

# South Bay (CA) Regional Public Safety Training Consortium

## Site Visit Report

### Description of Training Organization

The South Bay Regional Public Safety Training Consortium (the "Consortium") is the law enforcement, corrections, and fire training provider for public safety agencies in the following regions of the San Francisco Bay Area: Alameda County (Southern Area), Monterey County, San Mateo County, and Santa Clara County.

The six community colleges served by the Consortium are: Evergreen Valley College, Gavilan College, Hartnell College, The College of San Mateo, Ohlone College, and DeAnza College.

The Executive Director reports to the Board of Governors of the Joint Powers Authority. The Executive Director oversees a full-time and part-time staff of fifty-nine positions. The individuals that report directly to the Executive Director include: the Dean of Public Safety Training, the Public Information Officer, an Administrative Assistant, the Facilities Coordinator, and the Business Manager.

The mission of the South Bay Regional Public Safety Training Consortium is to meet the educational and training needs of public safety students within the areas represented by the participating colleges; offer courses that meet the needs of both large and small agencies; and accomplish training efficiently and effectively while ensuring the highest quality.

### Source of Official Student Records

In order to award credit, colleges and universities require proof of completion of coursework issued by the training organization. A student who has completed training provided by the South Bay Regional Public Safety Training Consortium may obtain such records of this training by contacting:

Registration Coordinator  
South Bay Regional Public Safety Training Consortium  
3095 Yerba Buena Road  
San Jose, CA 95135

### Description of Training Programs

The Consortium provides comprehensive information to all law enforcement and corrections agencies on the content and duration of basic police training.

832 PC meets the forty-hour Module A certification training requirements established as the Level III Reserve standards: Laws of Arrest, Search and Seizure, Communications and Arrest Methods. The course is designed for students interested in working in juvenile or adult institutions.

Background Investigation is a 40-hour core program which teaches participants to know and understand federal and state fair employment laws, POST policies and procedures, factors used to evaluate a candidate's suitability, the role and responsibilities of the background investigator, job dimensions and job traits, and essential job functions. The participants will develop an understanding of the Americans with Disabilities Act and the benefits and limitations of devices for detection of deception, pre-employment psychological testing, and pre-employment interviews. Knowledge of how and why to document a thorough pre-employment background investigation is also provided.

Basic Death Investigation is a 24-hour program designed for law enforcement personnel who are responsible for investigating death cases. This program includes analyzing all aspects of death cases and different types of death-homicide, suicide, accidental, natural, and unknown. The program addresses scene analysis, physical and psychological evidence, autopsy, motives, and scientific tools.

Basic Dispatch Academy is a 120-hour program that introduces new dispatchers to the basic requirements for their jobs. Course includes instruction in role of the dispatcher, ethics, criminal law, telephone technology, interpersonal communications, critical incident and emergency response management, and call taking and management procedures.

Basic Field Evidence Technician is an 80-hour program designed for patrol officers, community service officers, or other personnel assigned to basic evidence collection tasks at crime scenes. Students learn by hands-on application from a team of instructors. The course includes basic crime scene management, evidence identification, and collection techniques.

Basic Law Enforcement Academy is an 880-hour program that teaches the fundamental principles, procedures and techniques of law enforcement. This academy is intended for employed or aspiring police officer candidates who wish to meet all training requirements for a full time police officer in the State of California. The 22-week program provides a focus on:

- Criminal Law
- Patrol Procedures
- Investigation Procedures
- Report Writing
- Defensive Tactics
- Firearms Training
- Community Relations/Community Policing
- Vehicle Operations
- Traffic Enforcement
- Victim Assistance/Crisis Intervention
- Professionalism/Ethics
- First Aid/CPR
- Physical Fitness Training

The course meets the Commission on Peace Officers Standards and Training (P.O.S.T.) requirement for Basic Peace Officer. Graduating students will receive a certificate identifying completion of basic training mandated by P.O.S.T.

Basic Law Enforcement Academy Modular I, II, and III provide reserve law enforcement officer training at the corresponding level of responsibility (Module I provides training for Reserve Officer Level I, Module II for Reserve Officer Level II, etc.). It is necessary for a student to complete Module III before Module II as well as complete Module II before Module I. When all three modules are complete, a student may become a regular full-time law enforcement officer, as the P.O.S.T. mandates are met through this process.

Basic Law Enforcement Academy Requalification is a 136-hour program designed to provide refresher training to prior law enforcement officers who have been separated from employment for three or more years.

Community Service Officer (core) is an 80-hour program designed to meet agency needs for individuals who perform this function. Topics include First Aid and CPR, report writing, and several other topics.

Crisis Intervention Academy is a 32-hour program.

Field Training Officer (core) is a 40-hour program designed to introduce officers to effective Field Training Officer skills and techniques. The course includes: The FTO as a Role Model, Techniques of Teaching, Effective Communication Skills, Case Studies, Training Solutions, Performance Evaluations, Leadership Motivation, Training and Liability, and Techniques of Teaching Issues.

Interview and Interrogation is a 24-hour program designed to improve an investigator's ability to legally gather testimonial evidence, evidence from victims, witnesses and suspects. Not intended for general law enforcement use. This program includes behavioral analysis.

Search Warrant Investigation is a 24-hour program designed to instruct the investigator in the development, obtaining, and executing of search warrants. It blends classroom and practical exercises, and stresses officer safety.

The Total Experience is a 24-hour officer survival program.

*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA, San Mateo, CA; San Jose, CA; and other sites within the State of California.

*Length:* Various

*Program Objective:* To provide participants with the knowledge, skills and abilities necessary to serve effectively as entry-level, in-service, and supervisory law enforcement and corrections personnel in the State of California.

*Learning Objective:* Upon successful completion of various programs, the graduate will be able to perform duties of criminal justice personnel in the State of California.

*Instructional Methods:* A combination of lecture, role-play, small group and large group discussion, scenario, and practical demonstration and application.

*Learning Assessments:* Written and practical examinations are used.

### **Description of Team**

Four assessment consultants and one Excelsior College training assessment coordinator were on the team. Below is a list of all participants; Excelsior College has full curriculum vitae on file for each. Due to the extensive number and variety of programs to be assessed, a fourth assessment consultant was included as a fifth member of this team.

Harry Hueston, PhD  
Assistant Professor of Criminal Justice  
Retired Chief of Police  
Department of History and Political Science  
West Texas A&M University  
Canyon, Texas

John Parker, MS  
Chief of Police  
Dillingham City Police Department  
Dillingham, Alaska

James Ness, PhD  
Residential Faculty  
Administration of Justice Studies  
Mesa Community College  
Mesa, Arizona

Scott Blough, MS  
Assistant Professor of Criminal Justice  
Tiffin University  
Tiffin, Ohio

Timothy Birch, MS  
Assessment Coordinator  
Criminal Justice Training Assessment  
Albany, New York

### **Description of Visit**

From January 5 to 8, 2004, the above five representatives of Excelsior College conducted a site visit to the South Bay Regional Public Safety Training Consortium to assess an educational program offered by the South Bay Regional Public Safety Training Consortium.

On the first morning (Monday, January 5, 2004), the team assembled at the South Bay Regional Public Safety Training Consortium in San Jose, California. Following a brief organizational meeting and introductions to the academy staff, the assessment team was shown to its conference room headquarters to begin the assessment process.

The team determined that the remainder of the day would be spent organizing the various subject modules of the recruit training program into familiar college course content areas. Before finishing for the day, the course areas were discussed and then assigned to a specific faculty member for review to begin the next day.

Assistant Professor Hueston reviewed material for the following programs: Basic Law Enforcement Academy Modular II, Basic Death Investigation, and Field Evidence Technician. Residential Faculty Ness reviewed material for the following courses: 832 PC, Background Investigator, Basic Academy Requalification, Basic Dispatch Academy, and Interview and Interrogation. Chief Parker reviewed material for the following courses: Basic Law Enforcement Academy Modular III, Narcotics Investigation, and Search Warrant Investigation. Assistant Professor Blough reviewed material for the following courses: Basic Law Enforcement Academy I, Crisis Intervention Training Academy, Community Service Officer, Field Training Officer (core), and The Total Experience. All four assessment consultants took part in assessment of the Basic Law Enforcement Academy.

The above list of programs was provided by the South Bay Regional Public Safety Training Consortium and included subjects mandated by the California Commission on Peace Officer Standards and Training.

The team began January 6 by continuing to review the South Bay Regional Public Safety Training Consortium materials. On the morning of January 9, the team completed its review of program materials and discussed the credit recommendations with Executive Director Rene Trujillo, Dean Cindy Bevan, and Academy Director David Paul.

Credit Recommendations

**Summary of Credit Recommendations**

|   |                   |
|---|-------------------|
| <i>Program:</i> Basic Law Enforcement Academy |                   |
| Alcohol, Narcotics, and Drug Abuse            | 1 credit          |
| Defensive Tactics                             | 2 credits         |
| Emergency Management                          | 1 credit          |
| Firearms                                      | 2 credits         |
| First Aid                                     | 1 credit          |
| Fitness and Wellness                          | 2 credits         |
| Human Relations                               | 3 credits         |
| Introduction to Investigations                | 3 credits         |
| Introduction to Law Enforcement               | 2 credits         |
| Juvenile Justice                              | 1 credit          |
| Patrol Operations I                           | 3 credits         |
| Patrol Operations II                          | 2 credits         |
| Police Report Writing                         | 4 credits         |
| Procedural Law                                | 2 credits         |
| Special Investigations                        | 3 credits         |
| Substantive Criminal Law                      | 2 credits         |
| Traffic Law and Accident Investigation        | 3 credits         |
| <u>Victimology</u>                            | <u>1 credit</u>   |
| <b>TOTAL</b>                                  | <b>38 credits</b> |

**Basic Law Enforcement Academy – Modular Program Sequence –**

|                        |           |
|------------------------|-----------|
| <i>Program:</i> 832 PC |           |
| Police Firearms II     | .5 credit |
| The Police Function    | 3 credits |

|   |           |
|---|-----------|
| <i>Program:</i> Basic Law Enforcement Academy Modular III |           |
| First Aid A   | 1 credit  |
| Human Relations A   | .5 credit |
| Introduction to Law Enforcement A                         | 1 credit  |
| Patrol Operations A                                       | .5 credit |
| Police Report Writing A                                   | 1 credit  |

|  |           |
|--|-----------|
| <i>Program:</i> Basic Law Enforcement Academy Modular II |           |
| Emergency Management B                                   | .5 credit |
| Firearms B   | .5 credit |
| Human Relations B  | .5 credit |
| Juvenile Justice B                                       | .5 credit |
| Patrol Operations B                                      | 1 credit  |
| Police Report Writing B                                  | 2 credits |
| Special Investigations B                                 | 1 credit  |
| Substantive Criminal Law B                               | 1 credit  |
| Victimology B  | .5 credit |

|   |             |
|---|-------------|
| <i>Program:</i> Basic Law Enforcement Academy Modular I |             |
| Alcohol, Narcotics, and Drug Abuse C                    | 1 credit    |
| Emergency Management C                                  | 1 credit    |
| Fitness and Wellness C                                  | 2 credits   |
| Human Relations C                                       | 1 credit    |
| Introduction to Investigations C                        | 2 credits   |
| Patrol Operations C                                     | 3 credits   |
| Special Investigations C                                | 1.5 credits |
| Traffic Law and Accident Investigation C                | 3 credits   |
| Vehicular Patrol Operations C                           | 1 credit    |

**Additional Basic Training Programs**

|   |           |
|---|-----------|
| <i>Program:</i> Basic Law Enforcement Academy Requalification |           |
| Arrest and Firearms   | 1 credit  |
| Introduction to Law Enforcement II                            | 1 credit  |
| The Police Function II  | 3 credits |

|  |           |
|--|-----------|
| <i>Program:</i> Basic Dispatch Academy |           |
| Communications Operations              | 2 credits |
| Introduction to Police Communications  | 3 credits |

|  |           |
|--|-----------|
| <i>Program:</i> Community Service Officer (core) |           |
| First Aid  | 1 credit  |
| Introduction to Patrol                           | 3 credits |

**In-Service Training Programs**

|  |             |
|--|-------------|
| <i>Program:</i> Background Investigation<br>Background Investigation               | 3 credits   |
| <i>Program:</i> Basic Death Investigation<br>Basic Death Investigation             | 1.5 credits |
| <i>Program:</i> Basic Field Evidence Technician<br>Field Evidence                  | 3 credits   |
| <i>Program:</i> Crisis Intervention Academy<br>Introduction to Crisis Intervention | 2 credits   |
| <i>Program:</i> Field Training Officer (core)<br>Introduction to Field Training    | 1 credit    |
| <i>Program:</i> Interview and Interrogation<br>Interview and Interrogation         | 1 credit    |
| <i>Program:</i> Search Warrants<br>Introduction to Search Warrants                 | 1.5 credits |
| <i>Program:</i> The Total Experience<br>Officer Survival – Mental Preparation      | .5 credit   |

Course Descriptions

**Alcohol, Narcotics, and Drug Abuse** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy  
*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA  
*Length:* 20 hours  
*Dates:* January 2000 through January 2007  
*Objectives:* Identify controlled substances, types of ABC licenses, and various narcotic/drug paraphernalia. Understand the effects of controlled substances on the human body. Apply appropriate state and or federal laws in narcotic and drug incidents. Determine elements of specific crimes in alcohol, narcotics, and drug abuse incidents. Recognize medical implications involving judicial approval regarding usage of certain narcotic and drugs.  
*Instruction:* Students must complete no fewer than: sixteen hours of “Controlled Substances” and four hours of “A.B.C. Law” in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by Power Point and study handouts), classroom and group discussion. Evaluation methods include written examination and graded practical exercises.  
*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Alcohol, Narcotics, and Drug Abuse C** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy Modular I  
*Location:* Various  
*Length:* 20 hours  
*Dates:* December 2001 through January 2007  
*Objectives:* Identify controlled substances, types of ABC licenses, and various narcotics/drug paraphernalia. Recognize the effects of controlled substances on the human body. Apply appropriate state and federal laws in narcotic and drug incidents. Determine elements of specific crimes in alcohol, narcotics, and drug abuse incidents. Recognize medical implications involving judicial approval regarding usage of certain narcotic and drugs.  
*Instruction:* Students must complete no fewer than: sixteen hours of “Controlled Substances” and four hours of “A.B.C. Law” in the Basic Law Enforcement Academy Modular I. Instructional methods for this course include lecture (supplemented by PowerPoint and study handout), classroom and group discussion. Evaluation methods include written examination and graded practical exercise.  
*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Arrest and Firearms** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy Requalification  
*Location:* Various  
*Length:* 40 hours  
*Dates:* October 2003 through January 2007  
*Objectives:* Demonstrate the principles of weaponless defense. Discuss considerations a peace officer should employ when applying a control hold or takedown technique. Describe factors involved in securing a peace officer’s weapon. Describe a peace officer’s legal authority for using a baton as a defensive weapon. Explain the basic safety guidelines to be followed at a firing range. Describe the basic information about a semiautomatic pistol and magazine. Describe types of malfunctions and demonstrate clearing methods.  
*Instruction:* Students must complete no fewer than: twenty-two hours of “Arrest and Control” and eighteen hours of “Firearms/Chemical Agents” in the Basic Law Enforcement Academy Requalification. Instructional methods for this course include lecture and range demonstration. Evaluation methods include proficiency examination.  
*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Background Investigations** (3 credits, lower division)

*Program:* Background Investigations  
*Location:* Various  
*Length:* 40 hours  
*Dates:* September 2003 through January 2007

**Objectives:** Recognize and have the ability to follow state requirements and legal aspects of Background Investigations. Appraise, evaluate and compare investigative options. Compose legal documentation in the event of legal challenges. Construct a psychological evaluation. Distinguish between confidential and non-confidential information.

**Instruction:** Students must complete no fewer than forty hours of Background Investigation to include: Purpose of the Background Investigation, Role of Background Investigator, Legal Aspects of the Background Investigation, Interview Guidelines, Fundamentals and Process, Information Sources and the Background Investigation Report. Instructional methods for this course include lecture (supplemented by power-point, demonstrations, and study handouts), classroom and group discussion, and case studies. Evaluation methods include written examination, preparation of an Essay and problem solving exercise.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

**Communications Operations** (2 hours credits, lower division)

**Program:** Public Safety Dispatcher – Basic Course

**Location:** South Bay Regional Public Safety Training Consortium: San Jose, CA

**Length:** 38 hours

**Dates:** June 2003 through January 2007

**Objectives:** Recognize missing persons laws and the different types of missing persons. Articulate techniques for proper handling of missing person's calls. Identify domestic violence laws and techniques for handling domestic violence calls. Discuss the concepts of community oriented policing, the benefits of valuing diversity and techniques for dealing with diversity issues and hate crimes and classification of hate crimes and understand gang-related issues and their impact on law enforcement. Identify techniques for handling abuse related calls. Discuss various critical incidents, how they impact the communications center, and techniques for handling critical incident calls.

**Instruction:** Students must complete no fewer than: two hours of "Missing Persons," four hours of Domestic Violence, twelve hours of "Community Policing/Cultural Diversity/Hate Crimes/Gang Awareness," four hours of "Child Elder, and Dependent Adult Abuse" and sixteen hours of "Critical Incidents" in the Basic Dispatch Academy. Instructional methods for this course include lecture (supplemented by demonstrations, role play, and study handout), classroom and group discussion, and scenario. Evaluation methods include written examination, presentation and demonstration of proficiency skills.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

**Basic Death Investigation** (1.5 credits, lower division)

**Program:** Basic Death Investigation

**Location:** Various

**Length:** 24 hours

**Dates:** June 2003 through January 2007

**Objectives:** Identify the various stages of death investigation (accidental, suicide, and homicide). Recognize various wound injuries, thermal injuries, and physiological involved in arson or related crimes. Identify factors in determining time of death and criminal investigative analysis. Employ interview techniques and strategies for different types of mental illness.

**Instruction:** Students must complete no fewer than twenty-four hours of the "Basic Death Investigation." Instructional methods for this course include lecture (supplemented by study handout, outside reference materials, and PowerPoint) and classroom and group discussion. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one and one-half semester credits.

**Defensive Tactics** (2 credits, lower division)

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 75 hours

**Dates:** January 2000 through January 2007

**Objectives:** Identify arrest, control, defensive tactics, and baton techniques principles and philosophies. Demonstrate physical skills in baton use, various control and search techniques. Demonstrate handcuffing and carotid restraint control techniques.

**Instruction:** Students must complete no fewer than seventy-five hours of "Person Searches, Baton, etc." in the Basic Law Enforcement Academy, which includes four hours of lecture on various defensive tactic techniques, sixty hours of physical skill training, eight hours of testing of physical skills and four hours of Red Suit Training. Instructional methods for this course include lecture (supplemented by video and instructor demonstrations), classroom and group participation. Evaluation methods include physical skills demonstration test.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

**Emergency Management** (1 credit, lower division)

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 25 hours

**Dates:** January 2000 through January 2007

**Objectives:** Define the differences between disputes and crowd control and identify unusual occurrences, hazardous materials, and special operations responses. Recognize the responsibilities of law enforcement in each of these situations, know applicable state and federal laws in handling these emergencies, and assess when to apply incident command system in managing these emergencies

**Instruction:** Students complete no fewer than: twelve hours of "Disputes/Crowd Control," six hours of "Unusual Occurrences," four hours of "Hazardous Materials" and three hours of "Special Operations Response" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by study handout, PowerPoint, and scenario). Evaluation methods include written examination and graded practical exercises.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one semester credit.

**Emergency Management B** (.5 credit, lower division)

**Program:** Basic Law Enforcement Academy Modular II

**Location:** Various

**Length:** 7 hours

**Dates:** March 2003 through January 2007

**Objectives:** Identify unusual occurrences, hazardous materials, and special operations responses. Recognize the responsibilities of the police in each of these situations, identify applicable state and federal laws in handling these emergencies, and assess when to apply incident command system in managing these emergencies

**Instruction:** Students complete no fewer than two hours of "Unusual Occurrences," two hours of "Hazardous Materials" and three hours of "Special Operations Response" in the Basic Law Enforcement Academy Modular II. Instructional methods for this course include lecture (supplemented by study handouts, Power Point, and scenarios). Evaluation methods include written examinations and graded practical exercises.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one-half semester credit.

**Emergency Management C** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy Modular I

*Location:* Various

*Length:* 22 hours

*Dates:* December 2001 through January 2007

*Objectives:* Define the differences between disputes and crowd control, identify unusual occurrences, hazardous materials, and special operations responses. Recognize the responsibilities of the police in each of these situations, identify applicable state and federal laws in handling these emergencies, and assess apply incident command system in managing emergencies when appropriate.

*Instruction:* Students complete no fewer than: twelve hours of “Disputes/Crowd Control,” six hours of “Unusual Occurrences” and four hours of “Hazardous Materials” in the Basic Law Enforcement Academy Modular I. Instructional methods for this course include lecture (supplemented by study handout, PowerPoint, and scenario). Evaluation methods include written examination and graded practical exercise.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Field Evidence** (3 credits, lower division)

*Program:* Basic Field Evidence Technician

*Location:* Various

*Length:* 80 hours

*Dates:* December 2003 through January 2007

*Objectives:* Identify the role and functions of a field evidence technician. Recognize the processing of various types of evidence involved in crimes (specifically bite mark, arson, firearms, forensic odontology). Identify appropriate crimes scene processing procedures. Identify and apply legal criteria in handling evidence, evidence collection, and courtroom testimony.

*Instruction:* Students must complete no fewer than eighty hours of Basic Field Evidence Training. Instructional methods for this course include lecture (supplemented by PowerPoint, FBI materials, and study handout), classroom and group discussion, and practical application. Evaluation methods include practical examination.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, three semester credits.

**Firearms** (2 credits, lower division)

*Program:* Basic Law Enforcement Academy

*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

*Length:* 83 hours

*Dates:* January 2000 through January 2007

*Objectives:* Identify the four fundamental rules of firearms safety, recall safety precautions of safely storing a firearm, identify basic information about a semi-automatic weapon, identify basic info about a shotgun, identify guidelines for the safe handling of ammo, and recall routine procedures for cleaning a weapon. Identify limitations an officer may encounter in a combat situation and the four methods used to deploy chemical agents.

*Instruction:* Students must complete no fewer than eighty-three hours of “Firearms/Tear Gas” in the Basic Law Enforcement Academy. Instructional methods include lecture, classroom and group discussion, and demonstration. Evaluation methods include range qualification.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, two semester credits.

**Firearms B** (.5 credit, lower division)

*Program:* Basic Law Enforcement Academy Modular II

*Location:* Various

*Length:* 32 hours

*Dates:* March 2003 through January 2007

*Objectives:* Identify the four fundamental rules of firearms safety, recall safety precautions of safely storing a firearm, identify basic information about a semi-automatic weapon, identify basic information about a shotgun, identify guidelines for the safe handling of ammunition, recall routine procedures for cleaning a weapon, identify limitations an officer may encounter in a combat situation, and identify the four methods used to deploy chemical agents.

*Instruction:* Students must complete no fewer than thirty-two hours of “Firearms/ Tear Gas.” Instructional methods include lecture, classroom and group discussion, and demonstration. Evaluation methods include qualification.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one-half semester credit.

**First Aid** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy

*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

*Length:* 21 hours

*Dates:* January 2000 through January 2007

*Objectives:* Identify the first responder’s primary role in performing emergency medical services. Identify universal precautions to prevent the transmission of pathogens. Recognize the appropriate steps of victim assessment. Identify and perform basic life support maneuvers for a victim. Identify and perform appropriate measures for treating traumatic, medical, and child birth emergencies.

*Instruction:* Students must complete no fewer than twenty-one hours of “First Aid and CPR” in the Basic Law Enforcement Academy. Instructional methods for this course include lecture, instructor demonstration, student practice and demonstration, and case studies. Evaluation methods include written examination and practical demonstration.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one credit.

**First Aid** (1 credit, lower division)

*Program:* Community Service Officer (core)

*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

*Length:* 21 hours

*Dates:* December 2003 through January 2007

*Objectives:* Identify the first responder’s primary role in performing emergency medical services. Identify universal precautions to prevent the transmission of pathogens. Recognize the appropriate steps of victim assessment. Identify and perform basic life support maneuvers for a victim. Identify and perform appropriate measures for treating traumatic, medical, and child birth emergencies.

*Instruction:* Students must complete no fewer than twenty-one hours of “First Aid and CPR” in the Community Service Officer (core) program. Instructional methods for this course include lecture, instructor demonstration, student practice and demonstration, and case studies. Evaluation methods include written examination and practical demonstration.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.



**First Aid A** (1 credit, lower division)

**Program:** Basic Law Enforcement Academy Modular III

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 21 hours

**Dates:** October 2003 through January 2007

**Objectives:** Identify the first responder's primary role in performing emergency medical services. Identify universal precautions to prevent the transmission of pathogens. Recognize the appropriate steps of victim assessment. Identify and perform basic life support maneuvers for a victim. Identify and perform appropriate measures for treating traumatic, medical, and child birth emergencies.

**Instruction:** Students must complete no fewer than twenty-one hours of "First Aid and CPR" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture, instructor demonstration, student practice and demonstration, and case studies. Evaluation methods include written examination and practical demonstration.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one credit.

**Fitness and Wellness** (2 credits, lower division)

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 58 hours

**Dates:** January 2000 through January 2007

**Objectives:** Define lifetime stress, recognize ways to combat stress, recognize a lifestyle conducive to lifetime fitness, define body composition, identify the five elements of a personal fitness program, recall the principles of physical conditioning, describe the two types of training injuries and identify an appropriate treatment for each, recall basic components of food, describe illnesses or injuries commonly associated with law enforcement, recognize the signs and symptoms of elevated stress, explain techniques for stress management, list possible causes of stress, define fear and anger and differentiate from one another, and identify victim responses to fear.

**Instruction:** Students must complete no fewer than: fifty-five hours of "Physical Fitness/Officer Stress" and three hours of "Stress Management" in the Basic Law Enforcement Academy. Instructional methods include lecture, classroom and group discussion, and participation. Evaluation methods include demonstration of physical fitness level.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

**Fitness and Wellness C** (2 credits, lower division)

**Program:** Basic Law Enforcement Academy Modular I

**Location:** Various

**Length:** 55 hours

**Dates:** December 2001 through January 2007

**Objectives:** Define "lifetime stress," recognize ways to combat stress and a lifestyle conducive to lifetime fitness, define body composition, identify the five elements of a personal fitness program, recall the principles of physical conditioning, describe the two types of training injuries and identify an appropriate treatment for each, recall basic components of food, describe illnesses or injuries commonly associated with law enforcement, recognize the signs and symptoms of elevated stress, explain techniques for stress management, list possible causes of stress, define fear and anger and differentiate from one another, and identify victim responses to fear.

**Instruction:** Students must complete no fewer than fifty-five hours of "Physical Fitness/Officer Stress" in the Basic Law Enforcement Academy Modular I. Instructional methods include lecture, classroom and group discussion, and participation. Evaluation methods include demonstration of physical fitness level.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

**Human Relations** (3 credits, lower division)

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 51 hours

**Dates:** January 2000 through January 2007

**Objectives:** Identify the roles and responsibilities of a peace officer in promoting positive interaction with the community. Recognize the various communication techniques and identify appropriate uses for each technique. Illustrate crime risk factors and crime prevention strategies. Identify the terms mental, physical, and developmental disability and identify the conditions and the federal and state statutes associated with each. Define the terms culture, diversity and cultural diversity. Illustrate common elements associated with various cultures. Analyze prejudice, discrimination and stereotyping and its impact on law enforcement. Recall major events in human rights evolution. Identify barriers and reliable strategies for cross-cultural communication. Define hate crime and describe the elements associated with it. Define sexual harassment using the state and federal statutes. Identify the behaviors that constitute sexual harassment and the remedies available to victims of sexual harassment.

**Instruction:** Students must complete no fewer than: twenty-one hours of "Community Relations," six hours of "Persons with Disabilities" and twenty-four hours of "Cultural Diversity" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture, video scenarios, student scenario participation and evaluation, field trip, and case studies. Evaluation methods include written examination and practical demonstration.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

**Human Relations A** (5. credit, lower division)

**Program:** Basic Law Enforcement Academy Modular III

**Location:** Various

**Length:** 9 hours

**Dates:** October 2003 through January 2007

**Objectives:** Identify the roles and responsibilities of a peace officer in promoting positive interaction with the community. Recognize the various communication techniques and identify appropriate uses for each technique. Illustrate crime risk factors and crime prevention strategies. Define the terms culture, diversity and cultural diversity. Illustrate common elements associated with various cultures. Analyze prejudice, discrimination and stereotyping and its impact on law enforcement. Recall major events in human rights evolution. Identify barriers and reliable strategies for cross-cultural communication. Define hate crime and describe the elements associated with it. Define sexual harassment using the state and federal statutes. Identify the behaviors that constitute sexual harassment and the remedies available to victims of sexual harassment.

**Instruction:** Students must complete no fewer than: five hours of "Cultural Diversity" and four hours of "Community Relations" in the Basic Law Enforcement Academy Modular III.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one-half semester credit.

**Human Relations B** (.5 credit, lower division)

*Program:* Basic Law Enforcement Academy Modular II

*Location:* Various

*Length:* 8 hours

*Dates:* March 2003 through January 2007

*Objectives:* Identify the roles and responsibilities of a peace officer in promoting positive interaction with the community. Recognize the various communication techniques and identify appropriate uses for each technique. Illustrate crime risk factors and crime prevention strategies. Identify the terms mental, physical, and developmental disability and identify the conditions and the federal and state statutes associated with each.

*Instruction:* Students must complete no fewer than eight hours of "Community Relations" in the Basic Law Enforcement Academy Modular II. Instructional methods for this course include lecture, video scenario, student scenario participation and evaluation, optional field trip, and case study. Evaluation methods include written examination and practical demonstration.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one-half semester credit.

**Human Relations C** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy Modular I

*Location:* Various

*Length:* 19 hours

*Dates:* December 2001 through January 2007

*Objectives:* Identify the roles and responsibilities of a peace officer in promoting positive interaction with the community. Recognize the various communication techniques and identify appropriate uses for each technique. Illustrate crime risk factors and crime prevention strategies. Identify the term mental disability and identify the conditions and the federal and state statutes associated with it. Define the terms culture, diversity and cultural diversity. Illustrate common elements associated with various cultures. Analyze prejudice, discrimination and stereotyping and its impact on law enforcement. Recall major events in human rights evolution. Identify barriers and reliable strategies for cross-cultural communication. Define hate crime and describe the elements associated with it. Define sexual harassment using the state and federal statutes. Identify the behaviors that constitute sexual harassment and the remedies available to victims of sexual harassment.

*Instruction:* Students must complete no fewer than nine hours of "Community Relations," two hours of "Persons with Disabilities" and eight hours of "Cultural Diversity" in the Basic Law Enforcement Academy Modular I. Instructional methods for this course include lecture, video scenarios, student scenario participation and evaluation, field trip, and case study. Evaluation methods include written examination and practical demonstration.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Interview and Interrogation** (1 credit, lower division)

*Program:* Interview and Interrogation

*Location:* Various

*Length:* 24 hours

*Dates:* June 2003 through January 2007

*Objectives:* Define communications theories and the dynamics of human interaction. Understand and recognize verbal and non-verbal communication components. Define interview and interrogation.

*Instruction:* Students must complete no fewer than twenty-four hours of the Interview and Interrogation program. Instructional methods for this course include lecture (supplemented by PowerPoint, demonstration, and study handout), classroom and group discussion, and case study. Evaluation methods include written examination and scenario evaluation.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Introduction to Crisis Intervention** (2 credits, lower division)

*Program:* Crisis Intervention Training Academy

*Location:* Various

*Length:* 32 hours

*Dates:* September 2003 through January 2007

*Objectives:* Identify the different types of mental illness and their associated behaviors. Challenge preconceived notions about mental illness. Compare the effects of medication for the different types of mental illness. Illustrate techniques for crisis negotiation and intervention.

*Instruction:* Students must complete no fewer than: two hours of "Major Depression," one hour of "Bi-Polar Disorder," two hours of "Schizophrenia," two hours of "Personality Disorder," one and one-half hours of "Dual Diagnosis," two and one-half hours of "Children's Mental Health," two hours of "Suicide Prevention," two hours of "Role Play," one hour of "Law Enforcement Protocol," three hours of "Medication to Treat Mental Illness," four hours of "Site Visits," two hours of "Crisis Negotiation," two hours of "Crisis Intervention," two hours of "Developmental Disability," one hour of "Civil Commitment" and one-half hour of "Resources" in the Crisis Intervention Academy. Instructional methods for this course include lecture, video scenario, student scenario participation and evaluation, site visit, and case study. Evaluation methods include practical demonstration.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, two credits.

**Introduction to Field Training** (1 credit, lower division)

*Program:* Field Training Officer (core)

*Location:* Various

*Length:* 20 hours

*Dates:* September 2001 through January 2007

*Objectives:* Identify the various adult learning theories. Analyze the role of the field training officer in trainee development. Evaluate techniques of effective training and teaching. Illustrate evaluation methods for training. Compare legal and liability issues involved in field training.

*Instruction:* Students must complete the Field Training Officer (core) program to receive this credit recommendation, including no fewer than four hours of "Adult Learning," six hours of "Training/Teaching Skills Development," six hours of "Competency Expectations/Evaluation/Documentation" and four hours of "Legal / Liability Issues for the FTO." Instructional methods for this course include lecture, video scenarios, student scenario participation and evaluation, optional field trip, and case studies. Evaluation methods include written examination and practical demonstration.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Introduction to Investigations** (3 credits, lower division)

*Program:* Basic Law Enforcement Academy

*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

*Length:* 50 hours

*Dates:* January 2000 through January 2007



**Objectives:** Define evidence. Identify the primary purpose of conducting an initial survey of the crime scene and a crime scene search. Identify the primary reason for establishing a chain of custody record. Differentiate between an interview and an interrogation. Recognize the appropriate technique for documenting a person's statement made during an interrogation. Identify responding officers' responsibility when first responding to various calls. Differentiate between the manner of death and cause of death and mode of death. Recall the statutory definition of child abuse. Recognize different forms of theft involving both businesses and individuals. Identify peace officers' responsibilities during courtroom testimony.

**Instruction:** Students must complete no fewer than: fifty hours of "Investigation" in the Basic Law Enforcement Academy, which includes Crime Scenes, Evidence Collection, Crime Scene Interviews and Investigative Interrogations, Investigating Crimes Against Persons, Death Investigations, Child Abuse Investigations, Investigating Property Crimes, and Courtroom Testimony. Instructional methods for this course include lecture (supplemented by PowerPoint, video, and study handout), classroom and group discussion, and case study. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

#### **Introduction to Investigations C (2 credits, lower division)**

**Program:** Basic Law Enforcement Academy Modular I

**Location:** Various

**Length:** 34 hours

**Dates:** December 2001 through January 2007

**Objectives:** Identify the components of conducting a preliminary investigation of the crime scene and a crime scene search. Differentiate between an interview and an interrogation. Recognize the appropriate technique for documenting a person's statement made during an interrogation. Identify responding officers' responsibility when first responding to various calls. Differentiate between the manner of death and cause of death and mode of death. Recall the statutory definition of child abuse. Recognize different forms of theft involving both businesses and individuals. Identify peace officers' responsibilities during courtroom testimony.

**Instruction:** Students must complete no fewer than thirty-four hours of "Investigation" in the Basic Law Enforcement Academy Modular I. Instructional methods for this course include lecture (supplemented by PowerPoint, video, and study handout), classroom and group discussion, and case study. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

#### **Introduction to Law Enforcement (2 credits, lower division)**

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 33 hours

**Dates:** January 2000 through January 2007

**Objectives:** Discuss the history and philosophy of law enforcement as it evolved in the United States from a local, state and federal perspective. Compare and contrast sub-systems roles and expectations of criminal justice agents in their interrelationship with law enforcement. Identify and discuss the origins and concepts of law, ethics, professional conduct and adult learning theory.

**Instruction:** Students must complete no fewer than: twelve hours of "History, Professionalism, Career, and Ethics," four hours of "The Criminal Justice System," six hours of "Introduction to Criminal Law," four hours of "Information Systems," four hours of "Professional Orientation" and three hours of "Adult Learning Theory" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by PowerPoint, video, and study handout), classroom and group discussion, and case study. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

#### **Introduction to Law Enforcement A (1 credit, lower division)**

**Program:** Basic Law Enforcement Academy Modular III

**Location:** Various

**Length:** 12 hours

**Dates:** October 2003 through January 2007

**Objectives:** Discuss the history and philosophy of law enforcement as it evolved in the United States from a local, state and federal perspective. Compare and contrast sub-systems roles and expectations of criminal justice agents in their interrelationship with law enforcement. Identify and discuss the origins and concepts of ethics and professional conduct.

**Instruction:** Students must complete no fewer than six hours in "History, Professionalism, Career and Ethics," two hours in "Criminal Justice System" and four hours of "Information Systems." Instructional methods for this course include lecture (supplemented by PowerPoint, video, and study handout), and classroom and group discussion. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one semester credit.

#### **Introduction to Law Enforcement II (1 credit, lower division)**

**Program:** Basic Law Enforcement Academy Requalification

**Location:** Various

**Length:** 26 hours

**Dates:** October 2003 through January 2007

**Objectives:** Discuss the history and philosophy of law enforcement as it evolved in the United States from a local, state and federal perspective. Compare and contrast sub-systems roles and expectations of criminal justice agents in their interrelationship with law enforcement. Identify and discuss the origins and concepts of law, ethics, professional conduct and victimology.

**Instruction:** Students must complete no fewer than: two hours of "Professionalism, History and Ethics," four hours of "Community Relations," two hours of "Victimology/Crisis Intervention," four hours of "Persons with Disabilities," two hours of "Crimes Against the Justice System" and six hours of "Cultural Diversity/Discrimination." Instructional methods for this course include lecture (supplemented by PowerPoint, video, and study handout), classroom and group discussion, and case studies. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one semester credit.

#### **Introduction to Patrol (3 credits, lower division)**

**Program:** Community Service Officer (core)

**Location:** Various

**Length:** 47 hours

**Dates:** December 2003 through January 2007

**Objectives:** Define the terms culture, diversity and cultural diversity. Illustrate common elements associated with various cultures. Analyze prejudice, discrimination and stereotyping and its impact on law enforcement. Recognize the history and philosophy of the juvenile justice system and identify the differences of the juvenile justice system and adult justice system. Identify the constitutional protections for juveniles. Illustrate how, when, and why a juvenile may be taken into custody.

Identify and discuss the importance of investigative reports, the judicial process and the use of investigative reports. Recognize the impact of field notes and the note-taking process. Apply principles of basic grammar, spelling and punctuation. Identify and classify crimes against person, property and general criminal statutes. Define laws that lead to the arrest and prosecution of suspects. Identify the laws involved in traffic, accident investigation, and driving under the influence. Identify physical evidence at accident scenes. Determine fault at traffic accident scenes. Identify accident scene priorities and scene protection plans.

**Instruction:** Students must complete no fewer than: three hours of "Tactical Communication," two hours of "Crimes Against Persons," two hours of "Crimes Against Property," one hour of "Juvenile Law," eight hours of "Report Writing," five hours of "Vehicle Operation," two hours of "Radio Procedures," one hour of "Domestic Violence," one hour of "Unusual Occurrences," one hour of "Missing Persons," three hours of "Traffic Laws," four hours of "Traffic Accident Investigation," five hours of "Evidence," one hour of "Custody," two hours of "Information Systems," one hour of "Persons with Disabilities," one hour of "Hazardous Materials" and four hours of "Cultural Diversity" in the Community Service Officer (core) program. Instructional methods for this course include lecture, instructor demonstration, student practice and demonstration, and case studies. Evaluation methods include written examination and practical demonstration.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

#### **Introduction to Police Communications** (3 credits, lower division)

**Program:** Public Safety Dispatcher – Basic Course

**Location:** South Bay Regional Public Safety Training Consortium: San Jose, CA

**Length:** 62 hours

**Dates:** June 2003 through January 2007

**Objectives:** Discuss the role and function of public safety dispatchers. Articulate the organizational structure, chain of command and the need for policies and procedures. Identify the role of law enforcement within the criminal justice system. Identify, define, and classify crimes. Develop and maintain personal and professional relationships. Identify various telephone technologies and various telecommunications systems. Recognize the confidentiality issues surrounding access and techniques for correctly interpreting information. Discuss radio technology, FCC guidelines and codes used by various agencies. Discuss officer safety and response considerations for dispatching calls.

**Instruction:** Students must complete no fewer than: eight hours of "Professional Orientation and Ethics," four hours of "Criminal Justice System," twelve hours of "Introduction to Law," four hours of "Workplace Communication," fourteen hours of "Telephone Technology and Procedures," six hours of "Law Enforcement Telecommunications," twelve hours of "Radio Technology and Procedures" and two hours of "Resources/Referral Services" in the Basic Dispatch Academy. Instructional methods for this course include lecture (supplemented by demonstration and study handout), classroom and group discussion, and case study. Evaluation methods include written examination, presentation and demonstration of proficiency skills.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

#### **Introduction to Search Warrants** (1.5 credits, lower division)

**Program:** Search Warrants

**Location:** Various

**Length:** 24 hours

**Dates:** June 2003 through January 2007

**Objectives:** Write legal search warrants consistent with existing Federal and State law, determine elements necessary for inclusion in a legal search warrant, discriminate between exigent circumstances and the need for a search warrant, and execute a search warrant demonstrating appropriate officer safety.

**Instruction:** Students must complete no fewer than twenty-four hours in the "Search Warrants- Investigations" program. Instructional methods for this course include lecture, group and classroom discussion, and role play. Evaluation methods include practical demonstration.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one and one-half semester credits.

#### **Juvenile Justice** (1 credit, lower division)

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 14 hours

**Dates:** January 2000 through January 2007

**Objectives:** Recognize the history and philosophy of the juvenile justice system and identify the differences of the juvenile justice system and adult justice system. Identify the constitutional protections for juveniles. Illustrate how, when, and why a juvenile may be taken into custody. Define emancipation and identify its impact on juvenile court jurisdiction. Identify the requirements when confining a juvenile and describe the conditions under which a juvenile may be tried as an adult. Compare the crime elements for the various crimes against or associated with children. Classify the professional reporting requirements for child abuse and identify the law enforcement officer's specific responsibility for reporting. Evaluate the penalties associated with failing to report child abuse. Illustrate the law enforcement officer's responsibility to make warrantless entries to protect minors. Analyze exigent circumstance exceptions and court cases supporting such exceptions.

**Instruction:** Students must complete no fewer than: eight hours of "Crimes Against Children" and six hours of "Juvenile Law & Procedures" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture, PowerPoint, discussion, and case study. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree level, one semester credit.

#### **Juvenile Justice B** (.5 credit, lower division)

**Program:** Basic Law Enforcement Academy Modular II

**Location:** Various

**Length:** 6 hours

**Dates:** March 2003 through January 2007

**Objectives:** Compare the crime elements for the various crimes against or associated with children. Classify the professional reporting requirements for child abuse and identify the law enforcement officer's specific responsibility for reporting. Evaluate the penalties associated with failing to report child abuse. Illustrate the law enforcement officer's responsibility to make warrantless entries to protect minors. Analyze the exigent circumstance exceptions and court cases supporting this exception.

**Instruction:** Students must complete no fewer than six hours of "Crimes Against Children" in the Basic Law Enforcement Academy Modular II. Instructional methods for this course include lecture, PowerPoint, discussion, and case study. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one-half semester credit.

#### **Officer Survival – Mental Preparation** (.5 credit, lower division)

**Program:** The Total Experience

**Location:** Various

**Length:** 24 hours

**Dates:** December 2001 through January 2007

**Objectives:** Identify direct and indirect victims. Illustrate the difference between a critical event and a crisis situation and relate the factors that can influence them. Identify techniques that diffuse crisis situations. Identify victim and officer stress signs. Illustrate the long term psychological impacts of child abuse and ways to minimize these during an investigation.

**Instruction:** Students must complete The Total Experience program to receive credit recommendations for this course, including no fewer than one and one-half hours of "Tactical Survival Strategies," one and one-half hours of "Verbal and Non-Verbal Survival Strategies," one hour of "Survival of the Fittest: Code 7 Survival Skills Conditioning and Fitness," three hours of "Emotional Survival – Post Traumatic Stress Response for Citizen and Officer Victims," two hours of "Scene Survival: Specific Issues Victim Interviews," two hours of "Victimization or Survival?," two hours of Peer Survivor's Panel," two hours of "Case Studies," two hours of "Citizen Survivors and Resource Panels," two hours of "Simulated Scenarios and Demonstrations" and three and one-half hours of "Simulated Scenarios." Instructional methods for this course include lecture, video scenarios, student scenario participation and evaluation, and case studies. Evaluation methods include practical demonstration.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one-half semester credit.

#### **Patrol Operations I (3 credits, lower division)**

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 40 hours

**Dates:** January 2000 through January 2007

**Objectives:** Recognize the importance of wearing soft body armor, differentiate between officer safety and officer survival, differentiate between roles of primary and secondary unit, recognize elements of a tactical approach, identify purpose of establishing crime scene perimeter, appropriate actions when conducting a search for suspects, appropriate officer actions for the safe and tactical response to an investigation of crimes in progress. Define reasonable force, recall four components, determine objective reasonableness, define the term "force option," identify the legal standard for the use of lethal force as determined by U.S. Supreme Court, state the reasons for the complete documentation of the use of force, explain legal basis for officer intervention to avert the use of excessive force.

**Instruction:** Students must complete no fewer than: twenty hours of "Crimes in Progress" and twenty hours of "Use of Force" in the Basic Law Enforcement Academy. Instructional methods include lecture (supplemented by PowerPoint and handout), classroom and group discussion, and case law. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

#### **Patrol Operations II (2 credits, lower division)**

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 34 hours

**Dates:** January 2000 through January 2007

**Objectives:** Recall the two basic patrol strategies, identify considerations for selecting a patrol strategy, and identify the advantages and disadvantages of the different patrol methods. Define the three basic categories of vehicle pullovers and recognize the inherent risks to officer safety associated with conducting a vehicle pullover. Recall officer safety precautions that should be taken during a high risk stop. Recognize appropriate safety and tactical considerations when stopping vans, campers, motor homes, buses, and semi trucks.

**Instruction:** Students must complete no fewer than: sixteen hours of "Patrol Procedures" and eighteen hours of "Vehicle Pullovers" in the Basic Law Enforcement Academy. Instructional Methods for this course include lecture (supplemented by PowerPoint and handout), classroom and group discussion, and case law. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

#### **Patrol Operations A (.5 credit, lower division)**

**Program:** Basic Law Enforcement Academy Modular III

**Location:** Various

**Length:** 9 hours

**Dates:** October 2003 through January 2007

**Objectives:** Define reasonable force, recall components of the Fourth Amendment in determining objectivity and identify the legal standard for the use of lethal force as determined by U.S. Supreme Court. State the reasons for the complete documentation of the use of force and explain the legal basis for officer intervention to avert the use of excessive force. Recall the two basic patrol strategies, identify considerations for selecting a patrol strategy, identify the advantages and disadvantages of different patrol methods, identify basic categories of vehicle pullovers, and recognize the inherent risks to officer safety that are associated with conducting a vehicle pullover. Recall officer safety precautions that should be taken during a high risk stop, recall officer safety while conducting a vehicle search during high risk stop, and recognize appropriate safety and tactical considerations when stopping vans, campers, motor homes, buses, semi trucks. Differentiate between roles of primary and secondary unit, recognize elements of a tactical approach, and identify purpose of establishing crime scene perimeter. Perform appropriate actions when conducting a search for suspects and perform appropriate officer actions for the safe and tactical response to an investigation of crimes in progress.

**Instruction:** Students must complete no fewer than three hours in "Use of Force," two hours of "Patrol Procedures" and four hours "Crimes in Progress." Instructional methods for this course include lecture (supplemented by PowerPoint and handout), classroom and group discussion, and case law. Evaluation methods include written examination.

**Credit Recommendation:** One-half credit in the lower division associate/baccalaureate degree category is recommended.

#### **Patrol Operations B (1 credit, lower division)**

**Program:** Basic Law Enforcement Academy Modular II

**Location:** Various

**Length:** 22 hours

**Dates:** March 2003 through January 2007

**Objectives:** Define reasonable force, recall four components of the Fourth Amendment for determining objective reasonableness, define the term "force option," identify the legal standard for the use of lethal force as determined by U.S. Supreme Court, state the reasons for the complete documentation of the use of force, and explain legal basis for officer intervention to avert the use of excessive force. Employ the two basic patrol strategies, identify considerations for selecting a patrol strategy, identify the advantages and disadvantages of the different patrol methods, define the three basic categories of vehicle pullovers, recognize the inherent risks to officer safety that are associated with conducting a vehicle pullover, identify officer safety precautions that should be taken during a high risk stop, and recall officer safety while conducting a vehicle search during high risk stop. Recognize appropriate safety and tactical considerations when stopping vans, campers, motor homes, buses, and semi trucks.

**Instruction:** Students must complete no fewer than: four hours of "Patrol Procedures," six hours of "Vehicle Stops," six hours of "Crimes in Progress" and six hours of "Use of Force" in the Basic Law Enforcement Academy Modular II. Instructional Methods for this course include lecture (supplemented by PowerPoint and handout), classroom and group discussion, and case law. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one semester credit.

**Patrol Operations C** (3 Credits, lower division)

**Program:** Basic Law Enforcement Academy Modular I

**Location:** Various

**Length:** 42 hours

**Dates:** December 2001 through January 2007

**Objectives:** Recognize the importance of wearing soft body armor, differentiate between officer safety and officer survival, differentiate between roles of primary and secondary unit, recognize elements of a tactical approach, and identify purpose of establishing crime scene perimeter. Perform appropriate actions when conducting a search for suspects and perform appropriate officer actions for the safe and tactical response to and investigation of crimes in progress. Define reasonable force, recall components of the Fourth Amendment in determining objectivity and identify the legal standard for the use of lethal force as determined by U.S. Supreme Court. State the reasons for the complete documentation of the use of force and explain the legal basis for officer intervention to avert the use of excessive force. Recall the two basic patrol strategies, identify considerations for selecting a patrol strategy, identify the advantages and disadvantages of different patrol methods, identify basic categories of vehicle pullovers, and recognize the inherent risks to officer safety that are associated with conducting a vehicle pullover. Recall officer safety precautions that should be taken during a high risk stop, recall officer safety while conducting a vehicle search during high risk stop, and recognize appropriate safety and tactical considerations when stopping vans, campers, motor homes, buses, semi trucks.

**Instruction:** Students must complete no fewer than: twelve hours of "Patrol Procedures," sixteen hours of "Vehicle Stops," sixteen hours of "Crimes in Progress" and eight hours of "Use of Force" in the Basic Law Enforcement Academy Modular I. Instructional methods for this course include lecture (supplemented by PowerPoint and handout), classroom and group discussion, and case law. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

**Police Firearms II** (.5 credit, lower division)

**Program:** 832PC – Firearms

**Location:** Various

**Length:** 24 hours

**Dates:** December 2003 through January 2007

**Objectives:** Identify the four fundamental rules of firearms safety. Recall safety precautions of safely storing a firearm. Identify basic information about a semi-automatic weapon. Identify basic information about a shotgun. Identify guidelines for the safe handling of ammunition. Recall routine procedures for cleaning a weapon. Identify limitations an officer may encounter in a combat situation. Demonstrate proficiency with firearms.

**Instruction:** Students must complete no fewer than twenty-four of "Firearms" in the 832 PC program. Instructional methods include lecture, classroom and group discussion and demonstration. Evaluation methods include proficiency qualification.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one-half semester credit.

**Police Report Writing** (4 credits, lower division)

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 64 hours

**Dates:** January 2000 through January 2007

**Objectives:** Identify and discuss the importance of investigative reports, the judicial process and the use of investigative reports. Recognize the impact of field notes and the note-taking process. Apply principles of basic grammar, spelling and punctuation. Write various police reports.

**Instruction:** Students must complete no fewer than sixty-four hours of "Report Writing" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by study handout), classroom and group discussion, case study and writing in-class police reports. Evaluation methods include written examination and spelling quiz.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, four semester credits.

**Police Report Writing A** (1 credit, lower division)

**Program:** Basic Law Enforcement Academy Modular III

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 12 hours

**Dates:** October 2003 through January 2007

**Objectives:** Identify and discuss the importance of investigative reports, the judicial process and the use of investigative reports. Recognize the impact of field notes and the note-taking process. Apply principles of basic grammar, spelling and punctuation. Write various police reports.

**Instruction:** Students must complete no fewer than sixty-four hours of "Report Writing" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by study handout), classroom and group discussion, case study and writing in-class police reports. Evaluation methods include written examination and spelling quiz.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one semester credit.

**Police Report Writing B** (2 credits, lower division)

**Program:** Basic Law Enforcement Academy Modular II

**Location:** Various

**Length:** 33 hours

**Dates:** March 2003 through January 2007

**Objectives:** Recognize the importance of investigative reports, the judicial process and the use of investigative reports. Recognize the impact of field notes and the note-taking process. Apply principles of basic grammar, spelling and punctuation. Write various police reports.

**Instruction:** Students must complete no fewer than thirty-three hours of "Report Writing" in the Basic Law Enforcement Academy Modular II. Instructional methods for this course include lecture (supplemented by study handouts), classroom and group discussion, case studies and writing in class police reports. Evaluation methods include written examination and spelling quizzes.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

**Procedural Law** (2 credits, lower division)

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 32 hours

**Dates:** January 2000 through January 2007



**Objectives:** Identify the peace officer's role with respect to the following Amendments to the U.S. Constitution and related California Constitution sections: First Amendment, Fourth Amendment, Fifth Amendment, Sixth Amendment, and Fourteenth Amendment and the protections included under federal civil rights statutes. Identify the Exclusionary Rule and when it applies. Understand the differences between consensual and detention encounters, specifying the scope and conditions for warrant and warrantless searches. Define the elements of arrest. Illustrate the recall and circumstances under which Miranda warnings must be given and identify the exceptions to the Miranda rule. Apply the rules for identification procedures.

**Instruction:** Students must complete no fewer than: twelve hours of "Laws of Arrest," twelve hours of "Search & Seizure" and eight hours of "Laws of Evidence" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture supplemented with PowerPoint, discussion, practice tests, and case studies. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

#### **Special Investigations (3 credits, lower division)**

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 44 hours

**Dates:** January 2000 through January 2007

**Objectives:** Identify the laws dealing with domestic violence, missing persons, gangs, weapons, and sex crimes. Understand the role of the police in responding to these types of incidents. Identify common characteristics of the offender and victim that define each area, contribute to the circumstances of each of these crimes, and be able to assess victim's needs and provide protection to victim(s), family, and responding officer(s) when applicable.

**Instruction:** Student must complete no fewer than: twelve hours of "Domestic Violence," four hours of "Missing Persons," eight hours of "Gangs," six hours of "Crimes against the Justice System," six hours of "Weapons Violations" and eight hours of "Sex Crimes" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by handout materials, PowerPoint presentation, and role playing), classroom and group discussion. Evaluations methods include written examination and graded practical exercise.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, three semester credits.

#### **Special Investigations B (1 credit, lower division)**

**Program:** Basic Law Enforcement Academy Modular II

**Location:** Various

**Length:** 14 hours

**Dates:** March 2003 through January 2007

**Objectives:** Identify the laws dealing with weapons, crimes against the justice system, and sex crimes. Identify and discuss the role of the police in responding to these types of incidents. Identify common characteristics of the offender and victim that define each area that contribute to the circumstances of each of these crimes and be able to assess victim's needs and provide protection to victim, family, and responding officer when applicable.

**Instruction:** Student must complete no fewer than: four hours of "Crimes Against the Justice System," four hours of "Weapons Violations" and six hours of "Sex Crimes" in the Basic Law Enforcement Academy Modular II. Instructional methods for this course include lecture (supplemented by handout, PowerPoint, and role playing situation) and classroom and group discussion. Evaluations methods include written examination and graded practical exercise.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one semester credit.

#### **Special Investigations C (1.5 credits, lower division)**

**Program:** Basic Law Enforcement Academy Modular I

**Location:** Various

**Length:** 23 hours

**Dates:** December 2001 through January 2007

**Objectives:** Identify the law(s) dealing with domestic violence, missing persons, and gangs. Understand the role of the police in responding to these types of incidents. Be able to identify common characteristics of the offender and victim that define each area, contribute to the circumstances of each of these crimes, and be able to assess victim's needs and provide protection to victim(s), family, and responding officer(s) when applicable.

**Instruction:** Students must complete no fewer than: eleven hours of "Domestic Violence," four hours of "Missing Persons" and eight hours of "Gangs" in the Basic Law Enforcement Academy Modular I. Instructional methods for this course include lecture (supplemented by handout, PowerPoint, and role play) and classroom and group discussion. Evaluation methods include written examinations and graded practical exercises.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one and one-half semester credits.

#### **Substantive Criminal Law (2 credits, lower division)**

**Program:** Basic Law Enforcement Academy

**Location:** South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

**Length:** 33 hours

**Dates:** January 2000 through January 2007

**Objectives:** Identify and classify crimes against person, property and general criminal statutes. Define laws that lead to the arrest and prosecution of suspects. Articulate the elements of probable cause and crimes.

**Instruction:** Students must complete no fewer than: eleven hours of "Crimes Against Property," sixteen hours of "Crimes Against Persons" and six hours of "General Criminal Statutes" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture and discussion. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, two semester credits.

#### **Substantive Criminal Law B (1 credit, lower division)**

**Program:** Basic Law Enforcement Academy Modular II

**Location:** Various

**Length:** 20 hours

**Dates:** March 2003 through January 2007

**Objectives:** Identify and classify crimes against person, property and general criminal statutes. Define laws that lead to the arrest and prosecution of suspects. Articulate the elements of probable cause and crimes.

**Instruction:** Students must complete no fewer than: eight hours of "Crimes Against Property," eight hours of "Crimes Against Persons" and four hours of "General Criminal Statutes" in the Basic Law Enforcement Academy Modular II. Instructional methods for this course include lecture and discussion. Evaluation methods include written examination.

**Credit Recommendation:** In the lower division associate/baccalaureate degree category, one semester credit.

**The Police Function** (3 credits, lower division)

*Program:* 832PC Laws of Arrest

*Location:* Various

*Length:* 40 hours

*Dates:* December 2003 through January 2007

*Objectives:* Correlate the peace officer's role with the protections and rights included in the Amendments to the U.S. Constitution and related California Constitution sections. Differentiate between a detention and a consensual encounter. Recognize reasonable suspicion and define arrest. Identify elements of a lawful arrest and the purpose and exceptions of the Miranda warning. Describe characteristics of a profession. Define terms values, ethics, morals and principles. Describe consequences of unprofessional/unethical conduct. Identify the objectives of the Criminal Justice System.

*Instruction:* Students must complete no fewer than: two hours of "Ethics and Professionalism," two hours of "Criminal Justice System," two hours of "Community Relations," three hours of "Introduction to Criminal Law," five hours of "Laws of Arrest," three hours of "Search and Seizure," two hours of "Presentation of Evidence," two hours of "Report Writing," two hours of "Evidence," three hours of "Use of Force," ten hours of "Defensive Tactics," one hour of "Crimes Against the Justice System" and one hour of "Cultural Diversity" in the 832 PC program. Instructional methods for this course include lecture (supplemented by PowerPoint, video, and study handout), classroom and group discussion, and case study. Evaluation methods include written examination.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, three semester credits.

**The Police Function II** (3 credits, lower division)

*Program:* Basic Law Enforcement Academy Requalification

*Location:* Various

*Length:* 64 hours

*Dates:* October 2003 through January 2007

*Objectives:* Correlate the peace officer's role with the protections and rights included in the following Amendments to the U.S. Constitution and related California Constitution sections. Recall the statutory definition of a crime. Identify the basic elements common to all crimes. Define probable cause to search and explain its link with Fourth Amendment protections and search and seizure law. State the fundamental rules for firearms safety. Define "reasonable force" provision. Recall the three components of the criminal justice system. Identify the roles and responsibilities of a peace officer in the community. Identify personal, professional, and organizational benefits of valuing diversity within the community and law enforcement organizations.

*Instruction:* Students must complete no fewer than: four hours of "Crimes against Persons," two hours of "Crimes Against Children," two hours of "Sex Crimes," four hours of "Juvenile Law and Procedure," four hours of "Controlled Substances," two hours of "Presentation of Evidence," two hours of "ABC Law," four hours of "Use of Force," two hours of "Patrol Techniques," two hours of "Vehicle Pullovers," four hours of "Crimes in Progress," six hours of "Domestic Violence," two hours of "Missing Persons," four hours of "Traffic Enforcement," four hours of "Preliminary Investigation," four hours of "Weapons Violations" and four hours of "Hazardous Materials Awareness" in the Basic Law Enforcement Academy Requalification program. Instructional methods for this course include lecture (supplemented by PowerPoint, video, and study handout), classroom and group discussion, and case study. Evaluation methods include written and proficiency examination.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, three semester credits.

**Traffic Law and Accident Investigation** (3 credits, lower division)

*Program:* Basic Law Enforcement Academy

*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

*Length:* 45 hours

*Dates:* January 2000 through January 2007

*Objectives:* Identify the laws involved in traffic, accident investigation, and driving under the influence. Identify physical evidence at accident scenes. Determine fault at traffic accident scenes. Identify accident scene priorities and scene protection plans. Discuss the legal requirements involved in driving under the influence charges and apply these requirements to traffic and accident scene investigations.

*Instruction:* Students must complete no fewer than: twenty-six hours of "Introduction to Traffic" and nineteen hours of "Traffic Collision Investigation" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by PowerPoint and study handout) and classroom and group discussion. Evaluation methods include written examination and graded practical test.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, three semester credits.

**Traffic Law and Accident Investigation C** (3 credits, lower division)

*Program:* Basic Law Enforcement Academy Modular I

*Location:* Various

*Length:* 41 hours

*Dates:* December 2001 through January 2007

*Objectives:* Identify the laws involved in traffic, accident investigation, and driving under the influence. Identify physical evidence at accident scenes. Determine fault at traffic accident scenes. Know accident scene priorities and scene protection plans. Discuss the legal requirements involved in driving under the influence charges and apply these requirements to traffic and accident scene investigations.

*Instruction:* Students must complete no fewer than: twenty-two hours of "Introduction to Traffic" and nineteen hours of "Traffic Collision Investigation" in the Basic Law Enforcement Academy Modular I. Instructional methods for this course include lecture (supplemented by PowerPoint and study handout) and classroom and group discussion. Evaluation methods include written examination and graded practical test.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, three semester credits.

**Vehicular Patrol Operations C** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy Modular I

*Location:* Various

*Length:* Thirty-two hours

*Dates:* December 2001 through January 2007

*Objectives:* Identify three types of law enforcement driving. Recall the three components of defensive driving. Discuss the physiological and psychological factors that have an effect on driving. Identify the factors that influence hazards for operating vehicles. Illustrate the physical effects of centrifugal force, speed, weight transfer, and braking on a vehicle. Perform low speed maneuvering and skid exercises. Operate a vehicle in emergency response driving, pursuit driving and performance driving techniques.

*Instruction:* Students must complete no fewer than thirty-two hours of "Vehicle Operations" in the BAM I. Instructional methods for this course include lecture, video scenarios, student scenario participation and evaluation, and practical exercises. Evaluation methods include written examination and practical demonstration.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.



**Victimology** (1 credit, lower division)

*Program:* Basic Law Enforcement Academy

*Location:* South Bay Regional Public Safety Training Consortium: Gilroy, CA; San Mateo, CA; and San Jose, CA

*Length:* 12 hours

*Dates:* January 2000 through January 2007

*Objectives:* Identify the needs of victims. Recognize the physical and psychological reactions/behaviors of crime victims and their families. Identify and apply crisis defusing techniques when dealing with crime/trauma victims. Identify support resources for crime victims and their families and use of Victim's Compensation Act.

*Instruction:* Students must complete no fewer than twelve hours in "Handling Emotional Situations" in the Basic Law Enforcement Academy. Instructional methods for this course include lecture (supplemented by study handouts and Power Point) classroom and group discussion. Evaluation methods include graded practical exercises.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one semester credit.

**Victimology B** (.5 credit, lower division)

*Program:* Basic Law Enforcement Academy Modular II

*Location:* Various

*Length:* 6 hours

*Dates:* March 2003 through January 2007

*Objectives:* Identify the needs of victims. Recognize the physical and psychological reactions/behaviors of crime victims and their families. Identify and apply crisis defusing techniques when dealing with crime/trauma victims. Identify support resources for crime victims and their families and use of Victim's Compensation Act.

*Instruction:* Students must complete no fewer than six hours in "Handling Emotional Situations" in the Basic Law Enforcement Academy Modular II. Instructional methods for this course include lecture (supplemented by study handout and PowerPoint) classroom and group discussion. Evaluation methods include graded practical exercises.

*Credit Recommendation:* In the lower division associate/baccalaureate degree category, one-half semester credit.