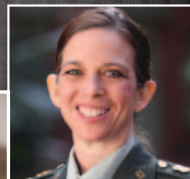




School of **Public Service**

CATALOG



www.excelsior.edu



THE PHILOSOPHY OF EXCELSIOR COLLEGE

What you know is more important than where or how you learned it.®

ABOUT EXCELSIOR COLLEGE

Excelsior College was founded in 1971 as the external degree program of the New York State Board of Regents. In 1998, the Board of Regents granted the College (then known as Regents College) an absolute charter to operate as a private, nonprofit, independent college. As are all accredited colleges in the state, Excelsior College is a member of The University of the State of New York. Today, the College is governed by a board of trustees composed of individuals from across the United States who are prominent in the fields of business, education, government, and the professions.

A leader in online and distance learning, Excelsior College awards associate, baccalaureate, and master's degrees, as well as certificate programs, through its five schools: Business & Technology, Health Sciences, Liberal Arts, Nursing, and Public Service. More than 150,000 persons have earned degrees from Excelsior College.

Excelsior's student body represents a diverse group of adult learners.

- The average age of an Excelsior student is 38; about 43 percent are female, 57 percent are male.
- More than one-third of our enrolled students are from groups historically underrepresented in higher education.
- Nearly 30 percent of our students are active-duty military personnel or veterans.
- More than 150,000 persons have earned degrees from Excelsior College. Of those graduates, 11 percent come from New York State; the remaining are from the rest of the United States and other nations.

The faculty of Excelsior College, both full-time and adjunct, are drawn from many colleges and universities as well as from industry and the professions. They teach our courses, establish and monitor academic policies and standards, determine degree requirements and the means by which credit may be earned, develop the content for all examinations, and recommend degree conferral to the Excelsior College Board of Trustees.

THE MISSION OF EXCELSIOR COLLEGE

Excelsior College provides educational opportunity to adult learners with an emphasis on those historically underrepresented in higher education. The College meets students where they are—academically and geographically, offering quality instruction and the assessment of learning.

VISION STATEMENT

Excelsior College aspires to be a model university for the 21st century.

- Excelsior will be a provider of choice for those who pursue their educational goals in a flexible, individualized manner.

INDIVIDUAL STATE REGISTRATION/AUTHORIZATION DISCLOSURE

Minnesota: Excelsior College is registered as a private institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

Florida: Additional information regarding Excelsior College may be obtained by contacting the Commission for Independent Education, 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400.

- Excelsior will continue to serve as a cost-effective stimulus for lifelong learning and individual achievement, advocating the assessment of learning and aggregation of credit.
- Excelsior will be recognized as an ideal academic collaborator and as a valuable partner in addressing societal and workforce needs.

ACCREDITATION

Excelsior College is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, telephone: 267-284-5000. The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA).

The associate, bachelor's, and master's degree programs in nursing at Excelsior College are accredited by the Accrediting Commission for Education in Nursing (ACEN), formerly known as the National League for Nursing Accrediting Commission (NLNAC), 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326, telephone: 404-975-5000. The ACEN is a specialized accrediting agency for nursing recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA).

The bachelor's degree programs in electrical engineering technology and nuclear engineering technology are accredited by the Engineering Technology Accreditation Commission of ABET, 111 Market Place, Suite 1050, Baltimore, MD 21202, 410-347-7700; www.abet.org. ABET is a specialized accrediting agency recognized by the Council for Higher Education Accreditation (CHEA).

Excelsior College has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE), 11374 Strang Line Rd., Lenexa, KS 66215; 913-631-3009; www.iacbe.org. The IACBE is a specialized accrediting agency recognized by the Council for Higher Education Accreditation (CHEA). The business programs in the following degrees are accredited by the IACBE: Bachelor of Science in Accounting (NYS CPA track) and Bachelor of Science in Business.

All the College's academic programs are registered (i.e., approved) by the New York State Education Department.

RECOGNITION

The Master of Arts in Liberal Studies program has been accepted into full membership by the Association of Graduate Liberal Studies Programs (AGLSP).

The American Council on Education's College Credit Recommendation Service (ACE CREDIT) has evaluated and made college credit recommendations for UExcel® exams and Excelsior College® Examinations.

The National League for Nursing (NLN) has designated the Excelsior College School of Nursing as a Center of Excellence in Nursing Education, 2011–2016. This distinction has been awarded in recognition of the College's sustained achievements in creating environments that promote student learning and professional development and it is the third consecutive designation the School has received since the NLN began the program in 2005.

A Message from the Dean



Scott Dalrymple, PhD

Dear Student,

It is truly a pleasure to write the first dean's letter for Excelsior's new School of Public Service, which represents a significant investment in an important and growing arena. We chose the name Public Service deliberately. We wanted a name that could encompass various related fields in government, the military, not-for-profit management, public administration, and criminal justice.

Initially, the School of Public Service will house three existing programs that we are transferring from the School of Liberal Arts:

- the **Bachelor of Science in Criminal Justice**, which has grown into one of the largest majors at the College;
- the **Master of Science in Criminal Justice** program, launched in January 2012; and
- the **Bachelor of Science in Military Studies**, also launched in January 2012.

In the future, we plan to seek regulatory approval to launch graduate degrees in public administration and public policy, with particular emphasis on health care and not-for-profit management. Expect to see exciting degree programs designed with a mix of cutting-edge theory and street-smart practice.

Students will receive the same high level of service they've come to expect from Excelsior College: outstanding advising, convenient online degree programs, and the most generous transfer policies in higher education.

Respectfully,

A handwritten signature in black ink, appearing to read "Scott Dalrymple".

Scott Dalrymple, PhD, MBA

Dean, School of Liberal Arts

Founding Dean, School of Public Service

LIMITATIONS

Information in this catalog is current as of September 2013, and is subject to change without advance notice.

CHANGES IN COLLEGE POLICIES, PROCEDURES, AND REQUIREMENTS

The College reserves the right to modify or revise the admission requirements of any program of the College; degree and graduation requirements; examinations, courses, tuition, and fees; and other academic policies, procedures, and requirements. Generally, program modifications and revisions will not apply to currently enrolled students so long as they actively pursue their degree requirements. However, in the event that it is necessary to make program changes for enrolled students, every effort will be made to give notice. It is also the responsibility of students to keep themselves informed of the content of all notices concerning such changes.

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Excelsior College maintains a drug-free workplace and is a drug-free school, as provided by the Federal Drug-Free Schools and Communities Act Amendments of 1989 and the Drug-Free Workplace Act of 1988.

Excelsior College does not discriminate on the basis of age, color, religion, creed, disability, marital status, veteran status, national origin, race, gender, or sexual orientation in the educational programs and activities which it operates. Portions of this publication can be made available in a variety of formats upon request.

Campus Crime Statistics can be found at the following website: <http://ope.ed.gov/security>

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Important Information

About Test Preparation and Tutorial Services

The College offers UExcel® exams designed to help you advance your academic objectives through independent study. A variety of learning resources, including content guides, guided learning materials, and practice tests, are available directly from Excelsior. These resources are prepared by Excelsior College so you can be assured that they are current and cover the content you are expected to master for the exams. Along with your own desire to learn, these resources are usually all that you need to help you succeed.

Some students may seek additional assistance or may be contacted by tutorial firms and test-preparation companies offering their own products and services. The College is not affiliated with any of these firms and does not endorse the products or services of any of these vendors since we do not review their materials for content or compatibility with UExcel exams.

To help you become a well-informed consumer we suggest, before you make any purchase decision regarding study materials provided by organizations other than Excelsior College, that you consider the points outlined on our website.

www.excelsior.edu/testprep

IMPORTANT:

It is important for you to keep us informed of your current contact information, so we can reach you. You can update your address, phone numbers, fax number, and email preference on our website, through your **MyExcelsior** user account, or you can call us with this information.



www.excelsior.edu

[www.excelsior.edu/
myexcelsior](http://www.excelsior.edu/myexcelsior)

Important Information

Student Policy Handbook

The Excelsior College *Student Policy Handbook* is your resource for understanding the academic and administrative policies that are important to your academic success. It includes a wide range of information from important federal policies, including your right to privacy, to grading policies and policies and procedures concerning refunds, withdrawals, and other administrative issues.

It is your responsibility to be familiar with these policies. The term “students” includes those currently matriculated at Excelsior College taking examinations and/or courses, non-matriculated students taking examinations and/or courses, non-matriculated students in the application process, individuals using the OneTranscript® service (formerly Credit Bank), formerly matriculated students currently in withdrawn status, and graduates.

Policies and procedures that apply only to a specific degree program are listed in the appropriate school catalog. You may download a copy of the *Student Policy Handbook* from our website. File your handbook with your other important academic papers and this program catalog for easy reference.

Standardized Testing Participation

Students have a responsibility to participate in standardized tests (an example is the “Proficiency Profile” published by Educational Testing Services) that may be required during the period of their enrollment. These tests may be in addition to regular coursework and are required to gather critical information on achievement of student learning. Students are expected to actively participate and make every effort to do their best on these assessments to produce scores that accurately reflect their abilities. The results from these assessments will not be part of the course grade but are crucial for the purpose of program improvement and are frequently required by regulators and accreditation

agencies. Participation in these assessments contributes toward increasing the value of the degree by providing evidence of student learning to external organizations, employers, and the general public.

Excelsior College Website

Through the College’s website, you have access to a wealth of information to help you succeed as a student. If you haven’t already done so, create a MyExcelsior user account. It will serve as your gateway to a variety of support services and is where you will find up-to-date information tailored to your specific academic program as well as general announcements from the College.

General Education Outcomes for All Undergraduate Degree Programs

Each undergraduate degree program has a strong arts and sciences component designed to help you develop a broad-based understanding of multiple disciplines, provides a breadth of academic experience to enrich your life, and allows you to become more informed and engaged as a citizen and a lifelong learner in an increasingly complex and changing world. This arts and sciences component, offered in a delivery model of flexibility, quality, and accessibility that is based on adult learning theory, helps you to integrate knowledge from multiple sources and experiences in diverse ways of knowing. These guiding principles have thus formed the six learning goals for General Education at Excelsior College.

1. Communication and Oral Expression

Excelsior students will be able to express themselves effectively in English, both orally and in writing, and with clarity, persuasiveness, and coherence using standard conventions of English.

2. Mathematics and Scientific Method

Excelsior students will utilize scientific reasoning and basic mathematical calculations in problem solving in their public discourse.

Important Information

3. Information Literacy

In this age of information proliferation due to rapid technological advances, students will have to learn to discern information critically. They will have to learn to identify the amount and type of information needed, to understand where to locate, effectively access that information, evaluate the source of the information, and use it as per legal and ethical considerations.

4. Human Thought and Creativity

Excelsior students will be able to explain, interpret, critique, create, or perform works of human creativity at an informed level.

5. Diversity and Global Understanding

Excelsior students will have an understanding and appreciation of the complexities of diversity and will be able to interact effectively with people from backgrounds and cultures different from their own. They will have gained a global perspective that is grounded in the issues, trends, and opportunities that connect nations and communities around the world. They will challenge their own sense of “self” vis-à-vis an understanding of those with different thoughts, beliefs, traditions, behaviors, and understandings.

6. Social Responsibility and Civic Engagement

Excelsior students will acknowledge the importance of social responsibility and civic engagement and the behaviors that support these beliefs.

For more information on the General Education goals and outcomes, visit: www.excelsior.edu/gened

Technology Literacy

Excelsior College Definition of Technology Literacy
[Based on State Educational Technology Directors Association (SETDA)]

Excelsior College defines technology literacy as the ability to identify and responsibly use appropriate technology to communicate, solve problems, and access, manage, integrate, evaluate, and create

information to improve learning. This will facilitate the ability to acquire new knowledge for lifelong learning in the 21st global workplace.

Baseline Technology Skills and Resources

1. Prior to being admitted to Excelsior College, all students should be knowledgeable in the use of a personal computer (Windows or Macintosh). Entering students should have the ability to

- use a personal computer,
- use office automation programs to create, edit, store and print documents,
- use electronic communication tools, and search and retrieve information from electronic resources to complete assignments and activities.

2. Students must have reliable access to a computer with Internet connectivity.

3. Student's computer and operating system must meet the minimal technical requirements as noted in the Excelsior College Computer System Requirements (www.excelsior.edu/system-requirements).

4. Students must be able to utilize required software applications.

5. Students need to utilize the Excelsior College website to access information, resources, and the Message Center, and to participate in activities. See the Excelsior College Electronic Use policy (www.excelsior.edu/electronic-use-policy).

6. Students are required to conduct themselves appropriately and professionally at all times, including online.

Undergraduate General Education Component

General Education

The Excelsior College faculty believe the primary purpose of an undergraduate education is to expose you to a broad vision of human experience and to help you gain a full, rich understanding of the complexity of human life. We also believe that an undergraduate education will assist you in developing skills to attain a high level of accomplishment in both your career and personal life. The primary means of achieving a broad understanding of human experience and promoting self-actualization is through the College's general education component. General (or liberal arts) education is composed of required study in the three traditional divisions of the arts and sciences: humanities, social sciences/history, and natural sciences/mathematics. We encourage this study in integrated or interdisciplinary programs such as criminal justice and military studies.

The Liberal Arts Component of Your Degree

We value liberal arts education for many reasons. It promotes your ability to read critically and analytically in a range of fields; to write clear, grammatical, and effective prose; to think critically and pose solutions to problems; to propose cohesive arguments with appropriate supporting evidence; to interpret events using more than one perspective; to explain the role of culture in shaping diverse societies; to identify the elements of artistic and creative expression; to apply knowledge of mathematics and natural sciences; and to demonstrate an awareness of the ethical implications of actions.

The liberal arts component of your education does not lead to particular actions or attitudes. It is no more likely to make us liberal than conservative, stingy than generous, good parents than bad ones. What it does do is engender habits of mind such as patience, attentiveness, clarity of thought, and respect for the articulation of competing points of view. These habits of mind enrich the quality of our interaction with the profound thinkers we encounter in liberal arts education and thereby give us access to their experiences. Their experiences can then inform our world view as much as our own experience can. Sometimes their observations spark flashes of recognition. Sometimes they confuse or dismay us. In either case, they give us more of the world than we alone can secure. Liberal arts education extends our reach.

The liberal arts component of your education at Excelsior College includes, as it does at other colleges, a variety of disciplines. Interdisciplinary study acknowledges that fertile ideas know few boundaries and that the habits of a mind engendered by liberal arts education are useful in many fields. You will have the opportunity to choose from a wide array of courses to fulfill your academic requirements as well as reward your intellectual curiosity.

There are several ways that you can earn credit. Excelsior College courses are designed to be completed entirely “at a distance,” meaning you will be able to learn and earn academic credit from your home or office. Our courses are available online (via

the Internet). The current complete list of courses will always be found on our website. Our online courses are characterized by regular interaction on a discussion board with your fellow class members.

In addition to courses, credit can be earned through examination, either Excelsior’s UExcel® exams or standardized tests such as CLEP and DANTES. More information is available in our publication, *A Student Guide to Credit by Examination at Excelsior College*, available at our website.

Regardless of how you choose to complete your remaining degree requirements, we hope your liberal arts education will inspire in you a commitment to lifelong learning. An eagerness to continue learning beyond one’s formal education is a hallmark of an educated sensibility.

General Education (Arts and Sciences) Requirements

Each undergraduate degree program at Excelsior College requires the completion of general education requirements in the arts and sciences. These requirements reflect the historic philosophy of a liberal arts education, which promotes a broad foundation in the basic academic disciplines of the humanities, history and the social sciences, and mathematics and the natural sciences. These compose the distribution areas.

In the humanities, you consider the nature, meaning, and value of human existence in subjects such as art, communication, comparative literature, drama, English, foreign language, music, philosophy, and religion.

In the social sciences and history, you consider human behavior and interaction in subjects such as anthropology, criminal justice, economics, geography, government, history, political science, psychology, and sociology.

In the natural sciences and mathematics, you analyze, measure, and investigate the natural world in subjects such as biology, chemistry, geology, mathematics, and physics.

Your Excelsior College education should include the nine learning experiences outlined by the

Association of American Colleges and Universities: abstract thinking and critical analysis, reading and writing, understanding of numerical data, historical awareness, recognition of science as a human endeavor, refinement of values, development of art appreciation, international and multicultural experience, and in-depth study.

The degree programs in the School of Public Service allow the flexibility of using applied professional credits to meet degree requirements beyond the required credits in the arts and sciences, general education, and major requirements. Applied professional courses are found within those disciplines in which you apply theoretical knowledge to solve specific problems. These are disciplines such as architecture, business, computer science, education, graphic design, law, library science, management, medicine, nutrition, social work, and some areas of the criminal justice and military studies fields.

Physical Education Credits

A maximum of 2 semester credits is awarded for physical education activity courses.

Written English Requirement (WER)

Students are required to demonstrate competence in expository writing in English by completing one of the following for the associate degree and two of the following for the bachelor's degree.

1. Examination

- a. **UExcel® exam, ENGx111 English Composition exam** (fulfills the requirement for associate and bachelor's degrees)
- b. **UExcel® exam, ENGx110 College Writing exam** (fulfills the requirement for the associate degrees; partially fulfills the requirement for the bachelor's degrees)
- c. **Advanced Placement (AP) English Examinations** (fulfills the requirement for the associate and bachelor's degrees)

Excelsior College does not accept the CLEP General Examination in English Composition with Essay toward this requirement.

2. College coursework: Successful completion of one college course (minimum 3 semester or 4 quarter-hour credits; minimum grade of C) from one of the following options for the associate degrees, and from two of the following options for the bachelor's degrees:

- a. Expository writing courses such as Excelsior College's **ENG 101 English Composition, ENG 102 Composition II, ENG 102A Advanced Composition II, ENG 201 Writing for the Professions, or MLS 500 Graduate Research and Writing** (some restrictions apply).
- b. Two institutionally designated writing intensive, writing-emphasis courses.
- c. Two applied writing courses. The applied writing courses must focus on different applications of the writing process.

Coursework must be from an English-speaking institution. English as a Second Language courses may not be used to satisfy this requirement.

3. Statement of Equivalency

Submission of an official statement from a regionally accredited institution, from which transfer credit is being accepted, verifying satisfactory completion of the student's writing requirement. The statement must reflect whether the institution had a one-course or two-course writing requirement in effect at the time of the student's matriculation.

4. Noncollegiate-sponsored instruction

Successful completion of a noncollegiate-sponsored instructional writing course or program that has been evaluated by either the NYS Board of Regents National College Credit Recommendation Service (formerly National PONS) or the American Council on Education Center for Adult Learning and Educational Credentials (ACE CREDIT), and contains a recommendation of at least 3 semester-hour credits for the course; this course must contain an actual assessment of the student's competence in expository writing in English.

A maximum of two semester courses or three quarter courses of credit in English composition/freshman English courses will apply toward degree requirements. Courses or examinations used to fulfill the written English requirement may not be used to satisfy the humanities requirement.

Information Literacy Requirement

Students are expected to demonstrate competency in information literacy. The standards, performance indicators, and outcomes for this requirement were selected from the Association of College and Research Libraries (ACRL) Information Literacy Competency Standards for Higher Education. Competency will be assessed through a one-credit pass/fail course offered online by Excelsior College [INL 102 Information Literacy]. Excelsior College also offers [CCS 120 EC Success Seminar] and [CCS 112 Success Strategies for Military and Veterans] for 3 credits. Successful completion of the five “library assignments” embedded in either of these courses with a grade of “C” or better will satisfy the Information Literacy requirement. Additionally, successful completion of a course taken at a regionally accredited college within the past five years covering comparable content can be reviewed for transferability.

The information-literate student will be able to determine the nature and extent of the information needed.

- access needed information effectively and efficiently.
- evaluate information and its sources critically.
- incorporate selected information into their knowledge base and value system.
- understand many of the economic, legal, and social issues surrounding the use of information.
- access and use information ethically and legally.

Students seeking additional information should check the Excelsior College website or consult with their academic advising team.

Humanities Requirement

You must take at least one examination or course (at least 3 semester hours or 4 quarter hours) within such disciplines as art, music, literature, foreign language, philosophy, religion, speech, communication, or creative/advanced writing. Excelsior College offers several examinations and courses which fulfill this requirement. For example, the UExcel® exams, PHlx310 Ethics: Theory and Practice,

HUMx310 Bioethics: Philosophical Issues, and MUSx101 Introduction to Music, may be used to satisfy this requirement. Some appropriate course titles include ENG 207 American Literature I, ART 101 History of Western Art, COMM 210 Interpersonal Communication, and REL 340 Science and Religion. For a complete listing of examination and course offerings, visit our website. Examinations or courses used to satisfy the written English requirement and lower-level applied, technical, or professional writing courses may not be applied toward the humanities requirement.

Throughout this catalog the term “credits” is used to indicate semester hours. Quarter hours are converted to semester hours by multiplying quarter-hour values by two-thirds.

Policies Specific to Undergraduate Degrees

The Excelsior College *Student Policy Handbook* is your resource for understanding the academic and administrative policies that are important to your academic success.

See [page v](#) for more information.

Total Credits

You must earn a minimum of 120 credits for a bachelor’s degree. The credits must satisfy the requirements prescribed for each type of degree.

Minimum Academic Average

You must have a cumulative grade point average (GPA) of 2.0 or better in order to graduate. In addition, a 2.0 GPA or better is required in the major for a bachelor’s degree.

Professional/Clinical Restriction

The faculty have placed a restriction on the use of professional and clinical credits from theological, chiropractic, dental, medical, and physician assistant programs to those credits needed to complete degree requirements. We strongly suggest

that if you intend to apply such credits toward a graduate degree or to seek state certification/licensure (either now or in the future), you inquire of the appropriate graduate program, licensing board, or state agency whether it imposes restrictions on the use of graduate credits toward an undergraduate degree. (If you are a chiropractic student seeking licensure in the state of Florida, and if you matriculated into a doctor of chiropractic program after July 1, 2000, you will not be allowed to seek licensure using chiropractic credits that have been applied toward your bachelor's degree.) Information about states' chiropractic licensing requirements is accessible at <http://www.fclb.org>.

Mathematics Restriction

Arithmetic courses and courses that have been designated as developmental or remedial may not be used toward your degree. No more than three courses of mathematics credit below the level of calculus may be applied to any degree. One of the three courses or examinations preceding calculus may be of an elementary level. Representative titles of math courses below the level of calculus include College Math, College Algebra, Elementary Functions, Modern Math, Fundamentals of Algebra, Trigonometry, and Precalculus.

Excelsior College Academic Advising Mission Statement

We, as Excelsior College professional academic advisors, actively engage and support our students in the development and achievement of their academic, career, and personal goals.

Excelsior College Academic Advising Values

Our academic advising community is dedicated to:

- Empowering students as lifelong learners;
- Building a collegial environment of mutual trust and respect;
- Providing quality student service;
- Inspiring student success.

Public Service Academic Advising Team:
888-647-2388, ext. 138
www.excelsior.edu/MessageCenter
(enrolled students only)

Your Personalized MyExcelsior Account:
www.excelsior.edu/MyExcelsior

Admissions:
toll free 888-647-2388, ext. 27

Fee Schedules, Financial Aid, and Scholarships:
www.excelsior.edu/fees
www.excelsior.edu/financialaid
www.excelsior.edu/scholarships

College Publications, Applications, and Forms:
www.excelsior.edu/publications

Student Policy Handbook:
www.excelsior.edu/studentpolicyhandbook

Course and Exam Information and Registration:
www.excelsior.edu/courses
www.excelsior.edu/exams
www.UExcelTest.com

Learning Resources:
www.excelsior.edu/myexcelsior, click on the Resources tab

Excelsior College Community Resources:
www.excelsior.edu/myexcelsior, click on the Communities tab

Bachelor of Science Degree Programs

Student Learning Outcomes

► Critical Thinking:

Students will be able to engage in advanced critical thinking skills, including demonstrating the ability to remember information, understand key concepts, apply these concepts appropriately, analyze phenomena, evaluate and justify positions, and create coherent arguments in the student's chosen field of study.

► Communication:

Students will demonstrate advanced written and oral communication skills and be able to express complex ideas with clarity and precision.

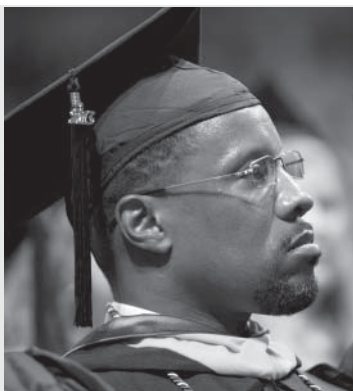
► Diversity:

Students will be able to articulate the significance of diversity as a fundamental principle for understanding life.

► Ethics:

Students will be able to apply concepts of ethical conduct and social responsibility in decision making and action.

Bachelor of Science Degree Requirements



Every baccalaureate degree program requires a minimum of **120** credits for completion. Of that minimum, a specific number of credits are required in written English, general education, humanities, information literacy, arts and sciences electives, and a capstone requirement course.

You are subject to the degree requirements in effect at the time of your enrollment or program/degree transfer (program transfer refers to change from one school to another; degree transfer refers to changing degrees within the same school).

The faculty reserves the right to make changes in curricular requirements as necessary to reflect current professional practice. Changes may affect both enrolled and prospective students. It is your responsibility to keep informed of such changes. We make every effort to inform you of changes as they occur. Current information about degree requirements is posted on our website. Information about changes to degree requirements is also made available on our website.

You are required to demonstrate a high level of learning by accumulating a minimum of 30 upper-level credits.

In Bachelor of Science degree programs in the School of Public Service, you must earn 21 of the 30 upper-level credits in the arts and sciences. The remaining 9 upper-level credits can be earned in the applied professional areas.

An upper-level designation is given to courses offered at four-year institutions to juniors and seniors who have met prerequisites by completing introductory and intermediate courses in the subject area. The number of the course is determined by the offering institution but must be a number representing upper-level work at that four-year institution. Courses offered at two-year colleges or community colleges will not be considered for upper-level credit.

Bachelor of Science

Bachelor of Science degrees require a total of **120** credits. Within that total, at least **60** credits must be earned in the arts and sciences with at least **21** of those 60 credits earned at the upper (advanced) level. The remaining 60 credits, of which at least **9** must be earned at the upper (advanced) level, may be earned with applied professional credit, additional arts and sciences credit, or a combination of both. The charts on [page 15](#) and on [page 17](#) show the distribution of credits required for a Bachelor of Science.

Degree Requirements

I. Arts and Sciences (60 credits)

Required credits are distributed as follows.

- **Written English Requirement:** 6 credits (minimum grade of C required)
- **General Education Requirement:** 27-credit minimum of which 9 credits are required in each of the three distribution areas: humanities, social sciences/history, and natural sciences/mathematics

Of the 27 total general education requirement credits, 3 credits earned must satisfy the humanities requirement (art, music, or other humanities. Credit used to satisfy the written English requirement will not apply.)

Additionally, a minimum of 2 credits in college-level mathematics and 2 credits in the natural sciences are required.

- **Additional Arts and Science Electives:** 24 credits in arts and science courses of your choosing. A portion of these credits will be used to complete credits needed for the major.

II. Other Requirements (57 credits)

Required credits are distributed as follows:

- Information Literacy Requirement: 1 credit
- Applied Professional and/or Additional Arts and Sciences credits: 56 credits

III. Capstone Requirement (3 credits)

This requirement must be satisfied at Excelsior College and cannot be transferred in. A grade of C or better is required to pass the capstone requirement.

Guidelines for the Majors

These guidelines, established by Excelsior College faculty, define core requirements for major(s) in a specific subject area or areas in a Bachelor of Science program. They also establish clusters of intermediate and upper-level courses within which you must earn credit, and they recommend areas for elective work.

Minimum requirements for a major at Excelsior College are 30–36 credits, of which 15–18 credits must be upper level. Appropriate proficiency examinations may also be used to satisfy requirements. Any examination or course used to fulfill major requirements must be worth at least two semester hours or three quarter hours of credit. The minimum acceptable grade point average within any major is 2.0.

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www.excelsior.edu/financialaid

www.excelsior.edu/scholarship

Learning Resources:

www.excelsior.edu/myexcelsior, click on the Resources tab

Criminal Justice

Required: **33** credits minimum with at least **18** at the upper level and a minimum **2.0 GPA**.

A major in criminal justice incorporates the theories, history, legal and ethical issues typically covered in the study of crime and the criminal justice system. Because a number of perspectives and related disciplines exist within the field of criminal justice, you are encouraged to develop depth, breadth, and understanding in one of three areas of concentration: administration of criminal justice, homeland security, investigative forensics, or law enforcement and public safety. The faculty recommends that you also complete coursework outside the criminal justice major in psychology, sociology, and communication to better place your knowledge of the field in its broader social context. Some elective credits allow you to develop additional depth and breadth in your selected area of concentration.

There are several Excelsior College exams in disciplines outside of Criminal Justice that can be applied toward all three concentrations of this interdisciplinary major. However, you are limited to applying only two of these examinations to satisfy the required intermediate and upper-level courses.

Criminal Justice Program Outcomes

All students who successfully complete the criminal justice major, regardless of their concentration, will be able to demonstrate proficiency in the following areas:

1. Describe the various components—Legislative, Enforcement, Judicial, and Correctional—and their interactions within the criminal justice system.
2. Identify and explain the major legal, criminological, and sociological theories underlying the criminal justice system.
3. Explain and apply the ethical issues involved in the decision-making process of the criminal justice system.

4. Explain and critically evaluate contemporary literature in the field of criminal justice.
5. Identify and analyze the various forms of diversity (social, racial, religious, age, socioeconomic status, etc.) and their relationships to the criminal justice system.

Administration of Criminal Justice

Outcomes for the Concentration

Students who complete the concentration in administration of criminal justice will be able to:

1. Analyze and critically evaluate the current literature in the areas of legal and ethical issues, administrative functions and processes, public policy and organizational strategies in the field of criminal justice.
2. Explain at least one alternative theoretical basis for specific types of crime, victimization, and criminal justice policy.
3. Compare and contrast professional studies in criminal justice research, including methods and applications, an analysis of diversity and related social issues within the context of the administration of criminal justice.

I. Core requirements

- A. An introductory criminal justice survey course covering law enforcement, the courts, and corrections. The course may or may not include juvenile justice. [CJ 101 Introduction to Criminal Justice]
- B. An introductory-level survey course in criminal justice administration or public policy administration [CJ 255 Organizational and Administrative Strategies in Criminal Justice]
- C. A theoretical course on theories of crime, causation, victimology, and epidemiology of crime, i.e., criminology [CJ 324 Criminology, CJ 326 Victimology, CJ 473 Analysis of Violent Crimes]
- D. A course in research methods in the social sciences [SOC 465 Social Science Research]

- E. Capstone—The criminal justice major requires the completion of the Excelsior College capstone course, [CJ 498 Criminal Justice Capstone], with a grade of C or better. The criminal justice capstone will demonstrate the research and writing in the major requirement.

II. Intermediate and upper-level courses

At least four courses/exams from four of the following six areas:

- A. Legal and ethical issues areas such as constitutional law, juvenile law, civil rights and liberties, ethics in criminal justice, alternative dispute resolution, family law, immigration law, evidentiary law [CJ 265 Criminal Procedures and Evidence, CJ 310 Family Law, CJ 330 Judicial Process, CJ 380 Ethics in Criminal Justice]
- B. Functional administration areas such as corrections, police, judicial, courts, and/or juvenile corrections [CJ 255 Org/Admin Strategies in Criminal Justice]
- C. Administrative processes areas such as alternative dispute resolution, interviewing child victims/witnesses, victims' rights and advocacy, and emergency management
- D. Public policy areas such as the legislative process, American government, legal and judicial processes, lobbying and special interest groups, infrastructure security and policy [CJ 330 Judicial Process, POL 311 Public Policy Issues, POL 370 American Political Behavior]
- E. Community relations areas such as communications and public relations, community policing, community corrections, race and ethnicity, social psychology, social stratification, cultural diversity [CJ 201 Spanish for Law Enforcement, CJ 228 Multicultural Issues in Criminal Justice, CJ 301 Juvenile Delinquency and Justice, CJ 326 Victimology, CJ 365 Police and the Community, PSY 360 Social Psychology, SOC 215 Contemporary Social Problems, PSYx325 Social Psychology exam, SOCx305 Cultural Diversity exam, SOCx320 Juvenile Delinquency exam]
- F. Organization and administration areas such as program review and evaluation, finance and budgeting, human resource development,

personnel management, group dynamics, supervision, organizational behavior, organizational communications, leadership in organizations, industrial psychology [BUS 311 Organizational Behavior, CJ 255 Org/Admin Strategies in Criminal Justice, CJ 354 Managing Homeland Security, CJ 452 Security Planning and Assessment, BUSx315 Organizational Behavior exam, BUSx410 Human Resource Management exam]

III. Electives

Additional courses in criminal justice or related subjects [CJ 110 Introduction to Law Enforcement, CJ 315 Gangs in America, CJ 360 Forensic Pathology (Non-Lab), CJ 370 Investigative Criminal Profiling, CJ 372 Crime Reconstruction, CJ 386 Cyber Crimes, CJ 387 White Collar Crimes, CJ 420 The Criminal Justice System and Women, CJ 432 Drugs and Crime, CJ 436 Child Abuse and Neglect, CJ 474 Serial Crimes Investigation, CJ 473 Analysis of Violent Crimes]

Homeland Security

Outcomes for the Concentration

Students who complete the concentration in Homeland Security will be able to understand, critically evaluate, research and write in the style of the concentration. Students will also be able to:

1. Characterize the interdisciplinary nature of homeland security and emergency management functions.
2. Apply foundational knowledge and skills to assume leadership roles in homeland security, emergency management and/or the development of public policy.
3. Evaluate the impact of terrorism on homeland security policies and procedures.
4. Identify and evaluate the organizational security needs, requirements and resources of private and/or public entities.
5. Compare and contrast the diverse homeland security strategies and operations from an international and global perspective.

I. Core requirements

- A. An introductory criminal justice survey course [CJ 101 Introduction to Criminal Justice]
- B. An introductory-level survey course in criminal justice administration [CJ 255 Organizational and Administrative Strategies in Criminal Justice]
- C. A theoretical course on theories of crime, causation, victimology, and epidemiology of crime; i.e., criminology [CJ 324 Criminology, CJ 326 Victimology, CJ 473 Analysis of Violent Crimes]
- D. A course in research methods in the social sciences [SOC 465 Social Science Research]
- E. Capstone—The criminal justice major requires the completion of the Excelsior College capstone course, [CJ 498 Criminal Justice Capstone], with a grade of C or better. The criminal justice capstone will demonstrate the research and writing in the major requirement.

II. Intermediate and upper-level courses

Four courses from the following five areas:

- A. International terrorism—an examination of the history, political, and religious contexts, and modern manifestations of international terrorism and terrorist organizations. Terrorism originating in the Middle East, Europe, Asia, and Latin America is included [CJ 350 International Terrorism].
- B. Domestic terrorism—an examination of terrorism originating in the United States. Right-wing groups (such as those rooted in racial purity, ideologies, or anti-government causes) and left-wing groups (such as Marxist organizations and eco-terror groups). Current strategies for combating American-grown terrorism are considered [CJ 352 Domestic Terrorism].
- C. Managing homeland security—an exploration of principles and practices regarding the management of homeland security operations, including but not limited to emergence management and disaster planning, incident mitigation, coordination between federal, state, and local agencies [CJ 354 Managing Homeland Security].

- D. Counterterrorism—An introduction to the principles and approaches to countering terrorism in the United States and elsewhere in the world. Examines the question of whether or not efforts and activities associated with counterterrorism should be primarily law enforcement-oriented or military-oriented. Analyzes the ethics concerning the restrictive rules of collecting of intelligence by military and other non-law enforcement organizations [CJ 450 Counter terrorism].
- E. Security planning and assessment—An introduction to principles of, and approaches to, preventing various forms of attack and minimizing the damage of attacks that do occur. This course also addresses the concept of security as a homeland defense activity, as opposed to a criminal investigative event. Principles and practices associated with effective security planning and assessment will be introduced [CJ 452 Security Planning and Assessment].

III. Electives

Additional courses in criminal justice or related subjects [CJ 110 Introduction to Law Enforcement, CJ 201 Spanish for Law Enforcement, CJ 228 Multicultural Issues in Criminal Justice, CJ 255 Organizational and Administrative Strategies in Criminal Justice, CJ 265 Criminal Procedures and Evidence, CJ 315 Gangs in America, CJ 325 Comparative Criminal Justice, CJ 330 Judicial Process, CJ 335 Military Criminal Justice, CJ 355 Analyzing Intelligence, Terrorism, and National Security, CJ 360 Forensic Pathology, CJ 365 Police and the Community, CJ 370 Investigative Criminal Profiling, CJ 372 Crime Reconstruction, CJ 386 Cyber Crimes, CJ 387 White Collar Crimes, CJ 428 Families, Delinquency, and Crime, CJ 432 Drugs and Crime, CJ 454 Terrorism in the 21st Century: Its Tactics, Weaponry and Responses, CJ 473 Analysis of Violent Crimes, POL 311 Public Policy Issues, SOC 215 Contemporary Social Problems, HISx340 World Conflicts Since 1900 exam, SOCx305 Cultural Diversity exam]

Investigative Forensics

(effective January 1, 2014)

Outcomes for the Concentration

Students who complete the concentration in Investigative Forensics will be able to:

1. Describe the roles forensics play in the criminal justice system.
2. Describe the various types of forensic sciences (i.e., forensic psychology, digital forensics, forensic pathology, etc.).
3. Explain the scientific principles of forensics.
4. Identify the difference between tangible evidence gathered scientifically, eye-witness testimony, and non-testimonial evidence.
5. Explain the various roles forensic experts play in investigation, court, and correctional settings.

I. Core requirements

- A. An introductory criminal justice survey course covering law enforcement, the courts, and corrections. The course may or may not include juvenile justice [CJ 101 Introduction to Criminal Justice]
- B. An introductory-level survey course in law enforcement [CJ 110 Introduction to Law Enforcement]
- C. A theoretical course on theories of crime, causation, victimology, and epidemiology of crime; i.e., criminology [CJ 324 Criminology, CJ 326 Victimology, CJ 473 Analysis of Violent Crimes, SOC 317 Social Theory, SOC/CJ 322 Deviant Behavior]
- D. A course in research methods in the social sciences [SOC 465 Social Science Research]
- E. A course in ethics [CJ 380 Ethics in Criminal Justice]
- F. Capstone —The criminal justice major requires the completion of the Excelsior College capstone course, [CJ 498 Criminal Justice Capstone], with a grade of C or better. The criminal justice capstone will demonstrate the research and writing in the major requirement.

II. Intermediate and upper-level courses

One course each from A, B, C, and D:

- A. Forensic Pathology—An examination of the early theories and practices, as well as advances, up to and including the latest scientific concepts and breakthroughs in the field. Focus will be on several areas of controversy within the criminal justice field and a look to the future and the changes that are coming [CJ 360 Forensic Pathology; Non-Lab]
- B. Computer or Digital Forensics—Examination of the technical and legal aspects of electronic evidence and the computer forensic investigative process. Focus is on the discovery and recovery of electronic evidence either stored on, or transmitted by, computers, networks, and cellular devices, and on the increasingly important role computer forensics plays in investigations of both traditional and cyber crimes. [IT 406 Computer Forensics, CYS 426 Cyberattacks and Defense]
- C. Forensic Psychology—Examines the interaction of law and psychology in two main areas: civil and criminal law. Topics in civil law include juvenile delinquency, child custody, and treatment of the mentally disabled. Psychological areas of criminal law include competency, criminal responsibility, and treatment evaluation for offenders. Students will practice integrating psychological theories with actual clinical cases and current events. Developing skills to analyze and critique clinical and research reports is a major goal. [PSY375 Forensic Psychology]
- D. Procedures and Practice—Criminal investigation techniques, interview and interrogation, police operations, physical evidence, and criminalities [CJ 372 Crime Reconstruction, CJ 473 Analysis of Violent Crimes, CJ 474 Serial Crimes Investigation]

III. Electives

Additional courses in criminal justice or related subjects. [CJ 120 Introduction to Corrections, CJ 265 Criminal Procedure and Evidence, CJ 301 Spanish for Law Enforcement, CJ 310 Juvenile Delinquency and Justice, CJ 325 Comparative Criminal Justice, CJ 315 Gangs in America, CJ 328 Crimes Against Humanity, CJ 330 Judicial Process, CJ 365 Police and the Community, CJ 386 Cyber Crimes, CJ 387 White Collar Crimes, CJ 420 The CJ System and Women, SOC/CJ 428 Families, Delinquency and Crime, CJ 432 Drugs and Crime, CJ 436 Child Abuse and Neglect]

Law Enforcement and Public Safety

Outcomes for the Concentration

Students who complete the concentration in Law Enforcement and Public Safety should, at a minimum, be able to understand research and write in the style of the major. Students should also be able to:

1. Write and discuss a critical evaluation of the current literature in the areas of legal and ethical issues, criminal investigative procedure and practice, security, criminal justice organization and administration, and policing and the community.
2. Explain and analyze at least one alternative theoretical basis for specific types of crime, victimization, and criminal justice policy.
3. Compare and contrast professional studies in criminal justice research, including methods and applications, an analysis of diversity and related social issues within the context of law enforcement.

I. Core requirements

- A. An introductory criminal justice survey course covering law enforcement, the courts, and corrections. The course may or may not include juvenile justice [CJ 101 Introduction to Criminal Justice]
- B. An introductory-level survey course in law enforcement [CJ 110 Introduction to Law Enforcement]
- C. A theoretical course on theories of crime, causation, victimology, and epidemiology of crime; i.e., criminology [CJ 324 Criminology, CJ 326 Victimology, CJ 473 Analysis of Violent Crimes]
- D. A course in research methods in the social sciences [SOC 465 Social Science Research]
- E. Capstone—The criminal justice major requires the completion of the Excelsior College capstone course, [CJ 498 Criminal Justice Capstone], with a grade of C or better. The criminal justice capstone will demonstrate the research and writing in the major requirement.

II. Intermediate and upper-level courses

Four courses from at least three of the following five areas:

- A. Legal and ethical issues such as constitutional law, juvenile law, civil rights and liberties, ethics in criminal justice, alternative dispute resolution, civil law, family law, immigration law, procedural law, evidentiary law [CJ 265 Criminal Procedures and Evidence, CJ 310 Family Law, CJ 330 Judicial Process, CJ 380 Ethics in Criminal Justice]
- B. Procedure and practice issues such as criminal investigation techniques, interview and interrogation, police operations, physical evidence, criminalistics, forensic science [CJ 360 Forensic Pathology (Non-Lab), CJ 370 Investigative Criminal Profiling, CJ 372 Crime Reconstruction]
- C. Security issues such as retail, industrial, non-governmental, public, and/or private institutions [CJ 354 Managing Homeland Security, CJ 452 Security Planning and Assessment]
- D. Organization and administration issues such as organizational behavior, administration of public safety, police management, supervision in law enforcement [BUS 311 Organizational Behavior, CJ 255 Organizational and Administrative Strategies in Criminal Justice, BUSx315 Organizational Behavior exam, BUSx410 Human Resource Management exam]
- E. Police and the community issues such as community policing, gangs, victimology, crime prevention, race and ethnicity, social stratification, terrorism, family violence, community relations, chemical dependency, abnormal psychology, social psychology, organized crime, social problems [CJ 201 Spanish for Law Enforcement, CJ 228 Multicultural Issues in Criminal Justice, CJ 301 Juvenile Delinquency and Justice, CJ 315 Gangs in America, CJ 350 International Terrorism, CJ 352 Domestic Terrorism, CJ 365 Police and the Community, CJ 386 Cyber Crimes, CJ 387 White Collar Crimes, CJ 420 The CJ System and Women, CJ 432 Drugs and Crime, CJ 436 Child Abuse and Neglect, CJ 450 Counterterrorism, CJ 473 Analysis of Violent Crimes, CJ 474 Serial Crimes Investigation, PSY 360 Social Psychology, SOC 215 Contemporary

Social Problems, PSYx310 Abnormal Psychology exam, PSYx325 Social Psychology exam, SOCx305 Cultural Diversity exam, SOCx320 Juvenile Delinquency exam]

III. Electives

Additional courses in criminal justice or related subjects [CJ 325 Comparative Criminal Justice, CJ 335 Military Criminal Justice, POL 311 Public Policy Issues]

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Bachelor of Science in Criminal Justice

BS

120

Total Degree
Credits Required

ARTS AND SCIENCES

Written English Requirement

**Credit
Hours**

6

General Education Requirement*

Distribution Areas (27 credits minimum)

Humanities**

9

Social Sciences/History

9

Natural Sciences/Mathematics†

9

Additional Arts and Sciences Electives

27

Total Arts and Sciences Credits

(with at least 21 upper (advanced) level credits)

60

OTHER REQUIREMENTS

Applied Professional Credits
or Additional Arts and Sciences‡

**Credit
Hours**

59

Information Literacy Requirement

1

Total Other Requirements

(with at least 9 upper (advanced) level credits)

60

* Credits used to satisfy requirements in one area may simultaneously satisfy requirements in another area.

** Three (3) credits are required in disciplines such as art, music, and philosophy. (Refer to the general education section of the catalog for a detailed explanation of the humanities requirement.)

† A minimum of 2 credits must be in mathematics and 2 credits must be in the natural sciences.

‡ A portion of these credits will be used to complete credits needed for the major.

MAJOR COMPONENT

Required: **33 credits minimum** with at least **18** at the upper (advanced) level and a **minimum 2.0 GPA**.

Core Requirements

- Introduction of Criminal Justice Course
- Introductory-level survey course in criminal justice administration **OR** Introductory-level survey course in law enforcement ^Δ
- Theoretical course on theories of crime, causation, victimology, and epidemiology of crime
- Research methods in the social sciences course
- Capstone*

Concentration Options

- Administration of Criminal Justice
- Homeland Security
- Investigative Forensics
- Law Enforcement and Public Safety

^Δ The Administration of Criminal Justice and Homeland Security concentration options for the Criminal Justice major must take an Introductory-level survey course in criminal justice administration. The Law Enforcement and Public Safety concentration for the Criminal Justice major must take an Introductory-level survey course in law enforcement.

* Capstone course must be taken at Excelsior College and cannot be transferred in.

Military Studies

Required: **36** credits minimum with at least **18** at the upper level and a minimum **2.0 GPA**.

The Military Studies major exposes students to relevant theories of leadership and their application to military operations. The program challenges students to develop tactical and strategic leadership qualities. Students will improve their abilities to think critically, be agile and adaptive leaders, and make decisions.

Outcomes for the Major

Students who complete the major in Military Studies will be able to:

1. Differentiate and explain the application of military knowledge in full-spectrum operations such as counterinsurgency, major combat, and operations other than war.
2. Using appropriate theories of leadership with historical perspective, analyze characteristics and leadership traits that contribute to the individual leader's success in meeting the demands of the evolving global geopolitical environment.
3. Discuss the importance of at least one other field of study—history and politics, foreign language skills and cultural understanding, or national security strategies—to the success of military operations.

I. Core requirements

- A. Military History such as: [HIS 131 Introduction to Military History or HIS 231B U.S. Military History]

- B. Military Science/Operations/Tactics/Logistics/ specialized evaluated military training* (2 courses or 6 hours) such as: [MIL 131 Military Science I: Application of Contemporary Tactics or MIL 231B Military Science IB: Application to Contemporary Tactics, MIL 132 Military Science II: Aligning Effective Teams with Organizational Objectives, or MIL 232B Military Science IIB: Aligning Effective Teams with Organizational Objectives, selected MOS, Basic and Specialized trainings evaluated by Excelsior College or ACE]
- C. Military Leadership and Personnel Management (2 courses or 6 hours) military training or military-focused college courses such as: [MIL 301 Great Military Leaders, evaluated military training (Warrior Leader Course, U.S. Army), supervision, personnel management, educational leadership]
- D. Ethics general or military-focused ethics such as: [HUM 300 Ethics, COMM 335 Ethics in Communication, PHIX310 Ethics: Theory & Practice exam]
- E. Military Studies Capstone: The military studies major requires the completion of the Excelsior College capstone course, with a grade of C or better.

II. Emphasis area

A minimum of 12 overall credits in area II are required, 9 of which must be at the upper-level. Additionally, 9 of the 12 credits must be in one emphasis area. The suitability of specific courses for an emphasis should be discussed with an academic advisor.

* Evaluated military training may be used to complete up to 50 percent of the credits for the Military Studies major. Such training may be evaluated by either Excelsior College or by the American Council for Education (ACE). Students wishing to use additional military training toward the Military Studies major may request a review for approval by the dean.

- A. Military History and Politics such as: [HIS 332 History of Foreign Affairs Since 1898, HIS 341/POL 341 Contemporary European History and Politics, HIS 352 U.S.-Vietnam War, HIS 342/POL 342 Contemporary Middle East History, POL 350 Beyond War and Peace; International Relations, SOC 362 Genocide and Ethnic Conflict, HISx340 World Conflicts Since 1900 exam]
- B. The Application of Leadership such as: [BUS 311 Organizational Behavior, BUS 380 Managing Diversity in the Workplace, BUS 325 Women in Business, COMM 324 Conflict Management, COMM 320 Communication and Diversity, COMM 210 Interpersonal Communication, COMM 350 Organizational Communication Theory, PSY 360 Social Psychology, PSY 365 Psychology of Diversity, PSY 420 Human Motivation, SOC 215 Contemporary Social Problems, SOC 318 Sociology of the Workplace, ECON 341/SOC 341 Globalization, BUSx315 Organizational Behavior exam, PHlx310 Ethics: Theory and Practice exam]
- C. Foreign Language and Culture such as: credit from the Defense Language Institute, college-level foreign language courses or courses concentrated on a particular culture (can mix language and culture courses but all 9 credits must concentrate on the same geographic culture) [SPAx102 Spanish Language exam]
- D. National Security Analysis and Military Intelligence such as: [CJ 350 International Terrorism, CJ 352 Domestic Terrorism, CJ 354 Managing Homeland Security, CJ 355 Analyzing Intelligence, Terrorism and National Security, CJ 450 Counterterrorism, CJ 452 Security Planning and Assessment, CJ 454 Terrorism in the 21st Century: Tactics, Weaponry and Responses, CJ 456 Bioterrorism]

Students may take up to 6 credits (double dip) between their undergraduate and graduate degrees at Excelsior College, provided they have completed 105 credits of their undergraduate degree and have advisor approval. These graduate courses qualify under area IID of the Military Studies major toward the Master of Science in criminal justice (course descriptions on our website).

- MCJ 650 Terrorism and Counterterrorism
- MLS 664 Geopolitical Brinkmanship or MLS 665 Insecurities in the World

III. Electives

Additional course and/or evaluated military training in Military Science.

IMPORTANT:

Throughout this catalog the term “credits” is used to indicate semester hours. Quarter hours are converted to semester hours by multiplying quarter-hour values by two-thirds.

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Bachelor of Science in **Military Studies**

BS**120**Total Degree
Credits Required

ARTS AND SCIENCES

Written English Requirement

**Credit
Hours****6****General Education Requirement***Distribution Areas (**27 credits minimum**)

Humanities**

9

Social Sciences/History

9

Natural Sciences/Mathematics†

9

Additional Arts and Sciences Electives

27**Total Arts and Sciences Credits**
(with at least 21 upper level credits)**60**

OTHER REQUIREMENTS

Applied Professional Credits
or Additional Arts and Sciences ‡**Credit
Hours****59**

Information Literacy Requirement

1**Total Other Requirements**
(with at least 9 upper level credits)**60**

MAJOR COMPONENT

*Required: **36 credits minimum** with at least **18** at the upper (advanced) level and a **minimum 2.0 GPA**.*

Core Requirements

- Military History course
- Military science/Operations/Tactics/Logistics/specialized evaluated military training, **2 courses or 6 hours**
- Military Leadership and Personnel Management, **2 courses or 6 hours**
- Ethics course
- Military Studies Capstone*

Emphasis Areas

- Military History and Politics
- The Application of Leadership
- Foreign Language and Culture
- National Security Analysis and Military Intelligence

* Credits used to satisfy requirements in one area may simultaneously satisfy requirements in another area.

** Three (3) credits are required in disciplines such as art, music, and philosophy. (Refer to the general education section of the catalog for a detailed explanation of the humanities requirement.)

† A minimum of 2 credits must be in mathematics and 2 credits must be in the natural sciences.

‡ A portion of these credits will be used to complete credits needed for the major.

× Capstone course must be taken at Excelsior College and cannot be transferred in.

Graduate Degree Programs

Master of Science in Criminal Justice

The Master of Science in Criminal Justice (MSCJ) offers students from a variety of backgrounds (including but not limited to political science, sociology, psychology, and criminal justice) the opportunity to deepen their understanding of criminal behavior and the criminal justice system. Students will analyze, evaluate and apply theories of crime and criminal justice, law enforcement, corrections, and quantitative methods. In addition, the concentration in Homeland Security and Emergency Management examines the impact of domestic and international policies and trends and their effect on criminal justice systems.

The degree helps students develop analytical and leadership skills and prepares them for a leadership position in criminal justice. Through its emphasis on evaluating research and applying it to real-world programs in criminal justice, the master's degree aims to develop leaders who can design and implement effective criminal justice policies and interventions.

Master's Degree Requirements



The Master of Science in Criminal Justice (MSCJ) program requires **30** credits (semester hours) of interdisciplinary study in criminal justice divided between the core requirements and concentration. All students take **18** credits of core courses which provide students with graduate-level understanding of criminal justice. Students must also complete a **9** credit concentration in Homeland Security and Emergency Management. Students must complete a **3**-credit capstone course at the end of the program.

You are subject to the degree requirements in effect at the time of your enrollment or program/degree transfer (program transfer refers to change from one school to another; degree transfer refers to changing degrees within the same school) There is a six-year time limit for completion of

this degree. Students who are unable to complete the MSCJ degree in six years will be dismissed from the program and invited to re-apply under any new degree requirements.

The faculty reserves the right to make changes in curricular requirements as necessary to reflect current professional practice. Changes may affect both enrolled and prospective students. It is your responsibility to keep informed of such changes. We make every effort to inform you of changes as they occur. Current information about degree requirements is posted on our website. Information about changes to degree requirements is also made available on our website.

Program Outcomes

Students who complete the master's in criminal justice will be able to:

1. Integrate the evolution of important criminological theories with the development of contemporary criminal justice policy.
2. Critique the criminal justice system, including the legal, theoretical and public policy issues that impact it.
3. Compare and contrast contemporary criminal justice issues through the application of current theories and literature as they impact the American criminal justice system.
4. Construct and evaluate research designs and methods that evaluate agency programs, or investigate empirical or theoretical issues relating to criminal justice.
5. Articulate knowledge and appreciation for diversity (including, but not limited to, race, culture, ethnicity, gender, religion) and its effects within the context of the criminal justice system.

Homeland Security and Emergency Management

This concentration provides students with an in-depth understanding of homeland security and emergency management as they relate to criminal justice. Courses examine domestic and international issues and trends and their impact on criminal justice. Students who decide to complete this concentration will need to complete a minimum of 9 credits in this subject area.

Outcomes for the Concentration

Students who complete the master's in criminal justice with a concentration in Homeland Security will be able to:

1. Analyze and evaluate contemporary homeland security issues as they relate to criminal justice based on an understanding of the domestic and international processes affecting homeland security.
2. Construct an argument for the relationship between current theories of emergency management and their practical application within the American criminal justice system.

Master's Degree Curriculum

Core Courses (18 Credits)

These courses provide students with an overall education in criminal justice in the graduate level. Students may take these courses in any order, except for statistics and research methods. Students must successfully complete the statistics class before they can take research methods.

- MCJ 600 Criminology
- MCJ 610 Criminal Justice Theory and Policy
- MCJ 612 Quantitative Analysis for Criminal Justice
- MCJ 614 Research Methods in Criminal Justice
- MCJ 616 Corrections
- MCJ 618 Law Enforcement
- Concentration (9 credits)

Students must complete 9 credits.

- Homeland Security and Emergency Management Concentration (9 credits)

Required:

- MCJ 650 Terrorism and Counter Terrorism
- MCJ 651 Overview: Homeland Security and Emergency Management

One of the following:

- MLS 664 Geopolitical Brinkmanship
- MLS 665 Insecurity in the World

Capstone (3 credits)

The capstone course must be completed last, after all other program requirements have been met.

- MCJ 900 Criminal Justice Capstone

Transfer Credit Policy

Students may, pending advisor approval, transfer a maximum of 15 credits provided that they meet all of the following criteria:

- courses are similar in content and level to courses in the MSCJ program
- student received a grade of B- or better
- grade is documented on an official transcript credits were taken from a regionally accredited college or foreign equivalent

Excelsior College reserves the right to determine which courses are accepted toward the degree.

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www.excelsior.edu/scholarships

College Publications, Applications, and Forms:
www.excelsior.edu/publications

Student Policy Handbook:
www.excelsior.edu/studentpolicyhandbook

Course and Exam Information and Registration:
www.excelsior.edu/courses
www.excelsior.edu/exams
www.UExcelTest.com

Learning Resources:
www.excelsior.edu/myexcelsior, click on the Resources tab

Excelsior College Community Resources:
www.excelsior.edu/myexcelsior, click on the Communities tab



Master of Science in **Criminal Justice**

MS
30 Total Degree
Credits Required

CORE COURSE REQUIREMENT

Credit
Hours

MCJ 600 **Criminology**

3

MCJ 610 **Criminal Justice Theory and Policy**

3

MCJ 612 **Quantitative Analysis for Criminal Justice**

3

MCJ 614 **Research Methods in Criminal Justice**

3

MCJ 616 **Corrections**

3

MCJ 618 **Law Enforcement**

3

Total Core Course Credit Requirements

18

CONCENTRATION REQUIREMENT

Credit
Hours

**Homeland Security and
Emergency Management Concentration**

Successful completion of the following two
courses are required for this concentration:

MCJ 650 **Terrorism and Counter Terrorism**
MCJ 651 **Overview: Homeland Security and
Emergency Management**

9

Choose *one* of the following *two* courses to
complete requirements for this concentration

MLS 664 **Geopolitical Brinkmanship**
MLS 665 **Insecurity in the World**

Total Concentration Credit Requirements

9

CAPSTONE REQUIREMENT

Capstone is completed only after all other program requirements have been met

Credit
Hours

MCJ 900 **Criminal Justice Capstone**

3

Total Capstone Credit Requirements

3

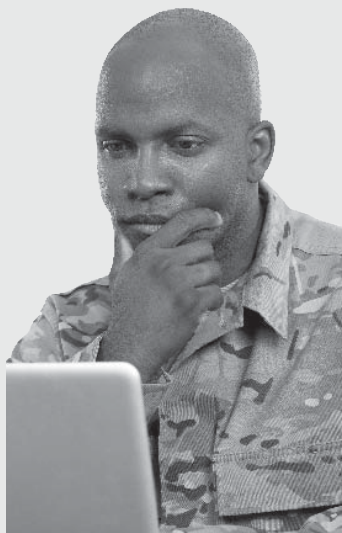
Undergraduate Certificate Programs

A person wearing a dark, textured, hooded garment is shown from the chest up, looking through binoculars. The background is a cloudy sky. The person's hands are visible holding the binoculars.

Homeland Security

Few areas of public safety generate the broad and intense interest as matters of homeland security. Ensuring the safety and security of a nation's homeland—its infrastructure, its institutions, its economy, and most importantly, its people—is a prerequisite for success in all other aspects of societal life. Students will be introduced to the threats posed by domestic and international terrorism and strategies for countering those threats. Additionally, students will explore the best practices behind successful security planning and threat assessment. Finally, students will learn the key principles of emergency management and disaster planning that can and should be employed in the face of both man-made and natural threats to the homeland. All six courses can be applied toward the Homeland Security emphasis within the Criminal Justice major at Excelsior College.

Homeland Security Certificate Requirements



This certificate program requires **16** credits (semester hours) for completion through six courses that may be completed entirely online. Because of the timely nature of the course content, the certificate must be completed within three years of enrollment.

You are subject to the program requirements in effect at the time of your enrollment or program/degree transfer (program transfer refers to change from one school to another; degree transfer refers to changing degrees within the same school).

The faculty reserves the right to make changes in curricular requirements as necessary to reflect current professional practice. Changes may affect both enrolled and prospective students. It is your responsibility to keep informed of such changes. We make every effort to inform you of changes as they occur. Current information about degree requirements is posted on our website. Information about changes to degree requirements is also made available on our website.

The Homeland Security Certificate is a stand-alone credential designed for those interested in starting or furthering a career in ensuring the safety and security of a nation's homeland. Although all coursework for this certificate must be at the baccalaureate level, there is not a general education component and no prerequisites for enrollment. Excelsior College accepts applications for admission to the Certificate in Homeland Security program on a rolling or continuous basis. You can start anytime by completing the application form, which can be downloaded from our website.

The total program consists of five 3-credit courses and one 1-credit course for a total of 16 undergraduate-level credits. You may take any of the courses without enrolling in the program. The Certificate in Homeland Security was developed by a group of national experts in the field of criminal justice, including faculty and criminal justice professionals who represent a variety of criminal justice disciplines.

Students can complete all program requirements from their home community. The program and courses are offered online and therefore no travel is required. While the program was designed to

provide maximum flexibility for the adult learner, because of the timely nature of its content, the Certificate in Homeland Security must be completed within three years from the time of enrollment.

Support for students is offered in the form of an electronic learning space for each course in the program. The electronic learning space provides access to faculty, staff, and other students as well as a variety of resources and guided learning activities. In addition, students have the support of Excelsior College staff, including advisors, a technical help desk, and financial aid personnel.

The 16 undergraduate credits earned for this certificate may be applicable toward other degree programs at Excelsior College. Students should consult with their academic advisor before enrolling in this program or registering for courses. Acceptance of these courses by another college or university is at that institution's discretion.

Credits can be transferred into the Certificate in Homeland Security program if the faculty determines the course work is comparable to the courses offered by Excelsior College. You may transfer up to two courses into the program.

This coursework can be no more than five years old. You must take four out of the six required courses at Excelsior College and maintain an overall 2.0 GPA in the certificate program.

Refer to our detailed *Undergraduate Fee Schedule*, available for download at our website.

Student Learning Outcomes

Students who successfully complete the Certificate in Homeland Security program will be able to:

1. Characterize the interdisciplinary nature of homeland security and emergency management functions.
2. Apply foundational knowledge and skills to assume leadership roles in homeland security, emergency management, and/or the development of public policy.
3. Evaluate the impact of terrorism on homeland security policies and procedures.
4. Identify and evaluate the organizational security needs, requirements, and resources of private and/or public entities.
5. Compare and contrast the diverse homeland security strategies and operations from an international and global perspective.

Homeland Security Courses

- CJ 350 International Terrorism
- CJ 352 Domestic Terrorism
- CJ 354 Managing Homeland Security
- CJ 450 Counterterrorism
- CJ 452 Security Planning and Assessment
- LA 496 Research and Writing in the Liberal Arts

IMPORTANT:

Throughout this catalog the term “credits” is used to indicate semester hours. Quarter hours are converted to semester hours by multiplying quarter-hour values by two-thirds.

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You worked hard to earn a variety of college-level credits. When it becomes important to show proof of these achievements, the Excelsior College OneTranscript® service is the easiest and most reliable way for you to officially document your academic records. With OneTranscript, your accomplishments are available on a single transcript to be sent to potential and current employers and colleges—whether you are in search of employment, education, promotion, or certification.

OneTranscript® is especially useful for:

- Law enforcement candidates seeking promotions or entrance into a police academy
- Teachers who need to show additional learning
- DoD civilians, military service personnel, and veterans in search of employment or pursuing advancement to the next level
- Others aspiring for new job responsibilities or changing careers

OneTranscript® centralizes the following approved credits in one convenient place:

- College Level Examination Program (CLEP)/ Defense Activity for Non-Traditional Education Support/Dantes Standardized Subject Tests (DANTES/DSST) examinations
- Criminal justice training evaluated by Excelsior College
- Military service schools and occupational training
- Corporate training evaluated by the American Council on Education (ACE) and the National College Credit Recommendation Service (NCCRS)

- Credits appearing on international credentials evaluated by an Excelsior College approved agency
- Excelsior College courses and examinations
- Credits from other accredited colleges and universities

By simplifying your transcript record keeping, you no longer have to request records from multiple sources, saving you time and eliminating multiple fees. OneTranscript® has no limit on the number of credits you may transcript and Excelsior College is often able to record what others cannot.

OneTranscript® **is not** an application for an evaluation of credits applicable to an Excelsior College academic degree.

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School of Public Service Undergraduate and Graduate Courses

The listing on the following pages provides numbers, titles, and brief descriptions of undergraduate and graduate courses available through the School of Public Service during the 2013–2014 academic year. Please visit the course section of the [Excelsior College website](#) to determine when each course will be offered.

Undergraduate Level

Remember to contact your academic advisor for approval prior to registering for any courses to ensure that they will apply toward your degree as expected. Not every course is offered every term. Please check [our website](#) for course availability.

CJ 101 Introduction to Criminal Justice L

A broad overview of the criminal justice system in the United States. Students develop their understanding of criminal justice by acquiring a basic knowledge of the law, legal theories, and administrative challenges. Covers the entire process from arrest through conviction, incarceration, and reentry into society.

CJ 110 Introduction to Law Enforcement L

Examines the history and major functions of modern law enforcement agencies and personnel. Special attention is paid to career opportunities and alternatives in the field of law enforcement.

CJ 120 Introduction to Corrections L

Discusses the organization and functions of corrections within the criminal justice system and emphasizes the evolution of corrections for the rehabilitation of offenders. Students discuss the future of corrections with an eye toward continuing the current evolution of correctional systems in American society.

CJ 201 Spanish for Law Enforcement L

This course will provide students with basic communication skills in Spanish and a cultural understanding that will enable them to communicate with the Spanish-speaking population they may encounter through their daily work in law enforcement in the U.S.

CJ 228 Multicultural Issues in Criminal Justice L

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Introduces students to the pervasive influence of culture, race, and ethnicity in the workplace and communities. Focuses on the cross-cultural contact that persons working in criminal justice have with citizens, victims, suspects, and coworkers from diverse backgrounds. Major themes include the need for awareness, understanding of cultural differences, and respect toward those of varied backgrounds.

L: Lower-level course U: Upper-level course

CJ 255 Organizational and Administrative Strategies in Criminal Justice L

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Examines administrative and leadership principles as they apply to criminal justice agencies, both individually and collectively. Areas covered include the study and scope of justice administration and organization; principles and practices of police organizations; police personnel, roles, and functions; police issues and practices; terrorism and homeland security; court organization, operation, and personnel; correctional organizations, roles, issues and personnel; and ethical issues in criminal justice administration.

CJ 265 Criminal Procedure and Evidence L

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Provides a comprehensive review and in-depth analysis of the rules of evidence and criminal procedural law in the United States. Analyzes case law which interprets the constitutional guarantees afforded the accused by the 4th, 5th, 6th, and 8th Amendments, and the admissibility of evidence in court proceedings. Particular emphasis is placed upon arrest, search and seizure, confessions and admissions, the privilege against self-incrimination, the right to counsel, the exclusionary rule and its exceptions, burden of proof, and procedural due process.

CJ 301 Juvenile Delinquency and Justice U

CJ 301 is cross-listed with **SOC 301 Juvenile Delinquency and Justice**. Students in the Criminal Justice major should elect to register for the CJ version of this course. Students may not take both versions of this course and have the credit count toward graduation.

Explores the judicial processes employed in handling minor criminal offenders, those generally under the age of 18 years. These include arrest, legal guardian responsibilities, sealed court records, case adjudication, sentencing, and juvenile corrections. Also covered are the biological, psychological, and sociocultural aspects of delinquency and its causes, potential deterrence, and rehabilitation modalities.

CJ 310 Family Law U

CJ 310 is cross-listed with **POL 310 Family Law**. Students in the Criminal Justice major should elect to register for the CJ version of this course. Students may not take both versions of this course and have the credit count toward graduation.

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Examines the relationship between the American family, judicial, and social service systems. Topics include defining “family,” marriage, parent-child relationships, divorce, property division, child custody and support issues, cohabitation, paternity, adoption, assisted conception, and the juvenile justice and social service delivery systems.

CJ 315 Gangs in America U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Examines the problem of gangs in America. Topics will include biological, psychological, and sociocultural reasons why gangs form, why people join gangs, and society’s response to the problems that arise from gang activity. Also studied will be gangs in prison, military gangs, criminal enterprise, gang symbols, graffiti, and tactics of street gangs. Students will learn law enforcement’s response to, and control methods of, gangs, as well.

CJ 323 Deviant Behavior U

CJ 323 is cross-listed with **SOC 232 Deviant Behavior**. Students in the Criminal Justice Major should elect to register for the CJ version of this course. Students may not take both versions of this course and have the credit count toward graduation.

This course will familiarize students with theories and applications of deviance, deviant behavior, and the social interactional process of “being deviant.” Students will read original texts and begin to understand the larger body of social interaction research in sociology and anthropology that have given rise to contemporary theories of deviance and learn to relate these concepts to other bodies of work in the fields of social science

such as criminal justice. Students will also learn to apply the ideas from their theoretical reading to contemporary life and to their own personal and professional experience. In addition to reading, writing, and discussion, students will engage in a short field activity during which time they will have the opportunity to make their own scientific observations of deviant behavior. No prerequisites required but prior experience with sociology/social science courses would be helpful.

CJ 324 Criminology

U

CJ 324 is cross-listed with **SOC 324 Criminology**. Students in the Criminal Justice major should elect to register for the CJ version of this course. Students may not take both versions of this course and have the credit count toward graduation.

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Provides an in-depth study of the nature and causes of crime and antisocial behavior. Using a multidisciplinary approach, the course focuses on explanations through criminal topologies and criminological theories. Topics range from crime causation to the extent of crime, victimization, and social and psychological theories. Students also explore various types of criminality such as violence, property, and public offenses.

CJ 325 Comparative Criminal Justice Systems

U

This course examines the criminal justice systems of selected countries, each of which serves as an exemplar of a major legal tradition in the world today. Emphasis will be on structural and doctrinal comparisons of legal systems, law enforcement, courts, and corrections, as well as on societal and systemic comparisons of crime rates, prevailing kinds of crime and criminality, criminal subcultures, and incarceration. Descriptive material on selected countries will be analyzed and compared, with applicable parallels and comparisons drawn with the United States. The course will also survey major international law enforcement collaboration, treaties, and courts, their limitations, and their future implications for the U.S.

CJ 326 Victimology

U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Provides an overview of the field of Victimology and examines emerging areas in the field, including the nature, prevalence, and consequences of victimization. Includes both traditional and modern approaches to victims' issues and victim service providers. The emergence of victims' rights legislation is also examined.

CJ 328 Crimes Against Humanity

U

Provides a critical examination of the political, historical, and philosophical explanations for the category of human rights violations known as crimes against humanity. This category includes individual and collective acts of violence, extermination, torture, and enslavement of human beings. Details the historical precedents of international human rights law and its subsequent use to punish and sanction individuals and states for crimes against humanity.

CJ 330 Judicial Process

U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

This course explores the structure of the United States' court system, how it operates and what it does; in essence, the functions and processes of the American judicial system. Civil and criminal trial courts and appellate courts and processes will be discussed, as will alternative dispute resolution mechanisms. Students will also look at why courts function in certain ways, looking at the how the various actors influence the courts, particularly those involved in the judicial selection process and the judges themselves. Finally, students will engage in an evaluation of judicial process and the court system in the U.S.: its positives and negatives; comparison with court systems in other countries; and proposals for change.

CJ 335 Military Criminal Justice U

Students will study military law by analyzing the Uniformed Code of Military Justice. Topics of concentration will be the non-judicial and judicial proceedings such as courts-martial and nonjudicial punishments. The punitive articles of the Uniformed Code of Military Justice will be applied to case studies.

CJ 350 International Terrorism U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Examines the history, political and religious contexts, and modern manifestations of international terrorism and terrorist organizations. Terrorism originating in the Middle East, Europe, Asia, and Latin America is included.

CJ 352 Domestic Terrorism U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Examines terrorism originating in the United States. Right-wing groups (such as those rooted in racial purity, ideologies, or anti-government causes) and left-wing groups (such as Marxist organizations and eco-terror groups) are explored. Current strategies for combating American-grown terrorism are considered.

CJ 354 Managing Homeland Security U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Provides an exploration of principles and practices regarding the management of homeland security operations, including but not limited to emergency management and disaster planning; incident mitigation; coordination among federal, state, and local agencies; grant writing; and public affairs.

CJ 355 Analyzing Intelligence, Terrorism and National Security U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Explores the organization and functions of the U.S. Intelligence Community, its interaction with national security policymakers, key issues about its workings, and the challenges it faces in defining its

future role. Also covers key intelligence missions such as strategic warning, counterterrorism, counter proliferation, and counterinsurgency. Highlights some of the major debates about the role, practices, and problems of national intelligence.

CJ 360 Forensic Pathology (Non-Lab) U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

A practical approach to forensic pathology as it applies to criminal and forensic investigation within the medicolegal system. Examines the causes, mechanisms, and manners of death encountered in natural, accidental, suicidal, and homicidal circumstances. Students take on the role of police investigator, medical examiner, prosecutor, and defense attorney in selected cases as they explore the complexity of death investigations.

CJ 365 Police and the Community U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

An in-depth examination and analysis of the relationship between American law enforcement and the communities they serve. Many areas of policing are explored at intermediate and advanced levels, to include community policing, diversity issues, and other current issues and controversies in municipal policing.

CJ 370 Investigative Criminal Profiling U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

The history and practice of criminal profiling as it applies to criminal investigation. Examines the methodologies and techniques of profile construction and behavioral analysis, as well as ethics and standards of the field. Students read case studies, which allow them to initiate criminal profiles and evaluate the usefulness in an investigation.

CJ 372 Crime Reconstruction U

Suggested Prereq: **CJ 101 Intro to Criminal Justice** and **CJ 360 Forensic Pathology (Non-Lab)**

Examines the practice of developing a theory as to crime motivation, crime elements, and offender identification by means of physical

evidence, forensics, crime scene behavior, crime reconstruction, and crime reenactment. Addresses the cause of death, equivocal death analysis, blood spatter pattern, and ballistics. Students read case studies and have the opportunity to apply what they have learned in the course to analyze crime scenes and evaluate their findings.

CJ 380 Ethics in Criminal Justice U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Examines ethical issues specifically related to the criminal justice profession. Issues include professional communications, including government regulation and policy, free speech, client/victim/investigative privacy, accuracy in media, and the impact of science and technology on communications.

CJ 386 Cybercrimes U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Explores advances and developments in cyber crime technologies. Emphasis is placed on computer forensics tools, information protection and security, threat response, and professional development.

CJ 387 White Collar Crimes U

Suggested Prereq: **CJ 101 Intro to Criminal Justice**

Focuses on topics and issues in the area of white-collar crime. Examines and contrasts the treatment of corporate and white-collar offenders by the criminal justice and regulatory justice systems. Explores the nature and scope of white-collar crimes, crime types, case studies, and the etiology of offending.

CJ 420 The Criminal Justice System and Women U

Reviews of textbooks and scholarly articles authored for use in criminal justice courses suggest that the vast majority of the key players (victims, defendants, attorneys, judges, legislators) are male. Discussions of female offenders, inmates, and

professionals (law enforcement officers, correctional officers, attorneys, judges, etc.) are cursory, marginal, or nonexistent. This course examines the various roles of women in the criminal justice system as victims, offenders, and professionals. Also studied will be stress among women in those roles, as well as feminist theories as they relate to criminality and victimization.

CJ 428 Families, Delinquency and Crime U

CJ 428 is cross-listed with **SOC 428 Families, Delinquency and Crime**. Students in the Criminal Justice major should elect to register for the CJ version of this course. Students may not take both versions of this course and have the credit count toward graduation.

Explores the link between family life and antisocial behavior. Analyzes popular explanations using the results of studies by sociologists, criminologists, and psychologists. Defines terminology, establishes a review of empirical literature, and provides an effective argument that families are a dynamic aspect of our social lives and that delinquency and other problem behaviors are intricately related to families.

CJ 432 Drugs and Crime U

CJ 432 is cross-listed with **SOC 432 Drugs and Crime**. Students in the Criminal Justice major should elect to register for the CJ version of this course. Students may not take both versions of this course and have the credit count toward graduation.

Analyzes the political, economic, social, and cultural factors that shape the use of illicit, misused, or abused substances. Includes consideration of the way these factors influence the social and legal response to drug use.

CJ 436 Child Abuse and Neglect U

Students learn to recognize the signs of physical abuse, emotional abuse, sexual abuse, physical neglect, and emotional neglect in children. Explores

caregiver responsibility in reporting abuse, how to help victims, specific factors that exist in families who abuse or neglect their children, and how to work with parents and community agencies to change this. A major emphasis in this course is on helping the student understand the special learning needs of the abused or neglected child, and how to meet those needs in the regular classroom. Cultural, societal, and personal components that lead to child abuse are discussed, as well.

CJ 450 Counterterrorism

U

Suggested Prereq: **CJ 350 International Terrorism; CJ 352 Domestic Terrorism; CJ 354 Managing Homeland Security; or CJ 355 Analyzing Intelligence, Terrorism and National Security**

Introduces the principles and approaches to countering terrorism in the United States and elsewhere in the world. Examines the question of whether or not efforts and activities associated with counterterrorism should be primarily law enforcement-oriented or military-oriented. Analyzes the ethics concerning the restrictive rules of collecting intelligence by military and other non-law enforcement organizations.

CJ 452 Security Planning and Assessment

U

Suggested Prereq: **CJ 350 International Terrorism; CJ 352 Domestic Terrorism; CJ 354 Managing Homeland Security; or CJ 355 Analyzing Intelligence, Terrorism and National Security**

Introduces principles of, and approaches to, preventing various forms of attack and minimizing the damage of attacks that do occur. This course also addresses the concept of security as a homeland defense activity, as opposed to a criminal investigative event. Principles and practices associated with effective security planning and assessment will be introduced.

CJ 454 Terrorism in the 21st Century: Its Tactics, Weaponry and Responses

U

Suggested Prereq: **CJ 350 International Terrorism; CJ 352 Domestic Terrorism; CJ 354 Managing Homeland Security; or CJ 355 Analyzing Intelligence, Terrorism and National Security**

Explores the tactical ways and means of terrorism in the 21st century, and the preparation, thereof. Focuses on both the recent historical record and foreseeable potentialities. Employs actual case studies in the use of conventional small arms and high explosives against “soft” targets. Surveys chemical, biological, radiological, and nuclear (CBRN) weapons of mass destruction, with prescriptions for prevention and response. Finally, the course deals with some of the specific vulnerabilities of key technologies and infrastructures, including computer networks, power grids, food supply, and water supply.

CJ 456 Bioterrorism

U

Suggested Prereq: **CJ 350 International Terrorism; CJ 352 Domestic Terrorism; CJ 354 Managing Homeland Security; or CJ 355 Analyzing Intelligence, Terrorism and National Security**

Addresses the threat or actual use of biological agents, such as pathogenic microorganisms or agricultural pests, against civilian populations in order to attain goals that are political, religious, or ideological in nature. Covers biological agents found in nature that can be genetically altered or weaponized to enhance their virulence and make them resistant to vaccines and antibiotics. Explores the historical use and continued threat of bioterrorism tactics to our military installations, prisons, schools, medical facilities, and food and water resources. In addition, students learn about modern methods of biodefense and emergency response mechanisms utilized by federal law enforcement agencies.

CJ 474 Serial Crimes Investigation U

Suggested Prereq: **CJ 101 Intro to Criminal Justice, CJ 360 Forensic Pathology (Non-Lab) and CJ 372 Crime Reconstruction**

Explores the investigative methodologies of handling serial crimes, and the aids and barriers to case closure. Covers the importance of linking serial rapes and serial homicides through behavior, evidence, data banks, and communications. Also examines the use of criminal profiling in serial crime investigation, as well as law enforcement and media and community relations.

CJ 473 Analysis of Violent Crimes U

Suggested Prereq: **CJ 101 Intro to Criminal Justice, CJ 360 Forensic Pathology (Non-Lab) and CJ 372 Crime Reconstruction**

Studies the behaviors and traits of the perpetrators and victims of violent crimes. Examines the etiology and subsequent choices made by violent offenders including serial killers, rapists, school shooters, pedophiles, and terrorists. Explores the offender/victim dyad and the effect of gender, race, and culture on violent criminal behavior.

CJ 498 Criminal Justice Capstone U

Prereqs: Completion of INL, WER, and most of the CJ courses required for the major (including **CJ 101 Intro to Criminal Justice, CJ 110 Intro to Law Enforcement and CJ 255 Organizational and Administrative Strategies in Criminal Justice**). Students must be within 15 credits of degree completion and obtain advisor approval.

Intended as the last course of the major. Students research and prepare an application paper analyzing their area of concentration (Administration of Justice, Homeland Security, or Law Enforcement and Public Safety) in the context of a problem statement approved by the instructor. The problem statement is generated by each student and incorporates their knowledge of the criminal justice system, their area of concentration, and the ethical and social diversity issues involved in the resolution of the problem.

MIL 232B: Military Science Ib: Aligning Effective Teams with Org Objectives L

This course introduces junior leaders to leadership theories and their application within an organization. The intent of the course is to expose them to the role that leadership plays in an organization and the importance of managing systems and people. The course will increase their confidence to solve problems, and employ and lead people, as well as improve their communication and counseling skills.

MIL 301 Great Military Leaders U

This course is an overview of military leadership and great military leaders who have left a mark of excellence in world history. The course examines the qualities of military leaders and analyzes specific leadership traits that contributed to military leaders' excellence in leadership. Through this analysis, the students will be able to isolate those leadership traits and qualities and learn how to apply them in the future.

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Graduate Level

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MCJ 600 Criminology

G

Focuses on the various theories of crime causation, including biological, psychological, sociological, cultural, and political theories with a view toward understanding how knowledge about criminality and antisocial behavior has developed over the last 200 years. Significant issues and concepts in theories of crime (e.g., responsibility, rationality, the role of age, race, gender and social class) are highlighted and discussed with attention to the multidisciplinary nature of these concepts, how they are applied to criminological theory, and their importance for understanding the present state of crime in American society at both the micro-level (why individuals commit crime) and the macro-level (why crime rates vary across communities).

MCJ 610 Criminal Justice Theory and Policy

G

Provides an overview of the history and theories associated with various criminal justice systems, including the police, courts, prosecution, and corrections in the United States. Furthermore, the course explores the processes that occur throughout each stage and within each area of these systems. Using a multidisciplinary perspective, this course examines the evolution of theory and its application

to the development of public policy relevant to criminal justice issues. Topics covered include theoretical approaches to studying the impact of individual, organizational, and political behavior on criminal justice systems. Emphasis is placed on the practical utilization of theory to inform policy.

MCJ 612 Quantitative Analysis for Criminal Justice

G

Part of the research methods sequence is designed to provide students with an introduction to statistical theory and practice. Students will learn how to interpret and produce statistics for the fields of criminology and criminal justice and will end the course as informed consumers of statistical research and information. The topics covered in this class include descriptive and inferential statistics, hypothesis testing, and linear regression. Students will learn to perform statistical testing with Microsoft Excel.

MCJ 616 Corrections

G

A critical evaluation of community-based and institutional corrections. Through the course, we will analyze the historical development of adult corrections, including contemporary models for incarceration and various community-based alternatives. Staff experiences, capital punishment, probation, parole, reentry, and other issues and problems facing the modern penal system are also explored.

MCJ 618 Law Enforcement

G

Enhances the student's perspective of law enforcement and examines policing practices and how law enforcement agencies relate to one another and the entire criminal justice system. This course also emphasizes the philosophy and concepts of policing and an understanding of the police officer's role in society. This course is an introduction to professionalism in policing and the complexities of policing and police decision making.

G: Graduate-level course

MCJ 650 Terrorism and Counterterrorism G

Focuses on the causes, methods, motivations, and historical lessons surrounding terrorism with particular attention to the U.S. and the shift in rhetoric and resources in the governments reaction to terrorism following the events of 9/11. This course will provide students with a basic understanding of the most important issues and debates concerning terrorism and counterterrorism policies. Topics covered during this course include: definitions of terrorism, terrorism trends and measurement, causes of terrorism, domestic terrorism, international terrorism, the impact of 9/11, counterterrorism policy and practice, and the future of terrorism.

MCJ 651 Overview of Homeland Security and Emergency Management G

Gain a solid intellectual foundation with which to think critically and creatively about America's efforts to prevent and respond to terrorist attacks and other hazards (including naturally occurring ones) within the United States. This course examines the structure of the homeland security enterprise and the evolution of networks and organizational relationships that accomplish the homeland security tasks. Incorporating an all hazards approach, this course examines ways to prepare for and reduce our vulnerability to emergencies, minimize damage, and recover swiftly from disasters and emergencies that may occur. This course informs the student about the principles of emergency management and concepts, including incident command systems, emergency operations centers, emergency operations plans, and the planning process.

IMPORTANT:

Throughout this catalog the term "credits" is used to indicate semester hours. Quarter hours are converted to semester hours by multiplying quarter-hour values by two-thirds.

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Higher Education General Information Survey Code for Classifying Academic Subject Areas.

Program Title	HEGIS	Award
School of Business and Technology, Business Programs		
Administrative/Management Studies	5004	AAS
Business	5001	AS
Business	0501	BS
Accounting (NYS CPA Track)	0502	BS
Bachelor of Professional Studies in Business and Management	0599	BPS
Business	0506	MBA
School of Business and Technology, Technology Programs		
Cybersecurity	5199	Certificate
Cybersecurity Management	0799	Certificate
Cyber Operations	0702	BS
Technical Studies	5315	AAS
Management	0506	MS
Nuclear Technology	5316	AS
Technology	5315	AS
Technology	0925	BS
Electrical Engineering Technology	0925	BS
Information Technology	0702	BS
Nuclear Engineering Technology	0925	BS
Bachelor of Professional Studies in Technology Management	0599	BPS
Cybersecurity	0702	MS
School of Health Sciences Programs		
Health Care Informatics	1203.12	Certificate
Health Care Management	1202	BS
Health Sciences	1201	BS, MS

Program Title	HEGIS	Award
School of Liberal Arts Programs		
Liberal Arts	5649	AA, AS
Liberal Arts	4901	BA, BS
Liberal Studies	4901	MA
History	2205	BA, BS
Humanities	1599	BA
Natural Sciences	1901	BS
Psychology	2001	BA, BS
Social Sciences	2201	BS
Sociology	2208	BA, BS
School of Nursing Programs		
Nursing	5208	AAS, AS
Nursing	1203.10	BS, RN-MS, MS
Nursing Education	1203.12	Certificate
Nursing Leadership and Administration of Health Care Systems	1203.12	Certificate
School of Public Service Programs		
Criminal Justice	2105	BS, MS
Homeland Security	5505	Certificate
Military Studies	2299	BS

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