

Montana Department of Corrections

Pre-Service

Course	Credits	Validity Dates
Basic Correctional Practices	1.0	10/01/98 to 10/31/06
Correctional Personnel	3.0	10/01/98 to 10/31/06
Total:	4.0	

Intermediate

Course	Credits	Validity Dates
Intermediate Correctional Practices	3, 2, or 1	10/01/98 to 10/31/06
Total:	3, 2, or 1*	

*see course descriptions in full report

Advanced

Course	Credits	Validity Dates
Emergency Response Plan Training for Trainers	1.0*	10/01/98 to 10/31/06
Hostage Negotiations	2.0	10/01/98 to 10/31/06
Instructional Theory into Practice	1.0*	10/01/98 to 10/31/06
Staff Supervision	1.0*	10/01/98 to 10/31/06
Total:	5.0	

*Upper level credit

Computer

Course	Credits	Validity Dates
Basic Computer Operations	1.0	10/01/00 to 10/31/06
Correctional Computer Operations	1.0	10/01/00 to 10/31/06
Microsoft Access 97	1.0	10/01/00 to 10/31/06
Microsoft Excel 2000	1.0	10/01/00 to 10/31/06
Microsoft Outlook and Internet Research	1.0	10/01/00 to 10/31/06
Microsoft PowerPoint 2000	1.0	10/01/00 to 10/31/06
Microsoft Word 2000	1.0	10/01/00 to 10/31/06
Microsoft Windows 2000	1.0	10/01/00 to 10/31/06
Total:	8.0	