of stolen vehicles and property.
- The Criminal Enforcement Division provides specialized assistance to local and federal agencies in criminal law enforcement activities in the areas of narcotics, special crimes, motor vehicle theft, polygraph and crime lab services.
- The Driver License Division is responsible for all aspects of driver licensing including license issuance, driver records, driver improvement, road safety, and accident records.
- The Administration Division provides a wide variety of support functions for the entire department and includes Crime Records, Staff Support, Emergency Management Services, and the Training Academy.

The department's total work force, including commissioned personnel, technical, clerical, supervisory, and administrative positions, is 7,311. DPS is funded by appropriations of the Texas State Legislature with a total budget of over \$406 million (Sept. 1 2002 – August 31, 2003).

The Academy offers three programs of instruction - All Field Service Recruit Training, which is the basic training received by all state trooper recruits; In-Service Training, the specialized training received by troopers assigned to a particular division after successfully completing a probationary period; Specialized Training, programs offered to all Texas law enforcement jurisdictions.

Source of Official Student Records

In order to award credit, colleges and universities require proof of completion of coursework issued by the training organization. A student who has completed training provided by the Texas Department of Public Safety may obtain such records of this training by contacting:

DPS Training Academy
P.O. Box 4087
Austin, TX 78773-0252

Description of Training Programs

The courses listed within comprise the All Field Service Recruit Training program offered by the Texas DPS Training Academy. This is a 1,230 hour, 27-week basic training program that includes and/or exceeds all requirements of the Texas Commission on Law Enforcement (TCLEOSE) standards. TCLEOSE provides comprehensive information to all state police jurisdictions on the content and duration of basic police training. The mission of the TCLEOSE Basic Police Officer Course is:

1. To prepare the participants to serve the needs of the community and to uphold the laws of society in an effective and professional manner; and
2. To deliver a quality, entry-level education and training program that provides the participants with the basic knowledge, attitudes, and skills they will need to successfully begin a career as a peace officer. The All Field Service Recruit Training Program embraces this mission.

The courses listed below are included in the Specialized training programs (including, but not limited to, programs provided in partnership with the Texas Police Association) and In-Service programs offered by the Texas DPS Training Academy. Various programs meet or exceed requirements of the Texas Commission on Law Enforcement Standards (TCLEOSE). TCLEOSE provides comprehensive information to all state police jurisdictions on the content and duration of specified police training programs.

Arrest, Search, and Seizure (Intermediate) program meets TCLEOSE Intermediate Certification requirements. The course goal is to familiarize the student with the laws of Arrest, Search, and Seizure and apply the laws in different arrest scenarios.

Basic Computer Crimes is designed to provide law enforcement personnel with many aspects of investigation of high technology computer-related crimes. Topics include computer crimes investigative techniques, identity theft investigation, child pornography, and evidence recovery.

Basic Courtroom Testimony is designed to enhance criminal case convictions and reduce civil suit judgments. Areas of instruction include proper pre-trial prosecuting attorney briefings, courtroom strategies, delivering positive testimony, and interviewing techniques with civil attorneys.

Basic Fingerprint Comparison School is designed for investigating officers and laboratory technicians who work with fingerprints. The goal is to train entry-level personnel in the fingerprint pattern typing including comparison and identification of fingerprints.

Firearms Instructors' School is designed for the intermediate to advanced shooter who wishes to assist in firearms instruction.

Investigative Analysis of Homicide and Violent Crimes is designed to update and improve techniques, methods, and procedures regarding the investigation of homicides, violent assaults, and violent crimes.

Leadership Management in Law Enforcement is designed to develop leadership skills for commissioned and non-commissioned personnel.

TCLEOSE Mandated Courses for Law Enforcement Officers provides instruction in specific mandated topics for commissioned personnel.

Location: Texas Department of Public Safety: Austin, Texas.

Length: All Field Service Recruit Training – 27 weeks (1,230 hours); Specialized and In-Service Varies

Program Objective: To provide participants with the knowledge, skills and abilities necessary to serve effectively at the entry level in Texas law enforcement.

Learning Objective: Upon successful completion of this program, the graduate will be able to perform Texas law enforcement duties at a journey level or higher, unless otherwise noted.

Instructional Methods: Traditional methods including lectures with audio-visual enhancements, readings and handouts; role-play exercises; demonstrations; and laboratory exercises.

Learning Assessments: Written and practical examinations are used.

Description of Team

All Field Service Recruit Training Assessment

Three assessment consultants and one Excelsior College training assessment coordinator were on the team. In addition to these four individuals, a member of the Advisory Committee (Mr. John Maloy), a second assessment coordinator (Mr. Eric Schultz), and the grant consultant (Dr. Richard Hamilton) participated in the assessment. Below is a list of all participants; Excelsior College has full curriculum vitae on file for each.

Maureen McLeod, PhD
 Assoc. Prof. of Sociology & Criminal Justice
 Coordinator, Sociology and Criminal Justice
 Associate Professor of Forensic Psychology
 The Sage Colleges
 Troy, New York

Eric Schultz, MA
 Assessment Coordinator, CJTA
 Criminal Justice Training Assessment
 Albany, NY

Ken Wallentine, JD
 Administrative Counsel, State of Utah, Department of Public Safety
 Salt Lake City, Utah

Timothy Birch, MS
 Assessment Coordinator, CJTA
 Criminal Justice Training Assessment
 Albany, NY

Harold K. Becker, DCrim
 Professor, Department of Criminal Justice
 California State University, Long Beach
 Long Beach, California

Richard J. Hamilton, EdD
 Grant Consultant
 Trenton, NJ

John Maloy, MS
 Chair, CJTA Advisory Board
 Excelsior College
 Albany, NY

Specialized and In-Service Training Programs Assessment

Three assessment consultants and one Excelsior College training assessment coordinator were on the team. In addition to these four individuals, the Dean of the School of Liberal Arts (Dr. Meredyth Leahy) and a second assessment coordinator (Mr. Eric Schultz) participated in the assessment. Below is a list of all participants; Excelsior College has full curriculum vitae on file for each.

Catherine Burton, PhD
 Assistant Professor of Justice Studies
 Justice Studies Program
 Department of Political Science
 Georgia Southern University
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Meredyth Leahy, EdD
 Dean, School of Liberal Arts
 Excelsior College
 Albany, New York

Ken Wallentine, JD
 Administrative Counsel
 Utah Department of Public Safety
 Utah Peace Officer Standards and Training
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Eric Schultz, MA
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August Fons, MS
 Director of Criminal Justice Program
 New Mexico Junior College
 Adjunct Professor of Criminal Justice
 College of the Southwest
 Hobbs, New Mexico

Timothy Birch, MS
 Assessment Coordinator, CJTA
 Criminal Justice Training Assessment
 Albany, NY

Description of Visit

All Field Service Recruit Training Assessment

From February 12 to 14, 2003, the above representatives of Excelsior College conducted a site visit to the Texas Department of Public Safety Training Academy to assess the educational programs offered by Texas DPS.

On the first morning (Wednesday, February 12, 2003), the team assembled at the Texas DPS Academy. Following a brief organizational meeting and introductions to the academy staff (including Commander Albert Rodriguez and Captain Frank Woodall), the assessment team was shown to its conference room headquarters to begin the assessment process.

The team determined that the remainder of the day would be spent organizing the various subject modules of the recruit training program into familiar college course content areas. Before finishing for the day, the course areas were discussed and then assigned to a specific faculty member for review to begin the next day.

Associate Professor McLeod reviewed material for the following course: Child Maltreatment. Professor Becker reviewed material for the following courses: Controlled Substances, Basic Police Procedures, Basic Patrol Procedures, and Principles of Criminal Investigation. Mr. Wallentine reviewed material for the following courses: Vehicle Traffic Law, Constitutional Law, Criminal Procedure Law, and Substantive Criminal Law. Mr. Maloy reviewed material for the following courses: Report Writing, Spanish, First Aid/CPR, Self Defense, Fitness & Wellness, and Interpersonal Communications.

The above list of courses was developed from a list of subjects mandated by the Texas Commission on Law Enforcement (TCLEOSE) and from the supplemental subject areas included in the recruit training program by TX DPS. In almost all cases, TX DPS exceeded TCLEOSE requirements.

The team began February 13 by reviewing the TX DPS Recruit School materials. Throughout the day, the assessment coordinators spent a great deal of their time finding documentation the assessment consultants needed to complete a thorough review. The assessment consultants, the project director, and the assessment coordinators frequently discussed aspects of the assessment, which the grant consultant monitored to assure accuracy in this report.

On the morning of February 14, the team completed its review of program materials and discussed the credit recommendations in detail. The team also discussed alternate means for reviewing the materials from the two remaining programs and some organizational and procedural recommendations for TX DPS and the Academy administration. These recommendations will be made by the assessment coordinators to the Academy staff separate from the credit recommendations made by the visiting team. The team held an exit interview with representatives of the TX DPS Academy. These representatives included Captain Frank Woodall, Lieutenant Victor Taylor, additional lieutenants, and several sergeants. The grant consultant conducted the interview. He thanked the TX DPS staff for opening their doors and for the high level of cooperation provided. He also complimented them on the high quality of their program as reflected in the number of credits that will be recommended for graduates of their program.

Additional Review

Daniel Eisenberg, Associate Dean and Director of Master in Liberal Studies program at Excelsior College, performed a secondary review of the course materials for "Spanish in Law Enforcement." Dean Eisenberg has a PhD in Spanish and served as a Spanish professor for over twenty years – much of that time at Florida State University. Dean Eisenberg's recommendation was consistent with that of John Maloy.

Specialized and In-Service Training Programs Assessment

From September 10-12, 2003, the above representatives of Excelsior College conducted a site visit to the Texas Department of Public Safety Training Academy to assess the educational programs offered by Texas DPS.

On the first morning (Wednesday, September 10, 2003), the team assembled at the Texas DPS Academy. Following a brief organizational meeting and introductions to the academy staff (including Sergeant Bobby Gideon), the assessment team was shown to its conference room headquarters to begin the assessment process.

The team determined that the remainder of the day would be spent organizing the various subject modules of the recruit training program into familiar college course content areas. Before finishing for the day, the course areas were discussed and then assigned to a specific faculty member for review to begin the next day.

Assistant Professor Burton reviewed material for the following programs: Application of Hypnosis in Criminal Investigation, Basic Computer Crime School, Highway Patrol In-Service, Investigative Analysis of Homicide and Violent Crimes, Leadership Management in Law Enforcement, Motor Vehicle Theft In-Service, Narcotics In-Service, Ranger Division In-Service, Special Crimes In-Service, TCLEOSE Mandated Courses for Law Enforcement Officers, and Techniques of Group Instruction.

Mr. Fons reviewed material for the following programs: Firearms Instructor School. Mr. Wallentine reviewed material for the following programs: Arrest, Search, and Seizure, Basic Courtroom Testimony, Basic Fingerprint Comparison School, and First Line Supervisor.

The team began September 11 by reviewing the TX DPS training materials. Throughout the day, the assessment coordinators spent a great deal of their time finding documentation the assessment consultants needed to complete a thorough review. The assessment consultants, the project director, and the assessment coordinators frequently discussed aspects of the assessment, which the grant consultant monitored to assure accuracy in this report.

On the morning of September 12, the team completed its review of program materials and discussed the credit recommendations in detail. The team held an exit interview with representatives of the TX DPS Academy. These representatives included Commander Albert Rodriguez, Lieutenants Victor Taylor, Mark Sassman, and Erwin Ballarta, and several sergeants including Bobby Gideon, Hilan Priddy, Sam Culpepper, and Jack DeMuyneck. Mr. Birch conducted the interview. He thanked the TX DPS staff for opening their doors and for the high level of cooperation provided. He also complimented them on the high quality of their program as reflected in the number of credits that will be recommended for graduates of their program.

Credit Recommendations

Summary of Credit Recommendations

Program: All Field Service Recruit Training

Basic Patrol Procedures	3 credits
Basic Police Procedures	3 credits
Child Maltreatment	1 credit
Constitutional Law	2 credits
Controlled Substances	1 credit
Criminal Procedure	3 credits
Emergency Medical Assistance	2 credits
Fitness and Wellness	2 credits
Interpersonal Communication	1 credit
Police Report Writing	1 credit
Principles of Criminal Investigation	3 credits
Self Defense	2 credits
Spanish for Law Enforcement	3 credits
Substantive Criminal Law	3 credits
<u>Vehicle Traffic Law</u>	<u>3 credits</u>
TOTAL	33 credits

Specialized and In-Service Training

<i>Program:</i> Application of Hypnosis in Criminal Investigation Application of Hypnosis in Criminal Investigation	2 credits
<i>Program:</i> Arrest, Search & Seizure Intermediate Arrest, Search & Seizure Law	2 credits
<i>Program:</i> Basic Computer Crime School Computer Applications in Criminal Justice	1 credit
<i>Program:</i> Basic Courtroom Testimony Introduction to Courtroom Communication	.5 credit
<i>Program:</i> Basic Fingerprint Comparison School Introduction to Fingerprint Comparison	2 credits
<i>Program:</i> Firearms Instructor School Firearms Instructor	4 credits
<i>Program:</i> First Line Supervisor Introduction to Leadership	1 credit
<i>Program:</i> Highway Patrol In-Service November 2001 to April 2002 Firearms, Physical Fitness, & Patrol Admin Patrol Administration	1 credit 3 credits
<i>Program:</i> Investigative Analysis of Homicide and Violent Crimes Introduction to Forensic Science and Violent Crime Scene Investigation	3 credits
<i>Program:</i> Leadership Management in Law Enforcement Criminal Justice Management	1 credit
<i>Program:</i> Motor Vehicle Theft In-Service October 2001 Special Issues in Motor Vehicle Theft Investigation	1 credit
<i>Program:</i> Narcotics In-Service November 2001 Special Issues in Narcotics Investigation	2 credits
<i>Program:</i> Ranger Division In-Service May 2002 Special Issues in Criminal Investigation II	2 credits
<i>Program:</i> Special Crimes In-Service August 2002 Special Issues in Criminal Investigation I	1 credit
<i>Program:</i> TCLEOSE Mandated Courses for Law Enforcement Officers Multiculturalism and Law Enforcement	.5 credit
<i>Program:</i> Techniques of Group Instruction Dynamics of Group Learning in Law Enforcement Education	2 credits *

* indicates upper level credit

Course Descriptions

Application of Hypnosis in Criminal Investigation (2 credits, lower division)

Program: Application of Hypnosis in Criminal Investigation

Location: State Police Academy, Austin, TX

Length: 32 hours

Dates: September 1998 through June 2009

Objectives: Define and provide historical background on technique of hypnosis. Acquire a working knowledge of how hypnotic techniques are used in police investigations.

Instruction: Students must complete no fewer than: three hours of "Basic Psychodynamics," one hour of "Body Language and Its Uses," two hours of "Deepening Techniques Utilized," one hour of "Definitions and Glossary of Required Test," one hour of "Doctor Reiser's Videotape," four hours of "Forensic Hypnotic Sessions (individual test part I and II)," one hour of "Hypnotic and Post-Hypnotic Suggestions," one hour of "Hypnotic Techniques for Children," one hour of "Hypnotic Techniques for Eliciting Information," one hour of "Ideomotor Responses," two hours of "Induction Techniques Used in Investigation," four hours of "Nature of Hypnosis and Theories," four hours of "Profile of a Forensic Investigation/Forensic Interview," three hours of "Rapport Building," one hour of "Religious Attitudes Involving Hypnosis," one hour of "Scientific Forensic Hypnosis." Instructional methods include lecture (supplemented by handouts, PowerPoint, and student demonstration) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Basic Patrol Procedures (3 credits, lower division)*Program:* All Field Service Recruit Training*Location:* State Police Academy, Austin, TX*Length:* 87 hours*Dates:* February 1998 through June 2009

Objectives: Understand the importance and methods of patrol function and preparation. Provide an awareness of the hazards a peace officer may encounter when on patrol. Understand various concepts and different techniques of patrol, pedestrian confrontations, field interviews, vehicle stops and other responses to calls for service. Realize the value of the crime prevention function and to perform crime prevention activities. Safely and effectively perform the first-responder role at a hazardous materials event as described in the official 2000 Emergency Response Guidebook which is the basic guidebook for first responders during the initial phase of a dangerous goods/hazardous materials incident. Acquire an understanding of an officer's legal obligations and liabilities when operating a vehicle. Identify the essential elements in conducting a pre-shift safety inspection. Acquire an understanding of the importance of the defensive driving components necessary to safely operate a law enforcement vehicle.

Instruction: Students must complete no fewer than: forty hours of "Patrol," nine hours of "Motor Vehicle," six hours of "Hazardous Materials," and thirty-two hours of "Defensive Driving" in the All Field Recruit School. Instructional methods include lecture (supplemented by handouts, PowerPoint, and case studies) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Basic Police Procedures (3 credits, lower division)*Program:* All Field Service Recruit Training*Location:* State Police Academy, Austin, TX*Length:* 117 hours*Dates:* February 1998 through June 2009

Objectives: Acquire knowledge of traffic laws contained in the Transportation Code applications. Demonstrate and apply a working knowledge to the detection, apprehension and arrest of the intoxicated driver. Demonstrate a working knowledge of the laws, methods, and techniques relative to accident investigation. Control and direct traffic in a safe and legal manner. Understand the importance and methods of patrol function and preparation. Become aware of the hazards a peace officer may encounter when on patrol. Maintain the peace and safeguard lives and property during situations calling for crowd management. Understand basics of emergency communications. Understand Federal and State laws that govern the operation of communications systems in public safety. Acquire working knowledge of the techniques, terminology, and restrictions required of a professional communicator. Understand the nature of juvenile issues. Understand statutory authority and requirements for conducting investigations involving juveniles.

Instruction: Students must complete no fewer than: seventy hours of "Accident Investigation," four hours of "TCIC/NCIC," two hours of "Crowd Control," two hours of "Stinger Strips," two hours of "Incident Command," four hours of "Internal Affairs," twelve hours of "Emergency Communications," six hours of "Juvenile Issues," and fifteen hours of "Criminal Introduction" in the All Field Recruit School. Instructional methods include lecture (supplemented by handout, PowerPoint, and case studies) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Child Maltreatment (1 credit, lower division)*Program:* All Field Service Recruit Training*Location:* State Police Academy, Austin, TX*Length:* 22 hours*Dates:* February 1998 through June 2009

Objectives: Define child abuse and neglect. Discuss historical perspectives, etiological theory and the role of law enforcement in child abuse and neglect. Recognize environmental, behavioral, and emotional indicators and physical, behavioral, and emotional effects on child abuse and neglect.

Instruction: Students must complete no fewer than twenty-two hours of "Child Abuse" in the All Field Recruit School. Instructional methods include lecture. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Computer Applications in Criminal Justice (1 credit, lower division)*Program:* Basic Computer Crime School*Location:* State Police Academy, Austin, TX*Length:* 22 hours*Dates:* September 1998 through June 2009

Objectives: Understand the technical aspects of proper collection of computers and computer media as evidence. Provide an overview of the preparation to make a seizure of computer and media evidence as well as some key computer forensic techniques that illustrate the importance of utilizing trained personnel and appropriate methodologies to process such evidence. Acquire a working knowledge of computer intrusion investigative guidelines and the procedures of basic Internet investigations. Recognize the constitutional issues surrounding computer and Internet searches.

Instruction: Students must complete no fewer than: four hours of "DPS Special Crimes Services," four hours of "Computers in Missing and Exploited Children," four hours of "Conducting Computer Intrusion Investigation," two hours of "Emerging Trends in Computer Related Crimes," one hour of "Finding/Analyzing Evidence Using Shareware," three hours of "Texas Attorney General's Internet Bureau," and four hours of "Understanding and Tracing E-mail." Instructional methods include lecture (supplemented by handout, PowerPoint, and case study) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Constitutional Law (2 credits, lower division)*Program:* All Field Service Recruit Training*Location:* State Police Academy, Austin, TX*Length:* 32 hours*Dates:* February 1998 through June 2009

Objectives: Apply the U.S. and Texas Constitution and Bill of Rights as they pertain to the role of peace officers and the rights of citizens. Recognize the liability assumed resulting from improper acts or failure to act in the execution of civil process and/or other daily law enforcement duties. Explain the difference between civil and criminal process, duties of peace officers in the civil process, jurisdiction of the civil courts and be able to define the most common terms used in civil law. Discuss the procedure and methods for a civil action from the initial civil wrong until a rendering of a decision by the court and what enforcement action may be taken. Identify the requirements, procedure and method of enforcement of the eviction process. Discuss the purpose and scope of a Peace Bond, Family Violence Protective Orders, Estray Law, and Animal Cruelty. Recognize the legal authorities pertaining to peace officers' use of force.

Instruction: Students must complete no fewer than: twelve hours of "Texas and U.S. Constitutions," twelve hours of "Civil Procedures," and eight hours of "Use of Force – Law" in the All Field Recruit School. Instructional methods for this course include lecture and active learning scenarios that include role-play. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Controlled Substances (1 credit, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 18 hours

Dates: February 1998 through June 2009

Objectives: Effectively utilize the provisions of the Texas Alcoholic Beverage Code (ABC) in performing the law enforcement and peacekeeping role. Define Texas laws pertaining to Controlled Substances and of the major categories of those substances. Recognize Texas laws pertaining to dangerous drugs and the illegal use of volatile chemicals. Discuss narcotic investigation techniques and procedures. Explain legal authorities as they pertain to the role of the peace officer and the rights of citizens regarding arrest.

Instruction: Students must complete no fewer than: four hours of "Texas Alcoholic Beverage Control (TABC)," twelve hours of "Drugs," and two hours of "Asset Forfeiture" in the All Field Recruit School. Instructional methods include lecture (supplemented by handouts, PowerPoint, and case studies) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Criminal Justice Management (1 credit, lower division)

Program: Leadership Management in Law Enforcement

Location: State Police Academy, Austin, TX

Length: 22 hours

Dates: September 1998 through June 2009

Objectives: Provide an overview of leadership and management styles. Acquire skills in interpersonal communication, conflict management, problem solving, and time management. Understand utility and implementation of the DiSC personal profile system. Recognize standards of ethics and professionalism in leadership/management roles.

Instruction: Students must complete no fewer than: two hours of "Conflict Management," six hours of "DiSC Instrument," four hours of "Leadership: the Three R's," six hours of "Old Tech is Still Good Tech (Leadership in the 21st Century)," two hours of "Professionalism," three hours of "Project Presentation," and one hour of "Student Project." Instructional methods include lecture (supplemented by handout, PowerPoint, and case study), classroom and group discussion. Evaluation methods include written examination and oral presentation.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Criminal Procedure (3 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 44 hours

Dates: February 1998 through June 2009

Objectives: Recognize the statutory authority for administration of criminal procedure as enumerated by the Texas Code of Criminal Procedure (CCP). Discuss the general duties and responsibilities for officers as enumerated by the CCP. Discuss the courts and their criminal jurisdiction. Discuss the procedures to be followed in the prevention and suppression of offenses. Recognize the time limitations relating to felonies and misdemeanors, the requirements and procedures for arrests without and with a warrant of arrest, and the requirements and procedures for search warrants. Discuss court processes as they relate to criminal offenses. Identify the conditions for arrest.

Instruction: Students must complete no fewer than sixteen hours of "Code of Criminal Procedure" and twenty-eight hours of "Arrest, Search, and Seizure Procedure" in the All Field Recruit School. Instructional methods for this course include lecture, learning scenarios, and small group discussion activities. Evaluation method includes written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Dynamics of Group Learning in Law Enforcement Education (2 credits, upper division)

Program: Techniques of Group Instruction

Location: State Police Academy, Austin, TX

Length: 38 hours

Dates: September 1998 through June 2009

Objectives: Provide an overview of group learning techniques. Apply methodologies and techniques of the learning process to criminal justice practitioners. Develop effective verbal and written communication skills. Acquire working knowledge of basic instructional aides and equipment including instructional media. Participate in the development of lesson plans, preparation for teaching, and a teaching practicum.

Instruction: Students must complete no fewer than: one hour of "Domains of Learning," one hour of "Factors Affecting Learning," twelve hours of "Final Presentation," one hour of "Introduction to Instructional Media," two hours of "Introduction to Lesson Assignments," one hour of "Learning Objectives," one hour of "Methods of Instruction," two hours of "Phases of the Learning Process," seven hours of "Practice Teaching," four hours of "Preparation for Final Presentation," one hour of "Preparation of Lesson Plans," four hours of "Preparation for Practice Teaching," and one hour of "Teaching the Learning Process." Instructional methods include lecture (supplemented by handout and PowerPoint) and classroom and group discussion. Evaluation methods include written examination and oral presentation (teaching demonstrations).

Credit Recommendation: In the upper division baccalaureate degree category, two semester credits.

Emergency Medical Assistance (2 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 42 hours

Dates: February 1998 through June 2009

Objectives: The student will know the procedures and skills necessary to provide emergency medical assistance pending arrival of medical support.

Instruction: Students must complete no less than forty-two hours of "Emergency Medical Assistance" in the All Field Recruit School. Instructional methods include lecture, demonstration, and role play. Evaluation methods include written and practical examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one credit.

Firearms Instructor (4 credits, lower division)

Program: Firearms Instructor School

Location: State Police Academy, Austin, TX

Length: 81.5 hours

Dates: September 1998 through June 2009

Objectives: Discuss and explain the teacher-learning process and factors affecting learning. Demonstrate ability to develop a lesson plan and implement different methods of instruction by conducting actual teaching exercises. List the functions and responsibilities of a firearms instructor. List general firearm and range safety rules. Identify the basic components of shooting and common shooting errors. Demonstrate basic revolver, semi-automatic pistol, and shotgun operation, malfunction clearing, and cleaning. Define and develop familiarization, training and proficiency courses of fire.

Instruction: Students must complete no less than two hours of "Basic Ballistic Concepts," two hours of "Civil Liability," three hours of "Course Objectives," two hours of "Role and Use of Deadly Force," one hour of "Factors affecting Learning/Domains of Learning," one hour of "Instructional Media," four hours of "Introduction to Semi-Auto and Revolver," three hours of "Introduction Speeches," one hour of "Learning Objectives," three hours of Low Cover Tactical Positions," Four hours of Lowlight Shooting," one hour of "Methods of Instruction," one hour of Phases of the Learning Process," two hours of "Preparing for Presentations," one hour of "Preparing Lesson Plans," one hour of "Teaching/Learning Process," ten hours of "Presentations," seven hours of "Semi-automatic Courses of Fire," four hours of "Stance, Grip, and Alignment," and four hours of "Zero-Semi-Automatic Pistols." Instructional methods include lecture and demonstration. Evaluation methods include written and practical examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, four semester credits.

Firearms, Physical Fitness, and Patrol Administration (1 credit, lower division)

Program: Highway Patrol In-Service November 2001 to April 2002

Location: State Police Academy, Austin, TX

Length: 12 hours

Dates: September 1998 through June 2009

Objectives: Provide overview and instruction of firearm training systems in conjunction with a physical fitness program.

Instruction: Students must complete no fewer than: nine hours Firearms and Training Systems (FATS) and three hours of Physical Fitness Wellness Program.

Instructional methods include lecture and demonstration. Evaluation methods include demonstration and written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Fitness and Wellness (2 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 100 hours

Dates: February 1998 through June 2009

Objectives: Describe the importance of fitness and wellness in the law enforcement profession. Identify healthy nutritional strategies and develop a personal nutrition plan. Become aware of the causes and effects of stress in the lives of peace officers. Become aware of the problems, symptoms, and responses to substance abuse in law enforcement. Develop personal strategies for the positive management of stress.

Instruction: Students must complete no less than ninety-one hours of "Physical Training," no less than six hours of "Fitness and Wellness," and no less than eight hours of "Stress Management" in the All Field Recruit School. Instructional methods include lecture, demonstration, and role play. Evaluation methods include written and practical examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Intermediate Arrest, Search & Seizure Law (2 credits, lower division)

Program: Arrest, Search & Seizure

Location: State Police Academy, Austin, TX

Length: 35 hours

Dates: September 1998 through June 2009

Objectives: Discuss laws of arrest, search and seizure, beyond the instruction provided in Basic Recruit School. Apply laws in various arrest scenarios. Demonstrate knowledge of current state and federal case decisions impacting arrest, search and seizure. Discuss whether a detained person is under arrest. Identify circumstances where arrest and search without warrant and/or with a warrant is lawful. Prepare arrest and search warrants conforming to state and federal law. Discuss application of the Miranda rule to arrested persons.

Instruction: Students must complete no fewer than: two hours of "Admissions, Confessions, and the Exclusionary Rule," three hours of "Case Brief Exercise," one hour of "Court System and Legal Terminology," four hours of "Elements of Detention, Probably Cause, and Arrest," eight hours of "Exceptions to Search Warrant Requirements," two hours of "Exclusionary Rule," two hours of "Group Project," two hours of "Historical Perspective and Fourth Amendment Review," four hours of "Search Warrant Requirements and Exercise," and four hours of "Stop and Frisk." Instructional methods for this course include lecture, case brief writing exercises, extensive directed readings, and active learning scenarios that include role-play. Evaluation methods include written pre-learning and final examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Interpersonal Communication (1 credit, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 11 hours

Dates: February 1998 through June 2009

Objectives: Identify the basic models and principles of communications. Employ tactical communications appropriate to the situation. Demonstrate effective positive controlling behavior appropriate to the situation. Define passive, assertive, and aggressive behavior/communications. Enhance critical thinking and problem solving abilities. Discuss the Americans with Disabilities Act, the use of TTY, and basic sign language. Demonstrate sensitivity to the culture of the deaf.

Instruction: Students will complete no fewer than: three hours of "Interpersonal Communication," four hours of "Communicating with the Deaf," and four hours of "Critical Thinking and Problem Solving" in the All Field Recruit School. Instructional methods include lecture. Evaluation methods include role play demonstration by student.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Introduction to Courtroom Communication (.5 credit, lower division)

Program: Basic Courtroom Testimony

Location: State Police Academy, Austin, TX

Length: 40 hours

Dates: September 1998 through June 2009

Objectives: Prepare the student to communicate effectively in judicial and administrative proceedings.

Instruction: Students must complete no less than three hours of "Case Preparation and DUI Testimony," two hours of "Civil Testimony versus Criminal Testimony," one hour of "Courtroom Demeanor Examination," five hours of "Courtroom Practicum," one hour of "Introduction to Case Law Briefing," four hours of "Introduction

to Constitution,” ten hours of “Introduction to Courtroom Demeanor,” two hours of “Effective Communication,” two hours of “Expert Testimony,” four hours of “Mock Trial,” two hours of “Stress Management,” and two and one-half hours of “Testimony Practicum and Review.” Instructional methods include lecture, moot court, slide show, and student workbook. Examination includes a student case briefing exercise.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one-half semester credit.

Introduction to Fingerprint Comparison (2 credits, lower division)

Program: Basic Fingerprint Comparison School

Location: State Police Academy, Austin, TX

Length: 36 hours

Dates: September 1998 through June 2009

Objectives: Demonstrate basic fingerprint typing. Compare and identify various fingerprint patterns. Demonstrate basic ability to present fingerprint testimony in court. Discuss history, physiology and definition of fingerprints.

Instruction: Students must complete no fewer than: one hour of “Automation,” two hours of “Difficult Comparisons,” eight hours of “Fingerprint Comparison,” three hours of “Fingerprint Comparison – Tour of CRD,” four hours of “Fingerprint Testimony,” nine and one-half hours of “Pattern Interpretation,” one and one-half hours of “History, Physiology, Definition of Fingerprints,” and two hours of “Recording Fingerprints.” Instructional methods include lecture, laboratory exercises, examination of fingerprints, directed readings, and student workbook. Examination methods include fingerprint comparison and identification.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two credits.

Introduction to Forensic Science and Violent Crime Scene Investigation (3 credits, lower division)

Program: Investigative Analysis of Homicide and Violent Crimes

Location: State Police Academy, Austin, TX

Length: 34 hours

Dates: September 1998 through June 2009

Objectives: Develop an understanding of basic criminal profiling and the collection of forensic evidence in relation to the investigation of homicides and other violent crimes. Provide background knowledge of crime lab procedures (including DNA), forensic anthropology, forensic entomology, forensic odontology, and forensic related art. Acquire knowledge of investigative techniques in the following areas: mass casualty events, staged crime scenes, Munchausen Syndrome, and Sudden Infant Death Syndrome. Understand procedures for accessing the resources of federal agencies including the Uniform Crime Reports (UCR) and Violent Criminal Apprehension Program (ViCAP).

Instruction: Students must complete no fewer than: three hours of “Criminal Profiling, two hours of DNA/DPS Lab Procedures,” four hours of “Equivocal Death Investigation,” two hours of “Forensic Anthropology,” two hours of “Forensic Entomology,” two hours of “Forensic Odontology,” two hours of “Forensic Related Art,” two hours of “Introduction to Mass Casualty Event,” four hours to “Medicolegal Autopsy Investigation,” two hours of “Munchausen syndrome,” four hours of “Staged Crime Scene,” one our of “UCR Overview,” and four hours of “VICAP and Other FBI Resources.” Instructional methods include lecture (supplemented by handouts, PowerPoint, and case study) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Introduction to Leadership (1 credit, lower division)

Program: First Line Supervisor

Location: State Police Academy, Austin, TX

Length: 47 hours

Dates: September 1998 through June 2009

Objectives: Define leadership, characteristics of an effective leader, and leadership styles. Identify cultural issues in leadership. Discuss methods of counseling subordinate employees. Demonstrate familiarity with fundamental employment law issues. State accepted procedure for receiving and investigating complaints about employees. State leadership role in promoting ethical culture in law enforcement.

Instruction: Instructional methods include lecture (accompanied by slide show) and directed readings. Students also conduct counseling sessions. Extensive readings and student workbook materials are provided.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Multiculturalism and Law Enforcement (.5 credit, lower division)

Program: TCLEOSE Mandated Courses for Law Enforcement Officers

Location: State Police Academy, Austin, TX

Length: 8 hours

Dates: September 1998 through June 2009

Objectives: Define Multiculturalism. Provide insight into the role of race and culture in contemporary law enforcement. Discuss such issues as the ethnocentrism, gang subculture, and illegal profiling.

Instruction: Students must complete no fewer than: three hours of “Cultural Diversity,” two hours of “Racial Profiling,” and two and three-quarter hours of “Special Investigative Topics.” Instructional methods include lecture (supplemented by handout, PowerPoint, and case study), classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one-half semester credit.

Patrol Administration (3 credits, lower division)

Program: Highway Patrol In-Service

Location: State Police Academy, Austin, TX

Length: 33 hours

Dates: September 1998 through June 2009

Objectives: Provide overview and instruction of management and investigative techniques used in patrol units. Discuss issues of illegal profiling and the use of deadly force. Understand the legal issues that surround search and seizure. Special topics include counter terrorism and intelligence gathering, conflict resolution, criminal interdiction, and asset forfeiture.

Instruction: Students must complete no fewer than: three hours of “Conflict Resolution Skills,” two hours of “Counter Terrorism and Intelligence Gathering,” two hours of “Criminal Interdiction/Asset Forfeiture,” four hours of “Defensive Driving Pursuit Operation,” two hours of “Ethics and Responsibility,” four hours of “First Aid,” two hour of “Illegal Profiling,” one hour of “IMS Briefing,” two hours of “Incident Command System,” two hours of “Legal Issues/New Legislation,” two hours of “Legal/Search and Seizure,” two hours of “Pre-Incident Indicators/Use of Force,” two hours of “Radar/Stinger Spike,” three hours of “Special Investigative Topics,” and one hour of “TLE Operations.” Instructional methods include lecture (supplemented by handout, PowerPoint, and student demonstration) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Police Report Writing (1 credit, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 28 hours

Dates: February 1998 through June 2009

Objectives: Identify and write complete sentences. Recognize and discuss sentence clarity problems and correct them. Demonstrate observation and descriptive skills. Identify the significant uses of the police report. Identify the essential characteristics of the police report, four common types of police reports, the basic elements necessary in police reports, the importance of separating fact from opinion in police reports, and the statutory authority relating to confidentiality of sex offense victims. Discuss the principles, uses, and the application of taking proper field notes.

Instruction: Students will complete no fewer than twenty-six hours of "Report Writing" and no less than two hours of "Field Note Taking" in the All Field Recruit School. Instructional methods include discussion and writing exercises. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Principles of Criminal Investigation (3 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 54 hours

Dates: February 1998 through June 2009

Objectives: Develop a working knowledge of the goals and objectives of criminal investigation and crimes against property and persons and characteristics of these crimes. Obtain a working knowledge of basic preliminary investigatory procedures associated with various crimes, of forensic procedures and terminology related to homicide investigation, and of laboratory and other procedures of value in the criminal investigative process. Increase understanding and respect for the application of the various tasks required in conducting a criminal investigation and preparation for court, e.g., protecting and searching the crime scene, interview techniques, booking procedures, case preparation/management, and courtroom demeanor. Recognize statutory responsibilities relating to victims rights and the components of and the differences between interviewing complainants/witnesses, victims and suspects. Develop a basic understanding of the officer's responsibility in the booking process. Practice the preparation to be an effective courtroom witness and proficiency in the case management process.

Instruction: Students must complete no fewer than: forty-five hours of general "Criminal Investigation" and nine hours of "Fingerprinting" in the All Field Recruit School. Instructional methods for this course include lecture (supplemented by handouts, PowerPoint, and case studies), classroom and group discussion, and role-play. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Self Defense (2 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 40 hours

Dates: February 1998 through June 2009

Objectives: Demonstrate appropriate strategies of defense (Use of Force is a prerequisite for this section). Develop basic understanding of the application of the physical process of arrest.

Instruction: Students will complete no fewer than forty hours of "Strategies of Defense" in the All Field Recruit School. Instructional methods include practical application. Evaluation method includes written and practical examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Spanish for Law Enforcement (3 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 50 hours

Dates: February 1998 through June 2009

Objectives: Provide reasons for Spanish training of law enforcement officers. List common Spanish words and phrases that would signal danger or impending danger. Recite common Spanish words or phrases, which would assist an officer in the investigation and identification of suspects and witnesses, assist the officer conducting field interviews and traffic stops and assist the officer conducting accident investigations. Demonstrate proficiency using common Spanish phrases for command and control and arrests.

Instruction: Students must complete no fewer than fifty hours of "Spanish" in the All Field Recruit School. Instructional methods for this course include lecture and demonstration as well as role playing, practice, and study assignments. Evaluation methods include practical and written examinations.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Special Issues in Criminal Investigation I (1 credit, lower division)

Program: Special Crimes In-Service August 2002

Location: State Police Academy, Austin, TX

Length: 21 hours

Dates: September 1998 through June 2009

Objectives: Provide overview and instruction in investigative and seizure of evidence techniques in the following areas: Internet Crime, Domestic and Foreign Terrorism, and Gangs.

Instruction: Students must complete no fewer than: one hour of "Basic Internet," one hour of "Cultural Diversity," one hour of "Domestic and Foreign Terrorism and Weapons of Mass Destruction," three hours of "First Responder," one hour of "Investigative Topics," four hours of "Interview and Interrogation," one hour of "Narcotics and Motor Vehicle Theft Services," one hour of two hours of "New Legislation," four hours of "Overview of Prison and Asian Gangs Statewide," one hour of "Overview of Seven Prison Escapees," two hours of "Seizure of Evidence." Instructional methods include lecture (supplemented by handouts, PowerPoint, and student demonstration) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Special Issues in Criminal Investigation II (2 credits, lower division)

Program: Ranger Division In-Service

Location: State Police Academy, Austin, TX

Length: 28 hours

Dates: May 2002 through June 2009

Objectives: Provide overview and instruction of specialized investigative techniques, seizure of evidence, collection of evidence (including DNA), and courtroom testimony. Discuss issues of illegal profiling, deadly force, child abuse and maltreatment, sexual assault, domestic and foreign terrorism, and any relevant changes to existing law. Acquire knowledge of national and regional information networks (NIBIN and ROCIC).

Instruction: Students must complete no fewer than: one hour of "Asset Forfeiture," four hours of "Computer Crimes/Seizures," two hours of "Courtroom Testimony," two hours of "Cultural Diversity," two hours of "Death Investigation," one hour of "DNA Evidence Collection," two hours of "Domestic Terrorism," two hours of "Federal Aviation Administration," two hours of "Illegal Profiling," one hour of "NIBIN," two hours of "ROCIC," one hour of "Special Investigative Topics," three hours of "Stress Management," two hours "Texas Ranger Division Operations," two hours of "Use of Deadly Force/Police Shootings." Instructional methods include lecture (supplemented by handout, PowerPoint, and student demonstration) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Special Issues in Motor Vehicle Theft Investigation (1 credit, lower division)

Program: Motor Vehicle Theft In-Service

Location: State Police Academy, Austin, TX

Length: 17 hours

Dates: October 2001 through June 2009

Objectives: Provide overview and instruction of techniques employed in the investigation of motor vehicle theft. Special issues include NCIC searches, asset forfeiture, new legislation, new technology, cultural diversity, racial profiling.

Instruction: Students must complete no fewer than: two hours of "Asset Forfeiture," one hour of "Cultural Diversity," two hours of "Legislative Update," two hours of "Racial Profiling," two hours of "Salvage Inspection," and three hours of "Special Investigative Topics." Instructional methods include lecture (supplemented by handout, PowerPoint, and video) and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, one semester credit.

Special Issues in Narcotics Investigation (2 credits, lower division)

Program: Narcotics In-Service November 2001

Location: State Police Academy, Austin, TX

Length: 21 hours

Dates: September 1998 through June 2009

Objectives: Provide overview and instruction of investigative techniques in the enforcement of drug laws, such as asset forfeiture, new legislation, new technology, cultural diversity, and rave awareness.

Instruction: Students must complete no fewer than: two hours of "Asset Forfeiture," two hours of "Case Law Review," two hours of "Cleris procedures and Report Management," one hour of "Cultural Diversity," two hours of "Legislative Updates," two hours of "Pen Registers (new equipment)," three hours of "Special Investigative Topics," and seven hours of "Rave Awareness." Instructional methods include lecture (supplemented by handout and PowerPoint), and classroom and group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, two semester credits.

Substantive Criminal Law (3 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 49 hours

Dates: February 1998 through June 2009

Objectives: Employ a working knowledge of the organization of the Texas Penal Code. Define the general provisions of the Texas Penal Code. Discuss the level of proof required to convict a person of an offense. Define terms as they relate to multiple prosecutions. Determine the culpable mental states as they relate to the Texas Penal Code and examine the requirement of a causation link between conduct and result. Recognize general defenses to criminal responsibility. Classify offenses and their punishment. Identify and apply the elements of criminal offenses, public offenses, and offenses against morals.

Instruction: Students will complete no fewer than forty-eight hours of "Texas Penal Code" and one hour of "Concealed Handgun Law" in the All Field Recruit School. Instructional methods include lecture, learning scenarios, and small group discussion. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.

Vehicle Traffic Law (3 credits, lower division)

Program: All Field Service Recruit Training

Location: State Police Academy, Austin, TX

Length: 63 hours

Dates: February 1998 through June 2009

Objectives: Acquire knowledge of traffic laws contained in the Transportation Code and their applications. Demonstrate and apply a working knowledge to the detection, apprehension and arrest of the intoxicated driver. Demonstrate a working knowledge of the laws, methods, and techniques relative to accident investigation. Control and direct traffic in a safe and legal manner.

Instruction: Students will complete no fewer than: thirty-seven hours of "Transportation Code," twenty-two hours of "Driver License Law," and four hours of "Commercial Vehicles" in the All Field Recruit School. Instructional methods include lecture. Evaluation methods include written examination.

Credit Recommendation: In the lower division associate/baccalaureate degree category, three semester credits.