



ENROLLMENT AGREEMENT

Complete and submit this form indicating your enrollment option and acknowledging the terms of enrollment.

Student Name _____ Date _____

Student ID # _____ Degree _____

If you have questions regarding current fees, enrollment options, or payment plans, contact our Admissions Office at **888-647-2388** or internationally at **+1(518)-464-8500**.

A. Undergraduate Student Enrollment Options

Indicate the option of your choice. Payment can be made in full or through one of our convenient payment plans. The options are available to all undergraduate candidates for any Excelsior College degree. If you will be taking advantage of the payment plan option, payment plans are available through our online, self-service processes through the **MyExcelsior** dashboard, or call us at **888-647-2388**, and follow the current student prompt to the Student Financial Services team.

Excelsior Course Option

There is no fee for students who agree to complete a minimum of 12 Excelsior College course credits (6 course credits for Associate in Applied Science in Technical Studies or Administrative/Management Studies) during their term of enrollment. For military and military family students who agree to complete a minimum of 9 Excelsior College course credits for associate degrees and 15 Excelsior College course credits for bachelor's degrees during their term of enrollment, there is no fee.

Multi-Source Option

Students pay the full multi-source fee of **\$1,095**. Military servicemembers, veterans, and military family members pay **\$760^①**. If you'll earn fewer than 12 credits in online course work at Excelsior before you graduate, choose the Multi-Source Option. **Note:** Do not choose this option if you are enrolling in the BS Completion Program for RNs or a RN to MS in Nursing program. **Choose ONE option below.**

Payment in full by check enclosed.

Pay by credit card. If paying by credit card, call us at 888-647-2388 and follow the current student prompt to the Student Financial Services Team.

Pay Your Way Payment Plan. Choose from a minimum of two to a maximum of six monthly payments. If you are using a payment plan and are unable to do so online through MyExcelsior, Financial Aid & Bill Payment, call us at 888-647-2388 and follow the current student prompt to the Student Financial Services team.

B. Graduate Student Enrollment Options

Graduate students are required to pay the Graduate Student Services Fee of **\$265**. This fee is paid annually, on the anniversary of your enrollment.

Payment plans are not available for the Graduate Student Services Fee.

Payment in full by check enclosed.

Pay by credit card. If paying by credit card call, us at 888-647-2388 and follow the current student prompt to the Student Financial Services Team.

Include appropriate payment. Make your check your or money order payable to Excelsior College in U.S. dollars drawn on a U.S. bank. Do not send cash. This fee is nonrefundable. All fees are subject to change without notice.

continued on next page

^① The fee for military servicemembers, veterans, and military family members applies to all branches, active duty, National Guard, Reserve, and military family members who hold a U.S. Uniformed Services Identification and Privilege Card.

Submit your completed Enrollment Agreement and, if applicable, send payment to:

Excelsior College Bursar's Office
7 Columbia Circle
Albany, NY 12203-5159

Email: receipt@excelsior.edu
FAX: 518-464-8777

I understand that in order to be considered an enrolled student at Excelsior College, I must engage in credit-bearing activity within six months of submission of this Enrollment Agreement. Credit-bearing activity at Excelsior College includes registering for an Excelsior course or exam and/or transferring in new credit (this must be credit that does not appear on the initial evaluation). Failure to engage in credit-bearing activity within six months will result in the expiration of my admission status, at which point I would be required to re-apply. I have also read and understand the multi-source fee refund policy included in the tuition and fee schedules and have read and understand the requirements for the enrollment option I selected as listed in the payment options section of this form.

Signature

Date



**EXCELSIOR
COLLEGE**

7 Columbia Circle, Albany, New York 12203-5159

518-464-8500 • Toll Free: 888-647-2388 • TDD 518-464-8501 • www.excelsior.edu

Excelsior College does not discriminate on the basis of age, color, religion, creed, disability, marital status, veteran status, national origin, race, gender, or sexual orientation in the educational programs and activities which it operates. Portions of this publication can be made available in a variety of formats upon request.

ADM 21-494055 rev. 3/2021